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Memorandum of Understanding
Between
Gokhale Memorial Girls' College
1/1, Harish Mukherjee Road
Kolkata-700020
AND
Mother Earth Foundation
Govt. Registered NGO
67, Kumar Para Lane,
Kolkata- 700042

Dated: 24/03/2022

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The general objective of this Memorandum of Understanding (To be stated henceforth as MOU) is to stimulated and facilitate the development of collaborative programmes which will serve to enhance awareness regarding preservation of the natural environment and especially the flora (plants and trees). It is necessary to create and protect an ecosystem to maintain the habitat and food for birds other animals and provide social, communal, environmental health and economic benefits to the human society. Thus Gokhale Memorial Girls' College and the Mother Earth Foundation have agreed to conduct joint programmes in the field of conservation and protection of plants and trees.

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Therefore, in consideration of the mutual commitment set forth in this MOU, the organisations hereby agree as follows:

Clause 1: Cooperation

Both organisations are united by the common interests and objectives, and they shall establish channels of communication and cooperation along with opportunities of participation of the students of the Gokhale Memorial Girls' College in the environmental activities conducted by the Mother Earth Foundation.

Clause 2: Scope

Both organisations believe that the cooperation between the two would be a major benefit to the student community to enhance their awareness skills and knowledge organisation.

The second organisation will provide inputs and opportunities to the first organisation, so that the students of the latter fit in to the environmental scenario meaningfully.

Clause 3: Validity

The validity of this agreement is three years from the date of agreement.

Agreed

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Principal Gokhale Memorial Girls' College

Secretary MOTHER EARTH FOUNDATION 1 the Life Hochta

Secretary Mother Earth Foundation 9.6-032922



IQAC Co- ordinator Gokhale Memorial Girls' College



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THE RAMAKRISHNA MISSION INSTITUTE OF CULTURE



(A Branch Centre of Ramakrishna Mission, P.O. Belur Math, Dist Howrah, West Bengal - 711 202) GOL PARK, KOLKATA - 700 029 Phone : (91-33) 2465-2532; 2466-1235 (3 LINES); 4030-1281 Gram : INSTITUTE CALCUTTA

Fax : (91-33) 2464-1307; E-Mail: golpark.rmic@rkmm.org Website : www.sriramakrishna.org

SCHOOL OF LANGUAGES

04-AUGUST'22

To The Principal GOKHALE MEMORIAL GIRLS' COLLEGE 1/1, Harish Mukherjee Road, Kolkata-700020.

Respected Madam,

Greetings from the School of Languages, Ramakrishna Mission Institute of Culture.

This is with reference to your letter dated 28.07.2022, requesting for training Spoken English to your students. We are pleased to inform you that our Revered Secretary Maharaj has given his consent to start the classes at your college. Ms. Sanjana Srivastava our English teacher will conduct the classes from Saturday, September 3, 2022.

The charges of conducting the Spoken English classes are Rs. 1,200/- per hour . GST@18% will be added with it. The conveyance charge of Rs.600/- per day for teacher may be paid directly to her every month.

With regards,





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Yours faithfully,

(Sabujkoli Sen)

Principal School of Languages The Ramakrishna Mission Institute of Culture Golpark, Kolkata-29

Gokhale Memorial Girls' College

GMGC/RKMIC-SL/2022-23/242

28/07/2022

To, The Principal, School of Languages, Ram Krishna Mission Institute of Calcutta, Golpark.

Sir,

Gokhale Memorial Girls' College wants to start Spoken English & Communicative German classes for its students from the academic year 2022-2023. We want to start the Spoken English class from 1st classes will commence after Puja Vacation. Thanking you

Yours faithfully

Waspha Principal

Gokhale Memorial Girls' College

Principal Gokhale Memorial Girls' College

Received. ACum 06.08.2022

1/1 Harish Mukherjee Road, Kokata - 700 020 Phones : 2223-2355, 2223-8287, 2223-0027 = E-mail-gokhalocollogokolkata@gmail.com wobsito - www.gokhalocollogokolkata.odu.in



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Draft MOU with Gokhale Memorial Girls' College, Kolkata 9 SER 2022

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A menforandum of understanding between Gokhale Memorial Girls' College, Kolkata, located at 1/1, Harish Mukherjee Road, Kolkata-700020 represented by Dr. Atashi Karpha, Principalof the College and "Calcutta Ektama" a registered N.G.O. (Reg. No. S/73313 of 1993-94) represented by the President, Sm. Bela Bose was signed on 17th Day of November 2021.

Both the parties named above agreed to abide by the terms and conditions detailed below under which the College and the N.G.O. will work together.

