

The Annual Quality Assurance Report (AQAR) of the IQAC 2014-15

Part – A

1. Details of the Institution

1.1 Name of the Institution

GOKHALE MEMORIAL GIRLS' COLLEGE

1.2 Address Line 1

1/1, HARISH MUKHERJEE ROAD

Address Line 2

1/1, HARISH MUKHERJEE ROAD

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

700020

Institution e-mail address

gokhalecollegekolkata@gmail.com

Contact Nos.

(033)2223-8287/2223-2355

Name of the Head of the Institution:

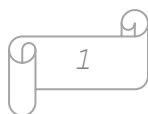
DR. ATASHI KARPHA

Tel.No. with STD Code:

(033)22238287

Mobile:

9830456984



Name of the IQAC Co-coordinator:

DR. MAUSUMI MUKHERJEE

Mobile:

9830170382

IQAC e-mail address:

gmgckolkata.iqac@gmail.com

1.3 NAAC Track ID

WBCOGN 13697

1.4 NAAC Executive Committee No. & Date:

EC/PCA/46/121 dt. 16.09.08

1.5 Website address:

www.gokhalecollegekolkata.edu.in

Web-link of the AQAR:

http://www.gokhalecollegekolkata.edu.in/AQAR-IQAC/AQAR_2014-15.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.62	2008	5 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

01-09-2008

1.8 AQAR for the year (for example 2010-11)

2014-2015

1.9 Details of the previous year's AQAR submitted to NAAC after

the latest Assessment and Accreditation by NAAC

i. AQAR	2008-2009	12.09.2014
ii. AQAR	2009-2010	12.09.2014
iii. AQAR	2010-2011	12.09.2014
iv. AQAR	2011-2012	12.09.2014
v. AQAR	2012-2013	12.09.2014
vi) AQAR	2013-2014	12.09.2014

1.10 Institutional Status

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
. (E.g. AICTE, BCI, MCI, PCI, NCI)								

Type of Institution	Co-education	<input type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input checked="" type="checkbox"/>
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>

2. IQAC Composition and Activities

2.1 No. of Teachers	8
2.2 No. of Administrative/ Technical staff	2
2.3 No. of students	0
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and Community representatives	2
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	1
2.9 Total No. of members	16

2.10 No. of IQAC meetings held:

2.11 No. of meetings with various stakeholders:

No.	<input type="text" value="8"/>	Faculty	<input type="text" value="5"/>
Non-Teaching/ Staff/ Students	<input type="text" value="1"/>	Alumni	<input type="text"/>
		Others	<input type="text" value="2"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (Only quality related)

(i) No. of Seminars/Conferences/Workshops/symposia organized by the IQAC

Total No.	<input type="text" value="1"/>	International	<input type="text"/>	National	<input type="text"/>	State	<input type="text"/>	Institution Level	<input type="text" value="1"/>
-----------	--------------------------------	---------------	----------------------	----------	----------------------	-------	----------------------	-------------------	--------------------------------

(ii) Themes

NAAC Preparations

2.14 Significant Activities and contributions made by **IQAC**

1. Acquisition of two rooms from PTTI
2. Introduction of NSS Unit
3. Creation of a Conference Room
4. Introduction of CCTV
5. Utilization of endowments for creation of a Smart Board in Psychology Department and holding a Memorial Lecture
6. Recruitment of non-teaching staff
7. Upgradation of Chemistry from General to Honours
8. Bar coding process started in the Library
9. Appointment of Library staff by the College
10. Computer Course made open to all
11. Karate course introduced
12. Tutorial classes introduced in the timetable.
13. All departments provided with Computers and internet connections.
14. Opening of three Students' Clubs-Literary, Cultural & Social Awareness
15. Introduction of bulk-sms service
16. Observance of National Integration Day on 30 October, 2014
17. Observance of the Death Centenary of Gopal Krishna Gokhale on 19 February, 2015
18. Biometric attendance of staff

