

Government of West Bengal
Education Directorate
Non-Government College Pension Section
Bikash Bhaban, Salt Lake, Kolkata-700091

Memo No.ED-103/2020.....

Dated Kolkata, the08.07.2020

From: The Director of Public Instruction, WB
Education Directorate, Bikash Bhaban, Salt Lake, Kolkata-700091


To : All the Principals/ Vice Principals /Teacher- in- charge of Govt. – aided Colleges in West Bengal.

Sub: Revision of pension as per ROPA- 2019 for the superannuated/deceased teaching & Non- teaching staff of Govt. aided colleges w.e.f 01-01-2016, except GTA colleges.

All the Principals/ Vice Principals/Teacher- in- charge of Govt. – aided Colleges in West Bengal, are requested to submit the following documents in Off-Line mode in duplicate (i.e two sets) after receiving of revised pay fixation Memo from the office of the Directorate of Public Instruction, WB as per ROPA- 2019 for revision of pension w.e .f 01-01-2016 for the pensioners (both teaching & non- teaching staff of Govt. aided colleges).

The following documents are required for revision of pension as per ROPA- 2019 for the superannuated/deceased teaching & Non- teaching staff of Govt. aided colleges w.e.f 01-01-2016, except GTA colleges :

1. A new service book containing records as per revised pay fixation (Ropa- 2019) w .e . f 01-01-2016.
2. Photo copy of revised pay fixation memo, issued by the office of the Directorate of Public Instruction, WB. w.e.f 01-01-2016.
3. Notional Pay Certificate, issued by the college authority as on the date of retirement.
4. Duly filled the Annexure – I, as indicated in G.O no. 209 Edn(CS), Dated- 14-02-2020 (for teaching) & G.O NO. 213 Edn(CS), Dated- 14-02-2020 (Non-teaching)
5. Photo Copies of sanctioned PPO , GPO & CVPO issued by A.G WB previously.
6. Copies of previous pension sanctioning memo issued by Directorate of Public Instruction, or system generated memo from E-Pension portal.


for Director of Public Instruction, WB

Asst. Director (A/Cs), Pension