- College students, N.S.S. volunteers of the College, accompanied by faculty members will participate in the welfare programmes organised by the N.G.O.
- 2) A batch of 10(ten) students would participate at a time.

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3) The N.G.O. will assist the College students in conducting welfare activities in a particular underdeveloped area, a village or an urban slum that is adopted by the College. Members of the N.G.O. will always accompany the College students.

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4) Programmes to be undertaken will always be need-based. Such programmes chalked out by the N.G.O. will be finalised only after consultation with the College Representative, N.S.S. Programme Officer, Faculty Members or any other delegate recommended by the Principal.

A written approval from the Principal will be forwarded to the N.G.O. after which the students would join the programme.

- 5) Community welfare programmes of the following nature, when organised by the N.G.O., will include students from the College.
 - A. <u>Health Check-up</u>: To be conducted by a qualified Doctor from the N.G.O. with the assistance of Nursing Staff and technicians. Students will undergo an orientation Programme by the N.G.O. before joining such events.
 - B. <u>Nutrition and Health Education</u>: Demonstration on low-cost nutritious foods. Students from the Department of Clinical Nutrition and Dietetics of the College may join. Health Education will include -
 - I. Personal Hygiene
 - II. Completion of Immunisation schedule in case of children
 - III. Do's and Don'ts for Expectant and Nursing mothers.
 - IV. Care of people with common health problems like High Blood Pressure, Diabetes, Obesity, abnormally low body weight, stunted growth in case of children, deficiency diseases and many more if occasion arises.
 - C. <u>Income Generating Programmes</u>: College students and N.G.O. members may jointly conduct Craft training and Fruits and Vegetables Preservation training programmes for community women and girls (preferably in the College Campus itself) on Sundays and thus prepare these women for being self-reliant. Teachers will be provided by the N.G.O.
 - D. <u>Adult and Functional Literacy among Women</u>: Necessary teaching materials are available with the N.G.O.
 - E. EnvironmentalSanitation: Students and N.G.O. members will jointly approach civic authorities of the adopted area (K.M.C. word



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Gokhale Memorial Girls' College

office/panchayat etc.) if lack of civic amenities are detected during survey. Tree plantation and "safai" will be undertaken.

- 6) The N.G.O. will inform the College Principal about the commencement of any of the above programmes well in advance so that the students get enough time for preparation. The date of commencement, details of the programme and those of the programme site, duration of the programme etc. will be communicated.
- 7) Obtaining permission from the guardians of the students' will be the responsibility of the College.
- 8) Safe and comfortable journey to and from the Programme Site will be the responsibility of the College. Travelling expenses of the students on this account will be borne by the College.
- 9) A letter from the Principal with the details of the participating students and the faculty member will reach the N.G.O. office at least 7(seven) days before the commencement of the programme.

These programmes and activities are based on the present Covid situation. However, with the return to normalcy, the programmes, projects and activities may change and the participating individuals will be informed accordingly to enable them to participate meaningfully and constructively.

10) The College will be registered as an institutional member of the N.G.O. on payment of Annual Membership fees of Rs.5,000/- (Rupees Five thousand only) by a cheque drawn in favour of Calcutta Ekatma & Crossed A/C Payee.

Such membership is renewable every year.

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CALCUTTA EKATMA 49/1 GURUPADA HALDER ROAD KOLKATA-700026



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MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING is made at Kolkata on the <u>12</u> Day of <u>July</u>, <u>2021</u> between Gokhale Memorial Girls' College with its principal office of operation located at 1/1, Harish Mukherjee Road, Kolkata-20 (hereinafter called GMGC) of the one part and Pranavananda Institute of Management & Technology a nonprofit organization registered under Societies Act, WB, 1967 (a project of Bharat Sevashram Sangha) with its principal place of operation located at 83, Harish Mukherjee Road, Kolkata-25(hereinafter called PIMT) on the other part.

WHEREAS

PIMT wishes to conduct BharatSkills, Livelihood Skills Development Programmes at the premises of GMGC to train its students in various areas of computer applications and skill development on Supervisory Skills & HR Associate and Pre-Primary Teachers' Education-Montessori.

PIMT has expressed its willingness to provide the required hardware, software, technical know-how, faculty, counsellor and all necessary inputs and GMGC has expressed its desire to provide the required infrastructural facilities and complete access to its students to undertake & execute the courses.

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This memorandum of understanding sets out the terms of understanding between the institutes hereto as follows:

1. Pranavananda Institute of Management & Technology will offer the following services:

- Provide relevant course materials
- Provide the necessary hardware, software & computer consumables for IT programmes.
- Provide the internet connection for training
- Provide necessary trained faculty members
- Conduct theory & practical classes, tests etc. according to the PIMT norms
- Monitor attendance, evaluate test papers and maintain students' records
- Conduct seminars, workshops & presentation for self-employment & self-development
- Conduct career development programmes according to the PIMT norms
- Provide assistance for Placement & Guidance Services
- Joint Certification after successful completion of the courses will be made by
 Pranavananda Institute of Management & Technology and Gokhale Memorial Girls' College
- Provide necessary consumables for training.
- 2. Gokhale Memorial Girls' College will provide the PIMT free of cost:
 - * Required space for practical & theory room for trainings
 - Required power supply to run the training programme.
 - Provide necessary furniture & fitting such as computer tables, chairs etc.
 - Administrative & manpower support for security of the hardware, software & consumables during the period of the agreement
 - Infrastructural supports such as cleaning, electrical fittings etc.

3. Exclusivity

Gokhale Memorial Girls' College will not engage any other institution for training during the term of the agreement.

4. Collection of fees

All course fees i.e., annual alongwith the examination fees of the conducted programme by PIMT will be collected by the GMGC. The payment to PIMT shall be disbursed in total as per the rate of schedule (specified in the annexure) deducting GMGC share.

5. Term and Termination

 T_{i} agreement shall come into force on its execution and will remain in force until it is succeeded by a definitive agreement. Both the institutions may terminate the agreement by giving three months' prior notice in written terms to the other side without causing any harm to the students who have not completed the course.

6. Miscellaneous

- The duration of the contract will be for a period of 3(three) years. The renewal for subsequent year will be made after concurrence of both the institutes.
- A joint committee will be set up with two representatives from GMGC & two representatives from PIMT to assess course content and revise course fees.
- GMGC will be entitled to execute the admission procedures.
- Students of this programme will abide by all norms of Pranavananda Institute of Management & Technology.

At the time of termination of the agreement GMGC will allow representative of PIMT to take back all the hardware, software, books, consumables, study aids and all other items supplied by PIMT to GMGC.

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Dartho Kolkata Principal le Memorial Girls' College For and on behalf of 0 and Institute of Management & Technology

Annexure - A

IT Training Programme and BharatSkills Employable Skill Development Training Programme w.e.f 2021

SI No	Year	Course	Hours	Charges (Rs)	
1	Semester I & II	Computer Fundamentals, MS- Office(Word, Excel, PowerPoint), Internet & Projects	120	Annual course fees Assessment & Projects Registration Fees	= Rs1750 = Rs1300 = Rs 250
2			ļ	Total	= Rs3300
2	Semester III & IV	Desk Top Publishing (Page Maker, Corel Draw, Photoshop) & Projects	120	Annual course fees Assessment & Projects Registration Fees	= Rs2050 = Rs1300 = Rs 250
3			1	Annual course fees	= Rs3600 = Rs2250
C	Semester V & VI	Web Designing - HTML, DHTML, Scripts, FrontPage, Etc & Projects	120	Assessment & Projects Registration Fees	= Rs1300 = Rs 250
				Total	= Rs3800
4	First Year	Supervisory Skills on Human Resource Management(Basic Level-I)	1 year	Annual course fees Annual Registration/Session Charges Total	= Rs2000 = Rs 250 = Rs2250
5	Second Year	Corporate Human Resource Analyst (Advance Level-2)	1 year	Annual course fees Annual Registration/Session Charges	= Rs2000 = Rs 250 = Rs2250
6		Diploma in Pre-Primary Teachers' Education-	I Year	Annual course fees Registration Fees	= Rs2250 = Rs 250
	. Montessori		Total + Examination Fees (as applicable)	= Rs2500 = Rs 650	
7		Business English Communication	1 Year	Registration & Examination Fees	= Rs.500

N.B: Revenue Sharing

1. The college will collect the prescribed fees from the enrolled students

2. The college will deducted 30% on the course fees inclusive of all statutory expenses.

3. The college will make payment of the Registration & Examination/Assessment fees and 70% of the Course Fees to PIMT to be drawn in favour of Pranavananda Institute of Management & Technology

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Gokhale Memorial Girls' College

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For and on behalt of PIMT

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Principal

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Gokhale Memorial Girls' College

Gokhale Memorial Girls' College

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Administrator

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Annexure - A

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\For and on behalf of Gokhale Memorial Girls' College

2. ASISH KR. MANDAL

For and on behalf of RIMT Pranavananda Institute of Managenetit

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Kolkata



Principal and Secretary Governing Body Gokhale Memorial Girls' College

Chief Co-ordinater. PIMT Acoundal

Principal Gokhale Memorial Girls' College 9 SFP

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Witness: 1.