

The Annual Quality Assurance Report (AQAR) of the IQAC, 2009-10

Part – A

1. Details of the Institution

1.1 Name of the Institution

GOKHALE MEMORIAL GIRLS' COLLEGE

1.2 Address Line 1

1/1 HARISH MUKHERJEE ROAD

Address Line 2

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

700020

Institution e-mail address

gokhale_college@vsnl.net

Contact Nos.

(033) 2223-8287 / 2223-2355

Name of the Head of the Institution:

DR CHITRITA ROY CHOWDHURY

Tel.No. with STD Code: (033) 2223-8287

Mobile: 9830463444

Name of the IQAC Co-coordinator: DR. ELIZABETH SUSAN PAUL

Mobile: 9432595606

IQAC e-mail address: gokhale_college@vsnl.net

1.3 NAAC Track ID EC/PCA/46/121 Date 16.09.2008

1.4 NAAC Executive Committee No. & Date: EC/PCA/46/121 Date 16.09.2008

1.5 Website address: WWW.gokhalecollegekolkata.com

Web-link of the AQAR: http://www.gokhalecollegekolkata.edu.in/AQAR-IQAC/AQAR_2009-10.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.62	2008	5 Years
2	2 nd Cycle				
3	3 rd Cycle				

4	4 th Cycle				
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1.7 Date of Establishment of IQAC:

01.09.2008

1.8 AQAR for the year

2009-10

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR 2008-2009 12.09.2014

ii. AQAR NOT APPLICABLE

iii. AQAR NOT APPLICABLE

iv. AQAR NOT APPLICABLE

1.10 Institutional Status

University

State

—

Central

—

Deemed

—

Private

—

Affiliated College

Yes

✓

No

Constituent College

Yes

No

✓

Autonomous college of UGC

Yes

No

✓

Regulatory Agency approved Institution

Yes

No

✓

(E.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input checked="" type="checkbox"/>
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2 (f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self- financing	<input type="checkbox"/>		

1.11 Type of faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Specify	<input type="checkbox"/>	Management	<input type="checkbox"/>		

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/State Government –
UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

any other (specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/ Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held [08]

2.11 No. of meetings with various stakeholders:

No. Faculty

Students Non-Teaching Staff Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (Only quality related)

(i) No. of Seminars/Conferences/Workshops/symposia organized by the IQAC

Total No. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Besides maintaining the earlier objectives the IQAC focussed on providing student amenities like setting up new canteen, constituting an Anti-Ragging Cell.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none">To improve quality of student amenitiesMaintenance of high academic standardSuggestions to be taken from students', guardians and staff for college development	<ul style="list-style-type: none">The suggestions were taken and considered by the Governing BodyNew Canteen set up.Constituted Anti-Ragging Cell.Continued academic success of the students

* Academic Calendar of the year is attached as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

any other body

Details of the action taken

- Regular meetings held to monitor the implementation of plans adopted
- Opinion in the light of the NAAC peer team reports taken and considered by the Governing Body

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added/career Oriented programmes
PhD				
PG				
UG	20	Nil	4	3
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	1			1
Others				
Total	21	NIL	4	4
Interdisciplinary	1 (Computer)			
Innovative				

1.1 i) Flexibility of the Curriculum: CBCS/Core/Elective option(√)/open options

ii) Pattern of Programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual √	21

1.3 Feedback from stakeholders* (*On all aspects*)

Alumni — Parents — Employers — Students —

Mode of feedback : Online — Manual — Co-operating schools (for PEI) —

1.4 Whether there is any revision/ update of regulation or syllabi,

No

1.5. Any new Department/centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
35+2	16	19	—	2 (Contractual)

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
5	11							5	11

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest Lecturer		
48	—	—

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International Level	National level	State level
Attended	9	11	23
Presented papers	-	3	2
Resource Persons	-	-	3

2.6 Innovative process adopted by the institution in Teaching and Learning:

- Special Lectures
- Class Presentations
- Student Research Projects
- Parent-Teacher interface

2.7 Total No. of actual teaching days during this academic year

237

2.8 Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examinations, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NIL

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of study/ Faculty/Curriculum Development workshop

2	—	17
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2.10 Average percentage of attendance of students

79.31

2.11 Course/Programme wise

Distribution of pass percentage

Title of the programme	Total no. of students appeared					
		Distinction %	I %	II %	III %	Pass %
BNGA	8	NA		8		100
ENGA	32	NA	1	31		100
EOCA	22	NA	6	11	4	95.45
ELTA	3	NA	2	1		100
MTMA	4	NA		4		100
CNDV	10	NA	10			100
PSYA	30	NA	19	11		100
EDCA	8	NA	2	6		100
PLSA	18	NA	1	17		100
PHIA	6	NA	1	5		100
HISA	5	NA		5		100
ASPV	25	NA	5	20		100
CMEV	13	NA	8	5		100
HINA	5	NA		5		100
GEOA	29	NA	1	28		100
Total	218	NA	56	157	4	99.6