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. Creation of Space 2. Upgradation of the quality of teaching-learning 3. Plan to introduce NSS 4. Enhancement of security in the College premises 5. Plan to upgrade General course in Chemistry to Honours level 6. Increasing students' facilities like water-cooler, bulk sms service, Karate course and Computer courses for all. 7. Providing career guidance to our students 8. To manage e-waste 9. Plan to extend students' activities 10. Plan to introduce MIS 	<ol style="list-style-type: none"> 1. PTTI rooms acquired and vacated 2. (a) Provision of Computer and internet in every department (b) bar-coding process initiated in the Library (c) Initiation of S.P.Mukherjee Memorial Lecture (d) Arrangement of special lectures in many departments 3. Introduction of NSS 4. Installation of CCTV 6. Permission received from University to teach Chemistry Honours from session 2015-16 7. Water-cooler provided, bulk-SMS service started, Karate Course introduced and Computer courses thrown open to all students 8. (a) A number of career counseling and employability training programmes were held. (b) Successful screening for job placements took place 9. Arrangements made to collect and dispose of the e-waste for recycling etc. 10. Three students' clubs formed and Karate course introduced. 11. With regard to MIS, a database is under preparation

* Academic Calendar of the year is attached as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

any other body

Provide the details of the action taken

AQAR was placed in the statutory bodies,- IQAC, Governing Body and Teachers' Council, approved for despatch.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added/career Oriented programmes
PhD				
PG				
UG	21		3	3
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	1			1
Others				
Total	22		3	4

Interdisciplinary	1 (computer education)			
Innovative				

1.2 i) Flexibility of the Curriculum: CBCS/Core/Elective option(√)/open options

ii) Pattern of Programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual √	22

1.3 Feed back from stakeholders* Alumni Parents Employers Students Staff (Teaching and Non Teaching)

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

An analysis of the feedback is provided in the Annexure

1.4 Whether there is any revision/ update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5. Any new Department/centre introduced during the year. If yes, give details.

Honours affiliation granted to Chemistry but admission to the Course from 2015-16 session

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others (Contractual)
45(41+1+3)	22	19+1	NA	03

2.2 No. of permanent faculty with Ph.D. :

24+(1 FDP substitute)

2.3 No. of Faculty positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
6	8							6	8

2.4 No. of Guest and Visiting faculty and Temporary faculty

25
-
-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International Level	National level	State level
Attended	8	13	16
Presented papers	6	6	7
Resource Persons	-	-	-

2.6 Innovative process adopted by the institution in Teaching and Learning:

1. Smart classroom introduced in Psychology
2. Internet extended to departments
3. Creation of a conference room
4. LIBSYS system of digitalization underway
5. Tutorial classes provided for all departments in the time-table.

2.7 Total No. of actual teaching days during this academic year

195

2.8 Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examinations, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1 (Bar Coding)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of study/ Faculty/Curriculum Development workshop

2

—

—

2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise
Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I%	II %	III %	Pass %
BNGA	8		1	7		1 00
EOCA	22		10	12		1 00
EDCA	8		3	4	1	100
ENGA	35		–	35	–	1 00
GEOA	30		7	23	–	1 00
HINA	5		1	4	–	100
HISA	12		2	9	1	1 00
MTMA	13		1	10	2	1 00
PHIA	3		–	–	–	1 00
PHSA	6		3	3	–	1 00
PLSA	8		2	6	–	1 00
PSYA	28		17	11	–	1 00
ASPV	8		6	2	–	1 00
CMEV	10		9	1	–	1 00
CNDV	–	–	–	–	–	–
TOTAL	196		62	130	4	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning process:

a) Academic Calendar framed at the beginning of Academic Session, b) Feedback collected from most stakeholders c) Holding of regular examinations and evaluation of performance through Academic subcommittee and Teachers' Council d) Parent- teacher interface e) Remedial, Supplementary classes and Mock Tests f) Providing Technical Support to Departments & Library

2.13 Initiatives undertaken towards faculty development

<i>Faculty/Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC –Faculty Improvement Programme	3
HRD programmes	–
Orientation programmes	–
Faculty exchange Programme	–
Staff training conducted by the University	5 (COSA, ADMISSION)
Staff training conducted by other institutions	4(NET Observers)
Summer / Winter schools, Workshops, etc.	1
Others	–

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Position	Number of permanent positions filled during the year	Number of positions filled temporarily
Administrative staff	6	8	2	11
Technical Staff	9	3	2	7

Criterion –III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Approving of FDP applications
- Approving of Major and Minor Projects
- Promoting Central Research Projects

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	1		01
Outlay in Rs. Lakhs	2.4	–		2.4

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	2	02	02
Outlay in Rs. Lakhs	2.55		3.35 lakhs	2.55

3.4 Details on research publication

	International	National	Others
Peer Review Journals	10	16	6
Non-Peer Review Journals		8	
e-Journals	2		
Conference proceedings	3	6	2

3.5 Details on Impact factor of publications: NOT AVAILABLE

Range () Average () h-index () Nos. in SCOPUS ()

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major Projects	1	INSA	2.90 lakhs	2.90 lakhs
Minor Projects	4		3.35 lakhs	2.55 lakhs
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/College	2	Gokhale Memorial Girls' College	Rs. 8000/-	Rs. 8000/-
Students research projects (Other than	2	Gokhale Memorial Girls' College		

compulsory by the University)				
Any other (Specify)				
Total			6.25 lakhs	5.45 lakhs

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP (NA) CAS (NA) DST-FIST (NA)

DPE (NA) DBT Scheme/funds (NA)

3.9 For colleges Autonomy (NA) CPE (NA) DBT Star Scheme (NA)

INSPIRE (NA) CE (NA) Any other (specify) (NA)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	—	—	—	—	—
Sponsoring agencies	—	—	—	—	—

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaboration International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
	Applied	—
National	Granted	—
	Applied	—
International	Granted	—
	Applied	—
Commercialized	Granted	—

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
3	1	2	—	—	—	—

3.18 No. of faculty from the Institution

Who are Ph.D. Guides

1

And students registered under them

1

3.19 No. of Ph.D. awarded by faculty from the Institution:

—

3.20 No. of Research scholars receiving the Fellowship (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level

269

State level

—

National level

—

International level

—

3.22 No. of students participated in NCC events:

University level	<input type="text" value="—"/>	State level	<input type="text" value="—"/>
National level	<input type="text" value="—"/>	International level	<input type="text" value="—"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="—"/>	State level	<input type="text" value="—"/>
National level	<input type="text" value="—"/>	International level	<input type="text" value="—"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="—"/>	State level	<input type="text" value="—"/>
National level	<input type="text" value="—"/>	International level	<input type="text" value="—"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="—"/>	College forum	<input type="text" value="4"/>		
NCC	<input type="text" value="—"/>	NSS	<input type="text" value="7"/>	Any other	<input type="text" value="1"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ A Blood donation camp was organized in collaboration with West Bengal Voluntary Blood Donors Association.
- ❖ Social Outreach programme was undertaken to “The Refugee” an orphanage in Kolkata
- ❖ Death Centenary of Gopal Krishna Gokhale was observed through a lecture and an inter-college debate.
- ❖ A Cancer Awareness programme was organized by NSS
- ❖ Social Awareness Club organized an inter college competition in three events: Poster making, Slogan Writing & Photography on Child rights.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2050.03	–	–	2050.03
Class rooms	23	–	–	23
Laboratories	14	–	–	14
Seminar Halls	04	–	–	04
No. of important equipments purchased (> 1-0 lakh) during the year.	207	99	College	306
Value of the equipment purchased during the year (Rs. In Lakhs	25,98,812	6,75,764	College	32,74,576
Others	–	–	–	–

4.2 Computerization of administration and library

- Libsys, an advanced computerization process involving bar-coding is underway in the Library
- Proposal to obtain a software that would enable complete computerization of all student data from entry point to exit point

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26,069	Rs.6,18,000.29/-	318	Rs.42,557.81/-	26,387	Rs.6,60,588.10/-
Reference Books	1439	Rs. 2,51,667.28/-	150	Rs. 1,04,690.19/- /-	1589	Rs. 3,56,357.47/-
e-Books	80409	Rs. 5000/-	–	–		Rs. 5000/-
e-Journals	6		–	–		
Journals	5902	Rs.4560/-	-	-	7	Rs.4,560/-

Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	Rs. 1,47,248/-	-	Rs. 10,26,475.180/-

4.4 Technology up gradation (overall)-

Academic Year		Total Computers	Comp. Labs	Internet (comp. conxn.)	Browsing Centres	Office	Departments	Others (Library, Staff Rooms)
July 2014- June 2015	Existing	40 (+ 6 non-functional) + 2 Laptops (from MRP)	0	28	1	<u>Computers - 5</u> (Office-3 Principal's Room-2) <u>Printers - 4</u> (Office-1+1 from MRP, Principal's Room-2) <u>LAN - 5</u> (Office-3, Principal's Room-2) <u>Photocopier- 1</u> (Principal's Room) <u>Modem -i) D. Link 8 Port</u> (Principal's Room) <u>LCD</u> <u>Projectors - 2</u>	<u>Computers - 28</u> (GEOA- 6, ELTA-2, PHSA-3, MTMA- 5, CNDV-1, CEMG-1, PSYA-4, ENGA-1, ECOA-1, PLSA-1, EDCA-1, BNGA-1, PHIA-1) <u>Printers- 6</u> (PSYA-1, GEOA-1, ELTA-1, MTMA-2, PHSA-1) <u>Multimedia- 7</u> (PSYA-4, GEOA-1, ELTA-1, MTMA-1) <u>DVD Player- 1</u> (CMEV) <u>Headphones- 4</u> (PSYA) <u>Scanners - 1</u> (GEOA) <u>Headphone with Mic.- 2</u> (GEOA) <u>Softwares - i)GEOA- GIS Edu.-9.0 ver., ii) MTMA- TURBO C ++ ver. 4.5, iii)PSYA- SMAM 6.1, vi) PSYA- SFRM 7.1, v) PSYA- Pneumolysis.</u>	<u>Computers - 7</u> (Library- 5, Main Staff Room-1, SCIENCE Staff Room-1) <u>Photocopier- 1</u> (Library) <u>Printers- 1</u> (LIB.) <u>Softwares - i)Lib.- LIBSYS Starter</u>

	Added	11 Desktops (purchase d on 5/11/14, 16/1/15 & 11/6/15) + 3 Laptops (MRP-2, PSYA-1) (purchase d on 8/4/15, 6/6/15 & 27/11/14)	0	4	0	<u>Computers - 2+2 (Office II-2 replacing the old units , Office I-1, Office II-1)</u> <u>Printers - 4 (Office I - 2,Office II -1 with network, Principal's Room -1 with FAX) (purchased on 5/11/14 & 11/6/15)</u> repl acing the old units <u>LAN - 1 (Office II -1 with the existing network)</u> <u>LCD</u> <u>Projector - 1 (Room no. LT-2&3)(purcha sed on 30/5/15)</u>	<u>Computers - 5 (GEOA- 2 & PHSA-1 replacing the old units, HISA-1, ASPV - 1)</u> <u>Printers - 3 (PSYA-1,GEOA-1, PHSA-1) (purchased on 5/11/14)</u> <u>Smart Board - 1 (PSYA)</u> <u>Projector - 1 (PSYA)</u> <u>Document Camera - 1 (PSYA)</u> <u>Laptop - 1 (PSYA) (purchased on 27/11/14)</u> <u>Softwares - i)GEOA-21st Century GIS professional 2012 ver-9.0, 6 users (purchased on 4/8/14)</u>	<u>Computers - 2 (Library- 2)</u> <u>Software - LSEase (3-client server based architect, LAN-version) (purchased on 4/2/15)</u>
--	--------------	--	---	---	---	--	--	---

							<u>Computers - 31</u> (GEOA- 6, PHSA- 5, MTMA- 5, CNDV-1, CEMG-1, ECOA-1, PLSA-1, HINA-1, BNGA-1, PHIA-1, EDCA-1, PSYA-4, ENGA-1, HISA -1, ASPV -1) <u>Printers- 6</u> (PSYA-2, GEOA-2, MTMA-2, PHSA-2) <u>Multimedia- 7</u> (PSYA-4, GEOA-1, PHSA-1, MTMA-1) DVD Player- 1 (CMEV) <u>Headphones- 4</u> (PSYA) <u>Scanners - 1</u> (GEOA) <u>Headphone with Mic.- 2</u> (GEOA) Smart Board - 1 (PSYA) Projector - 1 (PSYA) <u>Document Camera - 1</u> (PSYA) Laptop - 1 (PSYA) <u>Softwares - i)</u> GEOA- 21st Century GIS professional 2012 ver-9.0, 6 users, ii) MTMA- TURBO C ++ ver. 4.5, iii)PSYA- SMAM 6.1, vi) PSYA- SFRM 7.1, v) PSYA- Pneumolysis.	<u>Computers - 9</u> (Library- 7, Main Staff Room-1, SCIENCE Staff Room-1) <u>Photocopier- 1</u> (Library) <u>Printers- 1</u> (LIB.) <u>Softwares - i)</u> Lib.- LIBSYS Starter ii)LSEase (3-client server based architect, LAN-version)
	Total	47 (+ 10 non-functional)+ 5 Laptops (MRP-4, PSYA-1)	0	32	1	<u>Computers - 7</u> (Office I -3, Office II-3, Principal's Room-1) <u>Printers - 5</u> (Office I -2, Office II -1 + 1 with network, Principal's Room -1 with FAX) <u>LAN - 6</u> (Office I -2, Office II-3, Principal's Room-1)) <u>Photocopier- 1</u> (Principal's Room) <u>LCD</u> <u>Projectors - 3</u>		

4.5 Computer, Internet access, training to teachers and students and any other Programme for technology upgradation (Networking, e-Governance etc.)

❖ Computer provided in every department with internet access

4.6 Amount spent on maintenance in lakhs:

i) ICT

Rs. 1,03,896

ii) Campus Infrastructure and facilities

Rs. 9,67,004

iii) Equipments

Rs. 30,406

iv) Others

Rs. 2,52,446

Total:

Rs. 13,53,752

Criterion – V

5. Student support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ A number of meetings were held with the staff and students

5.2 Efforts made by the institution for tracking the progression

- ❖ Tests, tutorials, Examinations held
- ❖ Classroom interactions and discussions
- ❖ Parent-teacher meetings held

5.3 (a) Total Number of Students

UG	PG	Ph. D.	Others
809	—	—	—

(b) No. of students outside the state

10

(c) No. of international students

1

Men	No	%	Women	No	%
	NIL			1	0.12

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
684	52	11	4	1	752	730	59	11	9	0	809

Demand ratio $3734/502=7.44$

Dropout % 0

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Efforts were made to introduce Coaching for competitive examinations through an organization called i-leap; they held a seminar for the students

No. of student beneficiaries

All those who sought help

5.5 No. of students qualified in these examinations

NET	—	SET/SLET	—	GATE	1	CAT	1
IAS/IPS etc	—	State PSC	—	UPSC	—	Others	6

5.6 Details of Student counselling and career guidance

- A 5 day Corporate Employability Training Programme was conducted by TCS
- Lowe Lintas and Partners, Mumbai conducted a selection procedure for an eighteen month apprenticeship programme in their organization

No. of students benefitted

all those who attended

5.7 Details of campus placement

<i>On Campus</i>			<i>Off Campus</i>
Number of Organisations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	95	18	3

5.8 Details of gender sensitization Programmes

❖ A project titled 'Women Perceived' was undertaken by Department of History and two special lectures organized on the topic

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals/awards won by students in sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/University level National level International level

5.10 Scholarships and Financial Support

	Numbers of Students	Amount
Financial support from institution	1	Rs. 8680

Financial support from government	Exact number not available	Data not available because payment made directly to student's account
Financial support from other sources	03	Rs. 25,760/-
Number of students who received International/National recognitions		

5.11 Student organized/initiatives

Fairs: Sports: State/ University level National level International level

Exhibition: Sports: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : Canteen, Water-cooler

Criterion – VI

6. Governance, leadership and Management

6.1 State the Vision and Mission of the institution

The vision of Gokhale Memorial Girls' College is:
 To develop and empower women through education that fosters knowledge and skills, promotes values of equality, secularism and National integration, moulds character through discipline and rigour and creates an open mind capable of assimilating the best traditions of the East and the West.

The mission statements of Gokhale Memorial Girls' College aim at translating its vision into action plans through:

- ❖ Dissemination of knowledge leading to academic excellence and personal growth.
- ❖ Stimulation of the academic environment of the Institution for promotion of quality in

teaching-learning

- ❖ Maintenance of a balance between education that promotes knowledge per se and training that imparts skills for employability
- ❖ Broadening the base of women's education in keeping with the framework of a pluralistic society
- ❖ Inculcation of egalitarian, secular and non-parochial values among students in addition to the core values of honesty, discipline, courage, compassion, self-respect as well as respect for others
- ❖ Promotion of all-round development of the students to face the emerging and futuristic challenges arising from complexities of the rapidly changing national and international scenario

6.2 Does the Institution have a Management Information System

Though the College does not have a formal MIS, yet it does have a functional database to serve academic and administrative purposes which leads to enhancement of quality in governance in areas such as :

- LIBSYS, that will enables tracking of library books through bar coding
- Creation of computerized student database

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- College has no direct role but tries to convey suggestions regarding restructuring of curriculum through teachers who are members of BOS

6.3.2 Teaching and Learning

- LIBSYS introduced in the Library
- Students encouraged to make wall presentations, contribute to the College Magazine
- Papers present in seminars
- Research projects undertaken
- For weak learners remedial classes held
- Supplementary classes takes to complete the syllabus

6.3.3 Examinations and Evaluation

- Midterm tests to check student progress
- Selection tests to ensure student readiness for University

6.3.4 Research and Development

This institution has a Central Research Cell headed by 3 senior teachers of the College. A financial allocation for research is made in the College Budget and 2 Central Project were completed during the year. Besides, a number of departments also carry out student research project, both as part of their curriculum and outside it. The teachers also undertake both Major and Minor Research Projects, and three teachers are currently pursuing their Ph.D degree under FDP scheme

6.3.5 Library, ICT and physical infrastructure/instrumentation

Library is partially digitalized, with INFLIBNET facilities as well as reprographic facility

6.3.6 Human Resource Management

- 1) Biometric Attendance
- 2) Staff-recruitment
- 3) Staff Welfare Schemes

6.3.7 Faculty and Staff recruitment

A huge drive to recruit full-time non-teaching staff was carried out by the College successfully as per Government regulations. The College also recruited casual and temporary full-time non-teaching staff paid out of College funds to fill vacancies. Full time teachers were recruited through College Service Commission. Besides, College also availed of guest faculty paid out of College funds to fulfill academic need.

6.3.8 Industry Interaction / Collaboration

Students of the three Major Courses were sent for internship programmes to various sector as per their curriculum requirements. Tata Consultancy Services conducted a five days Corporate Employability Training Programme and selection interview for job placement. Lowe Lintas and Partners, Mumbai, conducted a selection process for their 18 months Apprenticeship Programme. IQST consultants conducted a Pre-Screening process for jobs in the Corporate Sector.

The College entered into collaboration with Pranavananda Institute of Management and Technology to run Value added Courses for the College students in the College premises. The College also tied up with Young Women's Christian Association in order to provide hostel accommodation to the students of the Institution.

6.3.9 Admission of Students

Admission was fully on-line and students were admitted on the basis of merit list published on-line in keeping Government reservations partly and University Guidelines.

6.4 Welfare schemes for

Teaching	1 Refundable Festival Advance
Non teaching	1 Non-refundable Festival Bonus
Students	1 Free studentship

6.5 Total corpus fund generated

Rs. 2,35,32,582.91

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	Yes	Higher Education Department, Government of West Bengal	Yes	College

6.8 Does the University/Autonomous College declare results within 30 days?

For UG Programmes	Yes	<input type="checkbox"/> NA	No	<input checked="" type="checkbox"/> NA
For PG Programmes	Yes	<input type="checkbox"/> NA	No	<input checked="" type="checkbox"/> NA

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- Members visited Child Care Home, a home for abandoned Children in Salt Lake, Kolkata on 2nd May, 2015
- A seminar on CSR, where Dr. Lars Isaksson, Prof. in Global Business Strategy at Bond University, Australia delivered a lecture titled, “The CSR Business Case” on 6th July, 2015 which was followed by an interactive session in the College premises for all those interested in the subject both in and outside the institution.

6.12 Activities and support from the Parent – Teacher Association

- A Parent-Teacher Association does not exist. However, parents are asked to provide feedback every year. Parents of every student meet the teachers of the concerned Honours/Major department to review the programme of their wards and offer valuable suggestions.

6.13 Development Programmes for support staff

- Puja bonus (nonrefundable) advanced to casual staff
- Puja advance (refundable) to permanent staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- An e-waste bin has been installed in collaboration with Toxics link
- A herbal corner has been created
- ‘No Plastic Day’ celebrated in the College
- Tree Plantation Ceremonies
- Campus Cleaning drive

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institutions. Give details.

- Internal examination results published online
- Peer tutoring introduced informally
- Karate course introduced
- Biometric attendance introduced
- CCTV installed
- Smart board introduced in Psychology Department

- NSS introduced
- Annual Memorial Lecture introduced
- College took initiative to recruit non teaching Staff through a self-planned Selection process.
- Net facility extended to all Departments
- *Wi-fi* facility provided to most departments.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- NSS introduced and made operative
- 3 Clubs activated
- Rooms acquired from PTTI possession
- Upgradation of Library
- Staff recruitment through Selection process

7.3 Give two Best Practices of the institution

- Co-curricular activities undertaken including introduction of NSS in addition to academic pursuits for all round development of students
- Maximum utilization of available space through innovative methods

7.4 Contribution to environmental awareness / protection

- e-waste bin introduced in collaboration with Toxics link.
- No Plastic Day observed on World Environment Day
- NSS observed “Swachha Bharat Abhijan” in conformity with the Prime-Minister’s plan
- A herbal corner was created in our campus
- Campus cleaning undertaken twice by NSS and plantation of trees also by NSS

7.5 Whether environment audit was conducted?

Yes No

7.6 Any other relevant information the institution wishes to add

STRENGTH:

- Positive attitude of the staff
- Students selected strictly on merit despite pressures
- Steady good results in most of the department

OPPORTUNITY:

- opening of PG Courses and value added courses to keep up with changing needs
- Availability of extra space within the campus
- Collaborations with a number of reputed establishments

WEAKNESS:

- Lack of availability of Government funding
- Office understaffed
- Faculty position vacant

THREAT :

- Lack of space seriously limiting progress
- To keep a balance between sweeping forces of modernity and traditional values

8. Plans of institution for next year

- Substantial changes in the ground floor plan of the College
- Several extension activities planned
- Peer mentoring by senior students being considered after its modest implementation by Political Science department
- Increasing student amenities
- Acquisition of Hostel facilities
- Institutional membership of a reputed library being considered

NAME

Mausumi Mukherjee.

(MAUSUMI MUKHERJEE)

Signature of the Coordinator, IQAC

Dated: 04.12.2015

NAME

Atashi Karpha.

(ATASHI KARPHA)

Signature of the Chairperson, IQAC

Annexure 1

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission