



THE RAMAKRISHNA MISSION INSTITUTE OF CULTURE

(A Branch Centre of Ramakrishna Mission, P.O. Belur Math, Dist Howrah, West Bengal - 711 202)

GOL PARK, KOLKATA - 700 029

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SCHOOL OF LANGUAGES

04-AUGUST'22

To
The Principal
GOKHALE MEMORIAL GIRLS' COLLEGE
1/1, Harish Mukherjee Road,
Kolkata-700020.

Respected Madam,

Greetings from the School of Languages, Ramakrishna Mission Institute of Culture.

This is with reference to your letter dated 28.07.2022, requesting for training Spoken English to your students. We are pleased to inform you that our Revered Secretary Maharaj has given his consent to start the classes at your college. Ms. Sanjana Srivastava our English teacher will conduct the classes from Saturday, September 3, 2022.

The charges of conducting the Spoken English classes are Rs. 1,200/- per hour . GST@18% will be added with it. The conveyance charge of Rs.600/- per day for teacher may be paid directly to her every month.

With regards,

Yours faithfully,



Authenticated.
Aranya
Principal
Gokhale Memorial Girls' College

Sabujkoli Sen
(Sabujkoli Sen)

Principal
School of Languages
The Ramakrishna Mission
Institute of Culture
Golpark, Kolkata-29

09 SEP 2022

Gokhale Memorial Girls' College

GMGC/RKMIC-SL/2022-23/242



28/07/2022

To,
The Principal,
School of Languages,
Ram Krishna Mission Institute of Calcutta,
Golpark.

Sir,
Gokhale Memorial Girls' College wants to start Spoken English & Communicative German classes for its students from the academic year 2022-2023. We want to start the Spoken English class from 1st September preferably on Saturday at 2.30 p.m. in a batch of around 50 students. Communicative German classes will commence after Puja Vacation.

Thanking you

Yours faithfully

Aranya
Principal

Gokhale Memorial Girls' College

Principal
Gokhale Memorial Girls' College

Received
ACM
06.08.2022



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Authenticated .

Aranya
Principal
Gokhale Memorial Girls' College

09 SEP 2022