

Students of Gokhale Memorial Girls' College can avail of the Hostel accommodation provided by the Young Womens Christian Association (YWCA).

The Hostels are located at

i) **Burns House**
134, S.N Banerjee Road
Kolkata-700013

ii) **Gallway House**
1, Middleton Row
Kolkata-700071

Eligibility:

- i) Unmarried lady students of age group 18-25 years.
- ii) Applicant must be pursuing a full time course of studies in Gokhale Memorial Girls' College.
- iii) Applicant must register as support member before taking admission into the hostel.

Fee Structure:

Rs. 7000/- per month shared toilet
(Depending on the availability)
Rs. 8200/- per month attached toilet
Rs. 7500/- per month attached toilet
Security Deposit will be same as one month's fee
Annual admission fee is Rs. 2000/-
Support Membership Fee is Rs. 200/-

Duration of Stay:

- i) The length of the stay shall not exceed one year at a time
- ii) All admissions will initially be given for a provisional period of three months initially
- iii) Each year the student has to reapply for next year's accommodation one month before the term expires.

Application Procedures: Application for admission must be made to the General Secretary of YWCA in the prescribed format and must be accompanied by:

- 1) Two (2) letters of reference from persons holding responsible position
- 2) A certificate of health from a registered medical practitioner in the prescribed format
- 3) Proof of Date of Birth
- 4) A copy of the College ID Card
- 5) A letter from the parent appointing a local guardian
- 6) A letter from the local guardian of the applicant standing guarantee for the prompt payment of all Hostel dues and accepting responsibility for care and treatment of the applicant in case of sickness while staying at the YWCA.
- 7) The telephone number (**land line & mobile number & email**) and residential address of the local guardian is a must. (should the local guardian cease to remain in Calcutta, the applicant and the guardian should notify the YWCA of this fact without delay and arrange to get a similar letter of guarantee from another local guardian)
- 8) Identity Proof of Parent
- 9) Residential Proof of Parent
- 10) Identity Proof of Local Guardian
- 11) Residential Proof of Local Guardian

Meals:- Residents are provided with Breakfast, lunch and dinner. Residents are required to notify a day in advance when they will be absent from meals.

No alcoholic drinks, drugs or inflammable material are allowed on the premises. The entire premise is a 'No Smoking Area'.

Fees and Deposits:- At the time of joining, residents are expected to pay the following:-

- A non-refundable admission fee to be paid annually
- One month's establishment fee
- A refundable Security Deposit:- (repaid at the time of leaving the hostel as per applicable rules)
- Support Membership Fee

A student joining on or before the 15th of the month will be expected to pay the full month's Establishment Charge.

Students joining on the 16th or after will be expected to pay half a month's establishment charge.

The Monthly Establishment Charge is to be paid by the 10th of each month. A late fee of Rs. 20/- per day will be charged from 11th onwards. Failure to pay the Establishment Charge by the 16th of the month will compel the authorities to notify the parents and local guardian of the student.

Failure to pay by the 25th of the month will compel the authorities to ask the student to leave the hostel.

The security deposit will be refunded at the time of termination of stay at the hostel on production of the original receipt and after adjustment of any money due to the YWCA and subject to one clear month's notice in writing

Termination of Stay:- Residents found guilty of misconduct and/or infringement of hostel rules or of acting contrary to the interest of the hostel or YWCA shall be liable to vacate the hostel at 24 hours' notice.

The decision of the Hostel Committee in this respect shall be final.

Visitors and Use of Lounge:- Visitors may be entertained at the Lounge on the Ground Floor only. The timings for visitors will be from 6 pm to 8 pm on weekdays and 10 am to 8 pm on Sundays and Holidays.

Hostel Entry/Exit timings:- The residents may leave the hostel only after 6 am and must report back by 10 pm.

Late night passes- Any resident wishing to avail of a late night pass must sign the late pass register and be in by 11 pm. Two late passes may be availed of per week.

Enquires:- (033) 2265-0392
(033) 2264-1038 } S.N. Banerjee Road
(033) 2229-7033 Middleton Row

E-mail:- admin@ywcacalcutta.org

Website:- www.ywcacalcutta.org