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning process:

1. Academic calendar framed at the beginning of academic session
2. Ensures regular examination are held, like Mid-Term test, Selection test.
3. Evaluates performance of students through
 - Tutor's Meetings
 - Teacher's Council result meetings
 - Departmental meetings
 - Parent Teacher interface
4. Supplementary Classes to improve academic performance after selection test
5. Timely publication of results and viewing of papers by examinees, if required, in presence of teacher.
6. Continuous monitoring by relevant subjects teachers

2.13 Initiatives undertaken towards faculty development

Faculty/Staff Development Programmes	Number of faculty benefitted
Refresher courses	4
UGC –Faculty Improvement Programme	4
HRD programmes	-
Orientation programmes	2
Faculty exchange Programme	-
Staff training conducted by the University	1
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	17
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Position	Number of permanent positions filled during the year	Number of positions filled temporarily
Administrative staff	9	7	NIL	NIL
Technical Staff	12	2	NIL	NIL

Criterion –III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Several Major and Minor project were undertaken by individual teachers. Teachers were also encouraged to go on Faculty Development Programme to pursue their Ph.D degrees. Several departments also initiated student research projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	1	-
Outlay in Rs. Lakhs	-	-	Rs. 25,000/-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	1	-
Outlay in Rs. Lakhs	-	-	Rs. 85,750/-	-

3.4 Details on research publication

	International	National	Others
Peer Review Journals	3	-	1
Non-Peer Review Journals	-	1	5
e-Journals	1	-	-
Conference proceedings	-	3	2

3.5 Details on Impact factor of publications: Not Available

Range () Average () h-index () Nos. in SCOPUS ()

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major Projects	2010-2013	INSA	Rs.7,24,333/-	Rs. 25,000/-
Minor Projects	2008-2010 2009-2011	UGC	Rs. 1,00,000/- Rs.1,06,500/-	- Rs.85,750/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/College				
Students research projects (Other than compulsory by the University)				
Any other (Specify)				
Total	3		Rs. 9,30,833/-	Rs. 1,10,750

3.7 No. of books published i) With ISBN No. (—) Chapters in Edited Books (—)

ii) Without ISBN No. (1)

3.8 No. of University Departments receiving funds from

UGC-SAP (NA) CAS (NA) DST-FIST (NA)

DPE (NA) DBT Scheme/funds (NA)

3.9 For colleges Autonomy (-) CPE (-) DBT Star Scheme (-)

INSPIRE (-) CE (-) any other (specify) (-)

3.10 Revenue generated through consultancy

Rs. 5,882/-

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	—	—	—	—	—
Sponsoring agencies	—	—	—	—	—

3.12 No. of faculty served as experts, chairpersons or resource persons

3

3.13 No. of collaborations International (1) National (-) any other (1)

3.14 No. of linkages created during this year (2)

3.15 Total budget for research for current year in lakhs:

From Funding agency

UGC and INSA

 From Management of University/College

—

Total

Rs.1,10,750/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	—
	Granted	—
International	Applied	—
	Granted	—
Commercialised	Applied	—
	Granted	—

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
1	-	-	1	-	-	

3.18 No. of faculty from the Institution

Who are Ph.D. Guides

And students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution:

3.20 No. of Research scholars receiving the Fellowship (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="—"/>	College forum	<input type="text" value="1"/>		
NCC	<input type="text" value="—"/>	NSS	<input type="text" value="—"/>	Any other	<input type="text" value="1"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Memorial Service for Founder Principal of the College held on 18.11.2009.
- Blood donation in association with W.B. Voluntary Blood Donors Association held on 18.11.2009

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.33 acres	—		
Class rooms	22	—		
Laboratories	12	—		
Seminar Halls	4	—		
No. of important equipments purchased (> 1-0 lakh) during the year (Rs.in Lakhs)	14	4	UGC and College	18
Value of the equipment purchased during the year (Rs. In Lakhs	Rs. 40,395/-	Rs. 49,828/-	11	Rs. 90,223/-
Others				

4.2 Computerization of administration and library

Partial computerization of administration and library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25,405	5,08,05,8,30/- 5,08,058.30/-	9	Donated	25,414	Rs.5,08,058.30
Reference Books	960	Rs.71,393.02/-	17	Rs.6,437/-	977	Rs.77,830.02/-
e-Books	Nil	-	Nil	-	Nil	-
e-Journals	Nil	-	Nil	-	Nil	-
Journals	7	Rs.6245/-	Nil	-	7	Rs.6245/-
Digital Database	Nil	-	Nil	-	Nil	-
CD & Video	Nil	-	Nil	-	Nil	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)-

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others(Library , Staff rooms)
Existing	17+1 laptop (from MRP)	0	5	1	1	Computer-5 Printers-4 LAN-5 Photocopier-1	Computer-7 Printers-3 Scanner-1 Multimedia -3 Software-02 (Geography-01, Maths-01) Headphone with Mic-2	Computer-5 Printers-1 Softwers-1(Library-LIBSYS Starter)
Added	5+1 (Laptop)	0	0	0	0	0	0	0
Total	17+1 laptop (from MRP)	0	5	1	1	Computer-5 Printers-4 LAN-5 Photocopier-1	Computer-7 Printers-3 Scanner-1 Multimedia -3 Software-02 (Geography-01, Maths-01) Headphone with Mic-2	Computer-5 Printers-1 Softwers-1(Library-LIBSYS Starter)

4.5 Computer, Internet access, training to teachers and students and any other Programme for technology up gradation (Networking, e-Governance etc.)

- Internet Access for all through UGC Network Resource Centre
- Computer facility for some department
- Computer Training Course for students in collaboration with Brainware Consultancy Ltd.
- Computerized database system for College office
- Internet facility in the office

4.6 Amount spent on maintenance in lakhs:

i) ICT

Rs.95,507.60/-

ii) Campus Infrastructure and facilities

Rs.9,29,162/-

iii) Equipments

Rs. 1,07,357.70/-

iv) Others

Rs.17,321,05.40/-

Total:

Rs.28,64,132.70/-

Criterion – V

5. Student support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

As part of the student support services, canteen facilities were upgraded. As per UGC directive an Anti-ragging Cell was formed. Regular features like extra classes, tutorials and preparatory classes continued.

5.2 Efforts made by the institution for tracking the progression

- Regular class tests and tutorial held to monitor progress
- Additional classes taken to supplement regular classes
- Parent-teachers' meetings held to inform parents of their wards' performance
- Anti-ragging cell constituted to prevent any instance of ragging
- Upgradation of canteen facility

5.3 (a) Total Number of Students

UG	PG	Ph. D.	Others
776	-	-	-

(b) No. of students outside the state

4

(c) No. of international students

-

Men

No.	%
NA	NA

Women

No.	%
776	100

Demand ratio

1885:486

Dropout % 0

Last year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
690	50	8	0	0	748	716	52	8	0	0	776

3.88

5.4 Details of student support mechanism for coaching for competitive examinations

Though the college does not have any formal coaching centres for competitive examinations, the library stocks books which are relevant for the purpose. The teachers also help the students to prepare for such examinations as and when required. Moreover, internet facilities are made available to the students to enable them to prepare for competitive examinations.

No. of students beneficiaries

All those who sought help

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC others

5.6 Details of Student counseling and career guidance

Though no formal counseling system is in place, teachers are available to students for academic counseling and career guidance as and when required. Teachers also advise students in personal matters when approached.

No. of students benefitted

Majority

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations visited	Number of students participated	Number of students Placed	Number of students placed
2	16+15	6+1	13

5.8 Details of gender sensitization Programmes

Gender studies being an integral part of the curricula of several departments, students are sensitized on gender issues through classroom teaching and observance of Women's Day, debates, projects, etc.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

Data not available

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals/awards won by students in sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/University level National level International level

5.10 Scholarships and Financial Support

	Numbers of Students	Amount
Financial support from institution	—	—
Financial support from government	—	—
Financial support from other sources	—	—
Number of students who received	—	—
International/National recognitions	—	—

5.11 Student organized/initiatives

Fairs: Sports: State/ University level National level International level

Exhibition: Sports: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : NIL

Criterion – VI

6. Governance, leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To develop and empower women through education that fosters knowledge and skills, promotes values of equality, secularism and national integration, moulds character through discipline and rigour and create an open mind capable of assimilating the best traditions of the East and the West.

Mission

The mission statements of GMGC aim at translating its vision into action plans through

- dissemination of knowledge leading to academic excellence and personal growth.
- stimulation of the academic environment of the institution for promoting quality in teaching learning.
- maintenance of a balance between education that promotes knowledge per se and training that imparts skills for employability
- broadening the base of women's education in keeping with the framework of a pluralistic society.
- Inculcation of egalitarian, secular and non parochial values amongst students in addition to the core values of honesty, discipline, courage, compassion, self respect as well as respect for others.
- promotion of all round development of the students to face the emerging and futuristic challenges arising from complexities of rapidly changing national and international scenario.

6.2 Does the Institution have a Management Information System

Though the college does not have a formal MIS, yet it does have a database to serve administrative purposes which leads to enhancement of quality in governance in areas such as administrative procedures including finance, student admission, students records, evaluation and examination procedures etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Teachers are encouraged to actively participate in Board of Studies meetings for syllabus restructuring
- Teachers are permitted to participate in workshop on curriculum design organised by the affiliating University

6.3.2 Teaching and Learning

- Class presentation
- Special lectures
- Field visits
- Debates
- Wall presentations
- Student research projects
- ICT-enabled teaching
- Library upgradation

6.3.3 Examinations and Evaluation

- Mid-term test to monitor student performance
- Selection test to determine eligibility for University examination
- Regular tutorials to assess continuous student progress
- Parent-teachers meeting to inform guardians of their wards academic progress
- Discussion of results in Teachers Council meetings

6.3.4 Research and Development

- Teachers encouraged to undertake Minor and Major Research Projects
- Encouragement to faculty to apply for FDP for Ph.D work
- Teachers sent to attend Orientation and Refresher courses
- Teachers motivated to participate actively in seminars and workshops
- Student research projects encouraged under departmental supervision

6.3.5 Library, ICT and physical infrastructure/instrumentation

- Regular purchase of books and journals to upgrade the library
- ICT- facilities in a few departments
- Partial computerization of the library
- Regular maintenance of college infrastructure
- Upgradation of laboratories

6.3.6 Human Resource Management

- Development Committee formed to suggest improvements in institutional quality
- Staff upgradation schemes through FDPs, Refresher Programmes, Orientation Programmes, seminars and workshops.
- Maintenance of staff records including Salary, Leave, Provident Fund

6.3.7 Faculty and Staff recruitment

- Faculty appointed on College Service Commission (CSC) recommendations
- Vacancies are immediately intimated to CSC and necessary follow-up measures taken
- Contractual and guest lecturers appointed to fill vacant posts
- Casual staff appointed against non-teaching staff vacancies
- Outsourcing non-teaching staff for smooth functioning of the institution

6.3.8 Industry Interaction / Collaboration

- Students interned in various private and public sectors
- Students participated in Entrepreneurship Development Programme and Business Plan competitions organized by I-Create Foundation, and NGO
- College Computer Centre set up in collaboration with Brainware Consultancy Pvt. Ltd.
- Students' placement through campus interviews by Business Standard and Reflexions Advertising Agency

6.3.9 Admission of Students

- Strictly in accordance with Government and University norms.
- To increase student strength Direct admission for all departments except English, Geography and Psychology Honours
- Online form downloading for English, Geography and Psychology Honours
- Admission strictly according to merit

6.4 Welfare schemes for

Teaching	2
Non teaching	2
Students	—

6.4 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	Yes	Higher Education Department, Government of West Bengal	Yes	College appointed Agency

6.8 Does the University/Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

NA

6.12 Activities and support from the Parent – Teacher Association

Though such an association does not exist, parent-teacher interfaces organized by different departments enable the institution to seek suggestions from them which contribute to improvement of performance of students and the college

6.13 Development Programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The College promotes an eco-friendly environment by planting seasonal variations of flora
- Maintenance of hygienic underground and overhead water reservoir
- Special variations of trees are planted to minimize air pollution

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institutions. Give details.

- Development Committee set up to explore potentials and possibilities for development of the College
- Student attendance records published every two months
- Internal examinations held and results published on schedule
- Parent-teacher meetings held to apprise guardian of their wards' performance
- Setting up of Anti-Ragging Cell to prevent ragging and address student complaints regarding ragging, if any

7.2 The Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Internal examinations held and results published on time
- Students' attendance records published every two months
- Parent-teacher meetings held to apprise guardian of their wards' performance
- Development Committee started its work
- Strict adherence to Academic Calendar for completion of syllabus
- Optimum utilization of College space through efficient time-table management
- Setting up of Anti-Ragging Cell to prevent ragging and address student complaints regarding ragging, if any

7.3 Two Best Practices of the institution

- Setting up of Anti-Ragging Cell to prevent ragging and address student complaints regarding ragging, if any
- Cultural competitions and Sports held regularly to bring about an all-round development of students without compromising on academic standard.

7.4 Contribution to environmental awareness / protection

- Plants adopted by students for maintenance
- Maintenance of green and clean College campus

7.5 Whether environment audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add.

STRENGTH:

- A few vacant positions filled up
- Strict maintenance and enforcement of discipline among students

WEAKNESS:

- Space constraint remains
- Aversion towards book-reading in the Library due to dependence on the Internet

OPPORTUNITY:

- Central location of the College
- Excellent connectivity within Kolkata and with adjacent districts

THREAT:

- Vacancies among teaching and non-teaching staff remain.
- Efficacy of the lecture method of classroom teaching face challenge from ICT method.

8. Plans of institution for next year

- To increase student intake
- Maintenance of academic standards
- Development committee to be set up to suggest improvements in college functioning

Name

ES Paul

Signature of the Coordinator, IQAC

Name

Charpha .

Signature of the Chairperson, IQAC

Dated: 12.09.2014

Annexure 1

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission