

SPDD

GOKHALE MEMORIAL GIRLS' COLLEGE



Strategic Planning and Deployment Document

Preface

For a higher education institution, strategic planning is very essential to accomplish its Vision and Mission to transform students into human resources within a short period of time and to make them worthy citizens of a progressive nation. Strategic planning is a continuous process with a specific focus on accomplishing institutional goals. Writing the Strategic Planning and Deployment Document (SPDD) is the first step towards this direction. It is based on analysis of strengths, past achievements, current obstacles and future opportunities. It envisages the direction towards which the organization should move to achieve its set goals and objectives.

The SPDD of Gokhale Memorial Girls' College draws on the involvement of all its stakeholders who contribute to its continued success as a premier institution catering to women's education. Effort has been taken to identify clearly the implementation processes and monitoring by identifying measurable targets in line with the desired outcomes.

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Vision

To develop and empower women through education that fosters knowledge and skills, promotes values of equality, secularism and national integration, moulds character through discipline and rigour and creates an open mind capable of assimilating the best traditions of the East and the West.

Mission

The mission statements of Goldhale Memorial Girls' College aim at translating its vision into action plans through:

- · Dissemination of knowledge leading to academic excellence and personal growth
- Stimulation of the academic environment of the Institution for promotion of quality in teaching-learning.
- Maintenance of a balance between education that promotes knowledge per se and training that imparts skills for employability.
- Broadening the base of women's education in keeping with the framework of a
 pluralistic society.
- Incufcation of egalitarian, secular and non-parochial values among students in addition to the core values of honesty, discipline, courage, compassion, self-respect as well as respect for others
- Promotion of all-round development of the students to face the emerging and futuristic challenges arising from complexities of the rupidly changing national and international scenario.

Quality Policy

"To channelize the efforts and measures to provide excellence in academics with continual improvement of staff and student for a better society"

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Gokhele Memorial Girls' College

"Education is the manifestation of perfection already in man. Religion is the manifestation of the Divinity already in man. Therefore, the only duty of the teacher in both cases is to remove all obstructions from the way."

Gokhale Memorial Girls' College aims to inculcate the motto of Brihadaranyak Upanishad as stated by the great Advaita philosopher Maitreyi. It was her pertinent question on immortality towards her husband, Rishi Yajnavalka, on his decision to renounce worldly pleasures and take up sanyas (monk hood); — येनाहं नामृता स्यां किमहं तेन कुर्यां "What shall I do with that which does not give me immortality?" This is the accepted motto of this 83-year institution and with a firm belief that values are the integral part and parcel of the philosophy of our great nation and its educational system. Value-based education is an approach to teach universal values like patience, honesty and sincerity to the students. It creates a strong learning environment that enhances academic attainment, and helps students' graduate from simple social backgrounds to more elaborate surroundings throughout their lives. The fulcrum of value education is in the attainment of a balanced development of the personality of the female students who are the pillurs of society. The institution was established in preindependent India by Mrs. Sarala Ray, a great disciple of freedom fighter and educationist Gopal Krishna Gokhale with the ardent support of Dr. S.E. Rani Ghosh, the First Principal of the College, with a vision of educating and empowering women from every walk of life. Following the great vision of its founders, the institution strives to encourage self-expression, help young women to identify their latent talents and adapt with dignity to the fast-changing technology, lifestyle and social order in the country and contribute as compassionate individuals.

The essential core values include:

Integrity

Integrity is the exercise of being truthful and showing a reliable and uncompromising devotion to strong ethical principles and values. We practice a shared decision-making process and promote trust through professional courtesy and fair treatment. Imbibe values of the institution through dedication to one's work. Conduct all activities in an ethical manner. Constitut to practices that are fair, honest, and objective in dealing with students, faculty mentions, staff, and stakeholders at all the levels of the community. Authenticated . Principal

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Respect

Respect is the easential foundation for working collaboratively. We recognize the expertise of teaching and non-teaching stuff and respect their contribution towards the institution. We intend to extend support to our employees and student in all possible ways. Express gratitude to all the teachers and women staff of the college through Teacher's Day and Women's Day celebration every year. We value and respect the efforts of the staff as they contribute to the wellbeing of the society.

Inclusiveness

We create inclusive work environments where people are valued for their cultures, experiences, skills, knowledge and capabilities. We provide culturally inclusive and responsive services to all the stakeholders. We believe in diversity and promote respect to all helonging to different cultures, social background and gender be it the students or the staff, through various co-curricular activities and special observances like Rabindranath Tagore's Birthday, Independence Day, Netaji's Birthday, Republic Day, International Mother Language Day and Hindi Divas.

Excellence

Excellence is relentlessly pursued. The staff and students are constantly encouraged to strive to achieve their best. "Practice makes man perfect". Dedication and practice is one, which helps us to surpass the ordinary standards. Students are the primary reason we exist as an institution and thus the teachers take initiative to undertake modern teaching-learning techniques like ICT, PPts, and videos while also continuing to use the chalk and talk method for curriculum delivery. Internal tests, class tests, mock tests, doubt-clearing classes, group discussions student presentations and lecture demonstrations enhance the student's knowledge and learning capacities and preparedness for exams. Programs, services, systems, and policies are periodically evaluated and improved. Add-on courses offered by the institution lead to the acquisition of knowledge and skills necessary for career advancement and employability, personal enrichment and leadership. Three student clubs strive to help students showcase their literary, artistic talents and community initiatives. Extension accepties help imbibe good values, fellow feeling and sense of collective responsibility.

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Special observances instil patriotism and national pride. College day further commends excellence and meritorious students who have excelled in academics are awarded.

· Quality

Maintenance of good and high standards in teaching & learning, student centric support, encouragement for overall development of students and staff can be interpreted as quality. The institution internalizes, empowers and evolves in response to the changing needs of the society. The institution exhibit quality in staffing, facilities, programs and services by anticipating the needs of students and responding accordingly. Foster a learning environment that promotes responsible, principled behaviour, which respects the dignity of all members of the community. Strive to ensure that curriculum, delivery, and support services respond to enquiries, requests, and concerns in an appropriate and timely manner. Faculty strives to strengthen the overall effectiveness of curriculum and instructional delivery. Regular feedbacks from different stakeholders such as students, guardians, teachers and alumni are obtained to improve and provide quality education and infrastructure. Feedback is also obtained from the non-teaching stuff to gauge the infrastructural quality and work place environment and analysed to provide better conditions.

Objectives

Swami Vivekananda in his letter to Singaravelu Mudaliar, dated 3rd March 1894 wrote: "Education is the manifestation of the perfection already in man".

In conscientious adherence to this famous quote, GMGC lays down the following as its prime objectives -

- To provide quality education in an outcome-based approach through effective delivery of curriculum, continuous internal evaluation and enhanced preparedness.
- To impart life skills and values through regular mentoring of students by the faculty and value-imbibing lectures and workshops.

 To train students in confidence building and decision-making by organizing multifarious curricular and co-curricular activities.

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- To empower and enhance employability through value-added courses and timely career counselling.
- To promote holistic development of students through opportunities of participation in special observances, sports, exhibition, social outreach, gender sensitization and community participation.

Quality Policy

"To channelize the efforts and measures for providing the right environment for study and excellence in academics, extra-curricular activities and continual improvement of staff and students for a better society"

Strategic Goals

The Strategic Goals of the institution are set in tune with the vision, mission and core values enunciated. They are grouped in the following manner -

- 1. Internal Quality Assurance System
- Reconstitution of IQAC as per NAAC regulations
- Framing of Quality Policy
- · Formation of Academic Sub-committee for academic planning
- Professional development of staff
- Periodic check & guidance for quality improvement.
- · Establishment of audit team and process
- · Academic and Administrative Audit (AAA) for remedial measures
- Promoting best practices
- Annual report preparation & submission



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2. Teaching and Learning Process

- · Academic planning and preparation of Academic Calendar
- Development of teaching and lesson plan based on CO & PO mapping
- Use of advance teaching aids and adopt enhanced ICT techniques
- Development of e- learning resources
- Provide mentoring and counselling support
- · Follow a transparent and fair feedback system
- Conduct training based on need
- · Evaluation parameters and benchmarking
- · Continuous assessment to measure outcomes
- Implementation of best practices

3. Leadership and participative management

- Decentralize the academic, administration and student related authorities & responsibilities
- · Prescribe duties, responsibilities and accountability
- Establishment of functional committees

4. Good Governance

- · Vision, Mission and their articulation in every key position
- · Academic and Administrative Calendar published
- · Evaluation of Institute's performance and benchmarking
- · Institutional strategic goals setting
- Institutional Strategic development plan
- Monitoring and Implementing the Quality Management System
- Following organization structure
- · Smooth Working of statutory committees
- Establishing E governance
- Leadership development through decentralization
- Establishing internal audit committee

Code of conduct and policy formulation, approval and implementation

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- Establishing fair and transporent performance appraisal system
- 5. Student's development and participation
- Budget allocation for student development programmes and activities
- Career Counselling and Placement Activities
- Participation in competitions
- Organizing events activities such as exhibitions, Teacher's Day, Fresher's Welcome, farewells, cultural performances etc.
- Rewards & recognitions of achievers
- Participation in extracurricular activities through student fora
- · Participating in social and welfare activities
- Providing career guidance
- Financial Assistance to the needy and deserving students through College Fund and Fund created by teachers
- Helping students to avail stipends/scholarships provided by government and nongovernment organization

6. Staff development and welfare

- Requisition for staff recruitment in vacant sanctioned positions
- Recruitment Policy for contractual support staff
- · Monetary aid as per need
- · Staff feedback for better work conditions
- · Performance evaluation system
- Staff Training for quality improvement
- Best possible work facilities & infrastructure facilities
- · Code of conduct, service rules & leave rules
- · Staff welfare policy implementation, Career advancement schemes
- · Rewards, recognition and incentives

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- · Deputation for seminars, conferences and workshops etc.
- Motivation for qualification improvement

Support policy for research and consultancy

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Staff welfare as per the government provisions.

7. Financial management

- Framing & implementation of Purchase and Financial policies
- Budget planning and allocation
- Forecasting income & expenditure
- Effective utilization of funds
- Effective functioning of purchase committee
- Budget formulation & approval through the Finance Committee
- Support for internships, visits, trainings, special guest lectures, resource persons

8. Research and innovation

- Fund generation through Project proposals
- Apply for Government/Non-Government sponsored funds
- Collaborations with Government & Private Institutes, Universities and Research Organizations
- Developing research facility in laboratories
- 9. Community Services, Social Outreach and Awareness Activities
- · Budget from institution resources/Faculty/students/other donors
- Identify community and social development work
- · Identify challenges of society for development work
- · Provide vocational training /job oriented training as per local needs at the institute
- Conducting social awareness programmes, blood donation camps, gender sensitization and gerontology workshops and such others through College NSS Unit, college committees and student activity clubs.

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10. Physical infrastructure

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- Infrastructure building development & modification
- Smart Class rooms, Tutorials, Seminar halls
- Modernization of Laboratory & equipment

- More ICT enabled classrooms
- Library infrastructure up gradation
- System upgradation
- Functional facilities for e-learning
- Safety & Security management
- Safe Drinking Water facility and Medical facility
- Development and maintenance of (indoor/outdoor) sports
- Plantations and greenery
- Hygiene, zero plastic & green campus
- Renewable energy usage

Standard Operating Procedure (SOP)

Standard Operating Procedure (SOP) prescribes the institutional flow chart for execution of activities in a step-by-step process, involving all the levels of managerial hierarchy.

1. Discussion and Analysis

The Head of the Institution analyses the situation in respect of the needs of the institution, though the IQAC and Academic Sub-Committee whose members are the Heads of Departments and the different statutory and non-statutory committees. The Time-Table Committee checks the availability and adequacy of classrooms and laboratory. The IQAC along with the Academic Sub-Committee checks the availability of books in the library, staff requirement and any other additional components like hostel, sports ground, co-curricular and extracurricular activities which enhances the quality of work life and develops life skill of students.

2. Survey

Statistical facts and figures regarding student admission, staff requirement, books available in library, examination procedure etc. are collected and suitable estimations and requirements are made into a list of development / improvement programs. Feedback obtained from stakeholders to prepare the Satisfaction Report for overall betterment.

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3. Improvement

- Academic Calendar of each department is drawn up indicating the curriculum delivery plan and the time limit for completion and revision.
- Formative evaluation system followed for assessing students' progress and identifying students at different difficulty levels
- · Mentorship undertaken for all students and timely schedules drawn up.
- Psychological counselling undertaken for improvement of students' mental and physical health.

4. Implementation

The Academic Sub-Committee meets periodically to take decisions to approve new activities proposed by departments and evaluates feasibility based on details provided by them. It also makes appraisal of ongoing activities and the activities scheduled to be conducted.

5. Evaluation

The IQAC meets frequently to evaluate the success of the major plans and policies undertaken since the degree to which the target set are being achieved at different stages of the plan must be assessed from time to time.

Holistic Plan Formulation

 Ensure quality in curriculum delivery and academic support for student success. Increase access to quality learning by facilitation of the use of innovative and effective teaching methods – provision of ICT tool facilities to teachers.

 Enhance student-centred processes - identifying needy students and providing Free Studentship and Fee Waivers; disseminating information about available National and State Scholarships; scheduling classes to meet student needs; easy access to study material through College Website; conducting Library Orientation Programmes for students to promote use of e-resources.

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3. Organizational Efficiency - Assessment and improvement of all college operations, programs, and activities; make data informed decisions to maximize institutional efficiency, integration, and effectiveness; obtain feedback from student and teachers on the effectiveness of the curriculum design; introduction of formal mentorship to guide them in curriculum preparedness and future academic pursuits.

4. Increase professional development for the staff through Lectures and workshops.

Ensure effective and full use of financial, physical, and technological resources to support student-centric activities and utilize technology that best serves the needs of the institution.

6. Enhancing social outreach and community engagement activities.

Upholding the value system as per the vision and mission of the Founders of the institution with due attention accorded to environment-related issues.

Strategy Implementation and Monitoring

After approval of Strategic development plan the next step is its implementation. During implementation the progress of strategy shall be measured from time to time. Hence the measurable success indicators are clearly spelt out in the implementation document. The Principal along with Academic Sub-committee are the custodian for strategic plan and its deployment.

Implementation at Institute Level

Governance & Administration	Governing Body
Admissions	Principal and Admission Committee
Statutory Compliance	Principal and Staff
Infrastructure (physical)	GB, Principal, Finance Committee Building Committee, Purchase Committee
Infrastructure (Academics)	Principal, Librarian & Faculty
Teaching-Learning	Principal and Faculty
Research and Development	Principal, Research Cell and Faculty
Student Development	Principal and Faculty
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Student Activities	Principal and Faculty	
Departmental Activities	Principal and Faculty	
Training and Placement	Principal and Placement Cell	
Quality Assurance	IQAC	

SWOC Analysis

Strengths -

- · Reputed & well-known management.
- · College runs smoothly independent of interference from any quarter.
- Financial stability
- · Admission strictly based on merit.
- · Positive social perception with diversity of students
- · Good participation of students in curricular and co-curricular activities
- Recognition by UGC under 2f and 12B
- The Curriculum is integrated with ICT to enhance employability
- · Continued assistance to needy and deserving students
- Excellence in academic performance and academic achievements of students in the University examinations and other platforms
- · Significant progression to higher academic studies
- · Mentoring and counselling and a strong feedback system for students
- Faculty encouraged to pursue Ph.D., research, etc. and programs for career advancement.
- Holistic education Equal emphasis on co-curricular activities, value-added courses, student activity clubs viz. Literary Club, Cultural Club and Social Awareness Club for all round development and extracurricular activities.
- Institution operates as the Swayam-NPTEL Local Chapter to offer distance courses that enhance employability.

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 Alumni participation in various social activities, counselling and outreach. Alumni initiatives sought for job generation and referral drive of junior students through "Alumni Speak" sessions.

Weakness -

- · Space limitation for further expansion of facilities
- Limited scope for updating the course curriculum
- · Consultancy activities are limited.
- Research publications are few in number.
- · Limited facility for post-doctoral research
- · Collaborations few in number.
- · Financial resources are limited. Income generating sources need to be identified.
- Student internship limited to vocational courses only.

Opportunities -

- Scope for inter-disciplinary teaching and research.
- · Tie-ups & academic exchanges with reputed institutes
- With significant increase in awareness, cureer counselling programs and job fairs the institution aims to create a greater number of placements for the students
- To strengthen the College Alumni Association for their involvement in developmental, academic, research and mentorship activities of the students.
- Opportunity for development of E-content by faculty
- · Distance learning to be pursued
- · Focus on Research activities & collaboration with institutes and industries
- Involving more faculty members in research-oriented programs
- · Obtaining External funding for research, project and innovative programs
- Introducing more add-on programs to prepare students in Soft Skill, Aptitude, CAT, CLAT, GMAT, NET, SET etc. examinations
- Enrolment of Students in Internship programs in different corporate houses & industries

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Principal Cokhele Memorial Girls' College

· More involvement in community services to fulfil institutional social responsibility

Challenges: -

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- Taking care of the space problem.
- · Upgrading & updating course curriculum programs in tune with global trends
- · Taking added assignments on the prescribed curriculum
- Greater Industry and Academia connect necessary to ensure curriculum and skills in line with requirements
- · To achieve good position in the NIRF ranking
- · To search for innovative career opportunities for students
- · To ensure increased student enrolment
- To ensure effective curriculum delivery in English for students coming from different vemacular backgrounds

Monitoring of Strategic Plan

The implementation of strategic plan shall be monitored time to time by Principal, IQAC, Academic Sab-Committee and other committees through periodic review. The conveners of committee shall prepare the report and present it in review meetings of the Academic Sub-Committee. The benchmarking of quality standards and its monitoring, evaluation of attainment will be carried out by the IQAC independently and internally. The IQAC will report the findings for each academic session with thorough analysis of outcomes to the Internal Audit Committee with two members from the GB. The Committee will recommend the corrective actions and the need of further processes and deployment of resources. For AAA, the findings shall be reported to the external auditors who will prepare the final report with recommendations on corrections and further action.

Conclusion

The SPDD is an effort for achieving the objectives envisaged by GMGC. The strategic plan just provides a guiding framework for a collective effort of the participating stakeholders. It is the actual implementation which ensures success and sustainability of the plan over a longer period of time. Proper implementation of strategies needs a diligent teamwork with good spirit. The system of implementation should evolve through time in a dynamic process incorporating the lessons learnt and this emphasizes the role of the IQAC in ensuring the reality of implementation and its degree of success.

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ORGANOGRAM





LIST COMMITTEES

Committees for 2017

Totors (1st Year) Sm. Sungreta Ses (Convenier) Dr. Sorthale Rey Chanedbury Dr. Malsue Dhara Gangaly Set Coloul Salia

University Exam Committee Dr. Sanctota Sen (Convensor) Sen Kristhradiali C. Sanartjee Dr. Jaglaparti Nay Sen Kamalani Doogopta Sen Stampa Sarkar Sen Stampa Sarkar Sen Strandi Barman

Addresser

Dr. Seshmi P. Hukharjue (Cantomar) Wr. Leitta Agrowol (H. Convernar) H.O.D. TCS

Magazine Committee

In: An example of Canada and Canada and Canada and Angel No. Restrict and Thermost Nerry No. Restrict Therefore and Service Angel Danta Pail De Policie Danta Teters (2nd Year) Sin Ivy Dr (Convenue) Dr Rakts Mitra Sin Romali Barman Dr Nebamita Chakraborty

Internal Exam Committee Sin, Solo: Buttorharya (Convenue) Dr. Strenis Colesbory Dr. Strenis Sarker Sin: Sharmincha Monial Chenesthary Dr. Onesdeura Chenk

CAN Dr. Hesteri P. Mukherjer

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Dr., harmits factor (Convenient) for: Marmitta Narida (Constituty Dr. Normana Habberger for: Sorgeria Sen

Tahara (Drd Year) Dr. Srahami Makhigashiyos(Convenue) Irit Presanta Ke. Pal Sen. Xegati Intentran Sel Newtan Bioaran

Time Table

Dr. Marssanii Maldergre (Convenier) Dr. Laena Nair Sengapta Dr. Sharmi Chakasharty Pint. Blannaji: Chewelhary

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Blood Donation

Sm. Sarama Das (Convenor) Sri Sumalya Mukhopadhyay Dr. Leena Nair Sengupta Sm Pratyasha Agarwal Sri Rafloumar Barman Sm. Barnali Barman Sri Goloul Saha

Dr. Ballari Roy Choudhury Sm Monami Ghosh Literary Club

Dr. Sarmila Sarkar (Convenor) Canteen

Sm. Sharmistha Mandal Choudhury Sm. Sangeeta Sen Dr.Sanchita Sen

NSS

Dr. Goutam Mahata (Programme Officer) Dr. Sarthak Roy Chowdhury Sri Prasanta Kr. Fal Smt Sarinna Das

Social Awareness Club

Sk. Sariful Islam **Dr. Kuldip Kaur** Sm lvy De

Sm Shampa Sarkar (Convenor) Sri Zupati Hembram SC/ST Cell

Prize

Sm Reha Bhattacharya (Convenor) Dr. Srahanti Mukhopadhyay Dr. Mahua Dhara Ganguly **Dr. Mala Bhattachurva** Dr. Palashi filswas Sen Gopa Dutta Pal Dr. Sanchita Sen Sim Papiya Sohu Sm Sarama Das Sk Sartful Islam

Sm Sangreta Sen Collaboration



Dr. Nabamita Chakraborty Dr. Mahua Dhara Ganguly Website Maintainance (Convenor)

Library Committee

Dr. Ballari Roychowdhury Dr. Sarmila Sarkar Sm Sarama Das

Sports

Dr. Gautam Mahata(Convenor) Dr. Reshmi Panda Mukherjee Dr. Chandrima Ghosh Sri Prasanta Kr. Pal Sri Gokul Saha

Academic Journal & e-Journal

Dr. Reshmi Panda Mukherjee Sri Sumalya Mukhopadhyay Dr. Rakhi Mitra(Convenor) Sm Pratyasha Aggrwal Stir Muon Moon Dotta Dr. Chandrinsa Ghosh Dr. Lafita Agrawal Sm. Sangeeta Sen Dr. Javjayarti Ray Dr. Kuldeep Saur

S. E. RaniGhosh Memorial

Dr. Nabamita Chakraborty Dr. Mala Bhattacharya

Orientation Programme

Admission Comm. Comv. & Jt. Comv. Sm Moon moon Dutta (Convenor) Sri Golaul Saha

Cultural Chib

Sm. Kamalini Dasgupta Sm. Gopa Dutta Pal

Sm. Sangeeta Sen Sm. Sarama Das Alumni

Dr. Lalita Agraval (Convenor) Antiragging & Counselling Dr. Nabumita Chakraburty Sri Rajkumer Barman Dr. Rakhi Mitra

Sexualharasment Cell

Sm Reba Bhattacharva Sen Kürshna Mondal Sri Goutam Sen

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. Date: 17/03/2023 Contrain Memoral Gina' Callege Okanplue multim Distant of 1/1 Narish Mathempin Rand, Nataris - 701 020 Phone - 1223-222, 222-227, 222-627-6 mil policholic Red State adult - was pilleden Sydden States ats in Dr. Leens Nair Sengspta (As representative of Alvanal) 10AC COMMITTEE FROM 2014-2018 Hokkala Momonial Girols " Cullage Dr. Massuni Mukherjer (Convener) Dr. Starmistia Masdal Chowdhary Dr. Sharmi Chalumborty Dr. Mala Bhattacharys See, Bannei Gentek Dr. Sumia Subar Sri. Sangreta Seti Dr. Sauchita Seri

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Finance Committee (2015 - 2018)

- Stat. Sumita Sasyal Hony. Scoretary, G.B.
- 2. Sri, Swapan Kr. Chowdhury Hony. Treasurer, G.B.
- 3. Dr. Kumkum Mukherjee Hony. Jt.Secretary, G.B.
- 4. Dr. Atashi Kanpha Principal, GMGC
- 5. Dr. Mala Bhattacharjee Burson, GMGC
- 6. Dr. Mausumi Mukherjee T.S. Representative, G.B.

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Ref. GMGC/ADMINI17-18/No. 327

Date: 12.02.2018

Academic Sub Committee and Central Research Committee are newly constituted with the following members

Academic Sub Committee:

- Sm. SarmisthaMandalChowdhury i di
- Dr.SanchitaSen â
- Dr.Leena Nair Sengupta 8
- Dr.Jayjayanti Ray \hat{z}
- Sri SougataBiswas 5

Central Research Committee:

- Sm. Krishnakali C. Banerjee a
- Dr.MahuaDharaGanguly æ



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SCHOLARSHIP



THE KOLKATA GAZETTE, EXTRAORDINARY, MARCH 22, 2017

PART II

a of the

The West Rengal Universities and Colleges (Administration and Regulation) Act, 2017.

(Chapter 1-Preliminary-Sections 1-3.)

managements and employees of the said Publicly-funded higher education institutions while respecting their need for institutional autonomy, and to effect a synergistic functioning among the State Government, the State-aided Universities and Governmentnided colleges so as to achieve an efficient and vibrant higher education system, and for such other matters connected therewith and incidental thereto;

It is hereby enacted in the Sixty-eighth Year of the Republic of India, by the Legislature of West Bengal, as follows ----

CHAPTER I

Preliminary

Shee tide, count and and another sectors

1. (1) This Act may be called the West Bongal Universities and Colleges (Administration and Regulation) Act, 2017.

(2) Jt shall extend to the whole of West Bengal.

(3) It shall come into force on such date or dates as the State Government may, by notification in the Official Gaterie, appoint.

Application of the Act.

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2. This Act shall apply:-

- to all Universities established by or under any Act of the State Legislature and are receiving financial assistance from the State Government in any form; and
- (ii) to all colleges including Colleges run by minorities, subject to specific provisions and exceptions made under this Act, and the provisions of the Constitution of India and which are receiving financial assistance on a regular basis from the State Government through the Pay Packet Scheme.

Seein this Act, unless the context otherwise requires;-

- "academic year" comprises of a period throughout which academic instruction is being given to a student in a particular Calendar year;
- (ii) "actual iscome" in relation to a college, means the income actually realized by a college by way of tuition fors, fittes and other charges from the students, by whatever name called;

(iii) "affiliated" in relation to a college, means affiliated to a University;

(iv) "Administrator" means an administrator of a college appointed by the

The West Borgal Universities and Colleges (Administration and Regulation) Act, 2017.

(Chapter 1-Preliminary-Section 3.)

(viii) "Service Commission" means the West Bengal College Service Commission constituted under the West Bengal College Service Commission Act, 2012 and such other Service Commission as may be constituted by the State Government;

West Ben, Aut XXIX 2013

till a

- (ix) "Director of Public Instruction" means the Director of Public Instruction, West Bengal, as appointed by the State Government, by order;
- (x) "employee" means the employee of a college or a University including teachers, librarians, officers and non-teaching staffs;
- (xi) "fee" means all fees including taition fee and other charges, by whatever description called;
- (xii) "Governing Body" means the Governing Body of a college duly constituted as per the prescribed procedure, and includes any managing committee or any other body for that purpose;
- (xiii) "Government-aided college" means a college receiving grants from the State Government under the Pay Packet Scheme intespective of the fact that the administration of such a college is run by a minority, but does not include a Government College;
- (xiv) "Minority college" means a college which is run and administered by a minority, whether based on religion or language, declared and approved as such by the State Government or any other appropriate authority, as the case muy he;
- (av) "Non-teaching employee" means an employee appointed in a sunctioned post of a college or of a University not holding any teaching post or officer's post;
- (xvi) "prescribed" means prescribed by rules, orders, notifications made by the State Government under this Act;
- (xvii) "Principal" means the Principal of a college and includes a Vice-Principal or a Teacher-in-Charge for the purposes of this Act;
- (xviii) "Pay Packet Scheme" means the scheme of the State Government for the purpose of releasing periodical salaries and allowances to the teachers and other employees of a college in such manner as may be prescribed;
- (xix) "State Government" means the Government of West Bengal in the Higher Education, Science and Technology and Biotechnology Department;
- (xx) "Students' Body or Union" means duly-constituted students' body or union, as the case may be, of a college or of a University;
- (xxi) "Teacher of a college" means a Principal, an Assistant Professor, Associate Professor or Professor holding a sanctioned teaching past in a college and includes Librarian and Ginduate Laboratory Instructor and such other posts as may be determined by the State Government from time to time:
- (xxii) "Teacher of a University" means an Assistant Professor, Associate Professor, Professor holding a sanctioned teaching post including Librarians in a University and such other posts as may be determined by the State Government from time to time;

(xxiii) "University" means a University constituted by an Act of State Legislature and receiving regular financial assistance from the State Governments

Colt. is Memorial field Collegexiv) "Vice-Principal" means a person, who shall discharge the functions of the Principal in his absence, and to be appointed as such by the State Government from amongst the teachers of the college in such manner and on such terms and conditions, as may be prescribed,

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PART III

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The West Bengal Universities and Colleges (Administration and Regulation) Act, 2017.

(Chapter II.-Administration of Colleges-Sections 4, 5.)

CHAPTER- II

Administration of Colleges

Governing Body of Colleges. (1) There shall be a Governing Body in every college to be constituted in the manner and procedure provided under the provisions of this Act.

(2) Notwithstanding anything contained in any other law for the time being in force or in any custom or usage to the contrary, the constitution, powers and functions of the Governing Bodies for all colleges shall be uniform irrespective of the nature of their promoting or sponsoring bodies:

Provided that the Government-aided colleges non by minorities may adopt their own rules regarding constitution, powers and functions of their Governing Bodies with the approval of the State Government.

(3) Notwithstanding anything contained in any other law for the time being in force, or in any custom or usage to the contrary, the State Government shall have power to, dissolve the Governing Body of a college, other than the college run by minorities, if, in the opinion of the State Government that the Governing Body of such college is unable to perform its functions as per provisions of this Act or the statutes of the affiliating University, or the continuance of the Governing Body or any of its members in such Governing Body is detrimental to the interest of the college, and in every such case, the State Government may appoint an Administrator in place of the Governing Body who shall discharge all functions for such period as may be determined by the State Government or until constitution of a new Governing Body, whichever is earlier.

(4) The affiliating University shall, in every such case, take steps to constitute the new Governing Body of such college referred to in sub-section (3) within such time as may be prescribed.

Constitution of the Governing Body.

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5, (1) Notwithstanding anything contained in any other law for the time being in force or in any custom or usage to the contrary, the Governing Body of every Government-aided College shall consist of the following members, namely —

> (i) the President shall be a person interested in education, and shall be nominated by the State Government from amongst the members of the Governing Body or from outside:

Provided that the employees or the students of the concerned college shall not be eligible for nomination as President;

- (ii) the Principal or the Vice-Principal or the Teacher-in-Charge, as the case may be, of the concerned college, who shall act as the exofficin Secretary to the Governing Body;
- (iii) three whole time regular teachers including librarians and Graduate Laboratory Instructors, to be elected from amongst them;
- (iv) one non-teaching employee to be elected from amongst them;
- (v) two persons to be nominated by the State Government and one person to be nominated by the West Bengal State Council of Higher Education constituted under the West Bengal State Council of Higher Education. Act, 2015 respectively.

one representative from amongst the donor of the college or from the sponsoring body promoting the establishment of the concerned college;

two persons to be nominated by the affiliating University from amongst eminent educationists, of whom at least one shall be a woman; The West Bengal Universities and Colleges (Administration and Regulation) Act. 2017.

(Chapter II.-Administration of Colleges -Sections 6, 7.)

(viii) one student representative, who shall be the General Secretary of the dulyconstituted Students' Body or Union, as the case may be, of the college,

(2) All existing members of the Governing Bodies which were constituted immediately preceding the date of coming into effect of this Act shall continue to be the member of such Governing Body until the normal tenure of the Governing Body expires by efflux of time or unless it is dinsolved by the State Government, whichever is carlier.

(3) The tenure of the Governing Body shall be such as may be determined by the State Government from time to time.

(4) Every meeting of the Governing Body shall be convened in the name of the President:

Provided that the President's absence in any meeting of the Governing Body shall not invalidate the proceedings of the Governing Body if any one of the nominees of the State Government is present in such meeting and the quorum has been duly formed.

Provided further that one third of the members shall form a quorum in every meeting. of the Governing Body,

(5) Powers and functions of the Governing Body shall be such as may be provided in the statutes of the affiliating University.

Daries of the Principal

6. (1) To improve the functioning of the colleges, the college management shall introduce different measures for ensuring attendance, punctuality and work output, as may be prescribed by the State Government from time to time.

(2) For all employees of the college there shall be prepared Annual Confidential Report and Performance Appraisal Report for every year in such manner and to be maintained in such form as may be prescribed by the State Government, from time to time.

(3) Every employee of the college, including the Principal, shall submit in a sealed envelope before the Governing Bady, with a copy to the State Government, an annual declaration of his assets of movable and immovable properties in such manner as may be prescribed in this behalf.

Funds and abertanetta eff. college.

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Principal

7. (1) There shall be a fund in every college which shall be credited with all money received from tuition fees and other fees and charges as may be determined by the State Government from time to time.

(2) Every college shall maintain proper records of accounts which shall be duly audited internally by a qualified State Government-empanelled Chartered Accountant as defined under section 2 (b) of the Chartered Accountants Act, 1949, in the manner as may be prescribed and shall submit such accounts before the State Government annually within six months of the following Financial Year.

(3) Subject to the provisions of sub-section (2), the State Government shall cause periodic audit of the fund and accounts of every college in such manner as may be prescribed. Knhet

(4) If any college fails to comply with any of the provisions of this Act, the State Government may take such action as it may deem necessary and lawful.

(5) If any college, other than the college run by minorities, fails to comply any of Solth. in Memorial Ciris' Colledit provisions of this Act, the State Government may, by order, supersede the college authority for a certain period and appoint an Administrator to discharge the functions

of the college for such time as may be determined by the State Government. 2 8 FED 7073

PART HIT

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PART III

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The West Bengal Universities and Colleges (Administration and Regulation) Act, 2017.

(Chapter II.-Administration of Colleges.-Sections 8, 9,-Chapter III.-Employees of Colleges-Sections 10, 11.)

Impostion.

8. (1) The State Government may, from time to time, cause inspection of the affairs of the college, other than the college run by minorities, including its administrative and financial activities as and when the State Government considers it necessary.

(2) Such inspection shall ordinarily be made upon prior notice to the college authority.

Students* Body or Union of Colleges

9. (1) There shall be a Students' Body or Union, as the case may be, in every college and the General Secretary of such body or union shall be a member of the Governing Bodysfor a period of one year from the date of his election.

(2) The composition, functions, duties and responsibilities of the Students' Body or the Union, as the case may be, including the manner, procedure and eligibility to participate in the election shall be such as may be prescribed.

CHAPTER III

Employees of Colleges

Appointment of meitern, lötenen and non-monthing nedowies.

10. (1) Netwithstanding anything contained in any other law for the time being in force or in any custom or usage to the contrary, uppointment of all teachers, librarians and other employees of every college, except the colleges run by minorities, shall be made by the Governing Body, on the recommendation of the Service Commission.

(2) A recommendation of the Service Commission shall not automatically confer any right upon the candidates for appointment and shall be subject to satisfactory completion of verification of his personal testimonials including proof of age and educational qualifications along with all antecedents and medical examination report from the appropriate authorities.

(3) If any discrepancy is found during verification of a candidate as stated under sub-section (2), his candidature shall be liable to be cancelled.

(4) The terms and conditions of service including the manner and procedure of holding disciplinary proceedings and punishment fitereof, of all the employees of the colleges shall be such as may be prescribed.

Transfer of employees of the college.

11. (1) Every teacher, librarian and non-teaching employee of a college, other than colleges run by minorities, may, once in a life time of his service apply for mutual Authenticated manafer of his own seeking in any other college within the State in such on Manner as may be prescribed.

(2) The State Government may, in the interest of public service, place the service Principal Gokh-is htemerial Girls' College on transfer.

2 8 FEB 2020

The West Bengal Universities and Colleges (Administration and Regulation) Act, 2017.

(Chapter IV .- Provident Fund .- Section 12 .- Chapter V .--Administration of Universities.-Sections 13, 14.)

CHAPTER IV

Provident Fund

Provident Fund

12. (1) The Provident Fund of all regular employees of a college or University shall be maintained in the State Government Treasury.

(2) Every employee of a college or University shall be provided with a Provident Fund account.

(3) All balances in the Provident Fund held by the college or by the University in any form shall be transferred to the State Government treasury within such time as may be directed by the State Government.

(4) Other rules regulating the financial business of the college or the University shall be such as may be prescribed.

CHAPTER V

Administration of Universities

Administration of deveration.

13. (1) Notwithstanding anything contained in any other law for the time being in force or in any custom or usage to the contrary, wherever it is proposed to nominate a person by the Chancellor in any body or authority of any University or other body corporate, such person shall henceforth be nominated by the Chancellor in consultation with the State Government.

(2) Notwithstanding anything contained in any other law for the time being in force or in any custom or usage to the contrary, no University, without the prior approval of the State Government, shall, after the commencement of this Act,

- (a) permit any person to work under the University beyond the prescribed age of superannuation except in the manner notified by the State Government;
- (b) dispose of or sell any immovable property of the University.
- (c) declare setting up or conversion of any post of Officer or teacher of the University:
- (d) such other act or acts as may be prescribed by the State Government.

(3) The State Government may, subject to availability of fund, allow the application for creation of teaching, non-teaching and officers' posts in such University on its discretion, after considering the need for staff in the University.

(4) The State Government may, by order, from time to time, revise the scale of pay attached to the post of teachers, officers or non-teaching employees or sanction my new allowance thereof.

(5) The State Government may, by order, regulate the expenditure of a University and may revise such rules from time to time.

imployees of the Lunerily.

2 8 FEB 2023

14. (1) Norwithstanding anything contained in any other law for the time being in force, or in any custom or usage to the contrary, no person can be appointed in any paul in the University without satisfactory completion of verification of his personal Authenti indemonials including proof of age and educational qualifications along with all indecedents and medical examination report from the appropriate authorities.

Gokh Je Memorial Girld Laff any discrepancy is found during verification of a candidate as stated under sub-section (1), his candidature shall be liable to be cancelled.



The West Bengal Universities and Colleges (Administration and Regulation) Act, 2017.

(Chapter V.—Administration of Universities.—Sections 15, 16.— Chapter VI.—Miscollaneous.—Section 17.)

(3) To improve the functioning of the Universities, the University Authorities shall introduce different work efficiency measures for ensuring attendance, punctuality and work output as may be prescribed by the State Government, from time to time, and a report shall be placed before the appropriate decision-making bodies of the Universities on a regular basin.

(4) For all employees of the University there shall be prepared Annual Confidential Report and Performance Appraisal Report for every year in such manner and to be maintained in such form as may be prescribed by the State Government, from time to time.

(5) Every employee of the University, including the Vice-Chancellor, or the Pro-Vice-Chancellor, shall submit in a sealed envelope before the Senate or the Court, as the case may be, with a copy to the State Government, an annual declaration of his assets of movable and immovable properties in such manner as may be prescribed in this behalf. *

15. (1) The State Government shall have the power to enquire into the affairs of the University, as and when it considers necessary.

(2) Every such inspection shall ordinarily be made with prior notice to the University.

(3) Notwithstanding anything contained in any other law for the time being in force, the Statutes of all State-aided Universities shall be uniform in respect of the powers and functions of the various officers and authorities of the University, the procedure for holding election to various authorities of the University, the procedure for holding meetings of the various bodies and authorities of the University, the procedures and terms and conditions for affiliation of colleges, the rights and duties of employees of the affiliated colleges, the provisions regarding holding of convocation and conferment of Degrees, Diplomas and titles, and such other subjects as may be prescribed from time to time.

Students' Body or Union of the University.

Inquiry into the affairs of the University.

16. (1) There shall be a Students' Body or Union, as the case may be, in every University.

(2) The composition, functions, duties and responsibilities of the Students' Body or Union, as the case may be, including the manner, procedure and eligibility to participate in the election shall be such as may be prescribed.

CHAFTER VI

Miscellaneous

 (1) The State Government shall have power to make rules for the purpose of carrying out the provisions of this Act.

(2) Without prejudice to the generality of the foregoing provisions of this Act, the State Government shall have power to make rules in relation to.—

- (i) the terms and conditions of service of all employees of colleges and Universities;
- (ii) code of conduct and discipline for all the employees of the colleges and Universities;
- (iii) manner and procedure for holding disciplinary proceedings against employees of the colleges and Universities;
- (iv) manner and procedure of transfer, including mutual transfer and transfer of his own seeking in respect of all the employees of the colleges, other than the colleges run by minorities;
- (v) meaner and procedure for maintaining funds and accounts of the colleges and Universities including the procedure for maintaining Provident Fund of the employees of the colleges and Universities;

(vi) such other subject as the State Government considers necessary for the principal Girls' College purposes of this Act.

Power to make rules.

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LOCUMT C

The West Bengal Universities and Colleges (Administration and Regulation) Act, 2017.

(Chapter VI .- Miscellaneous -- Sections 18-22.)

(3) Every rule made under this Act shall, as soon they are made, be laid in the Legislative Assembly while it is in session.

Powers to give directions.

18. The State Government shall have the power to give directions to any college or in any University in any matter not inconsistent with the provisions of this Act and the college or the University shall be duty bound to comply.

Power to centry? difficulties. 19. (1) The State Government shall have the power to remove any difficulty as may arise in applying the provisions of this Act to any college or University covered under this Act.

(2) The decision of the State Government shall, in every case, be final in regard to my dispute in between the State Government and the College or the University in effecting the provisions of this Act.

Power to relax.

20. The State Government shall have the power to relax any of the provisions of this Act or any rule, notification, order, schemes or by-laws made under this Act in relation to any college or any University in the internat of public service.

Overliding affirst

21. Norwithstanding anything contained in any other law or in any custom or usage for the time being in force, or in any Stantes, Ordinances, Rules and Regulations made by any authority under any law for the time being in force that is repugnant to the provisions of this Act, the provisions of this Act, to the extent of such repugnancy, shall have overriding effect against any such law, custom, usage, Statutes, Ordinances, Rules and Regulations,

Seriegs.

22. Anything done or purported to have been done in pursuance of any law for the time being in force by the State Government immediately preceding the date of coming into effect of this Act, shall have effect to the extent it is not inconsistent with the provisions of this Act, as if this Act had not yet come into effect.

By order of the Governor,

MADHUMATI MITRA, Secy. to the Gost. of West Bengal, Law Department.

Authenticated

7 8 FEB 2023 Published by Law Department, Geventment of West Bergal and 7 8 FEB 2023 inced at Terrowary Press Lat (Government of West Bergal Enterprise), Koliana 700 056. The West Bengal Universities and Colleges (Administration and Regulation) Act, 2017,

(Chapter VI .- Miscallaneous,-Sections 18-22.)

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(2) The decision of the State Government shall, in every case, be final in regard to any dispute in between the State Government and the College or the University in effecting the provisions of this Act.

Private to ridge.

20. The State Government shall have the power to relax any of the provisions of this Act or any rule, notification, order, schemes or by-laws made under this Act in relation to any college or any University in the interest of public service.

Overriding effect-

11. Nerwithmanding anything contained in any other law or in any custom or unage for the time being in force, or in any Stanton, Ordinances, Rules and Regulations made by my authority under any law for the time being in force that is repugnant to the provisions of this Act, the provisions of this Act, to the extent of such repugnancy, shall have overriding effect against any such law, custom, usage, Statutes, Ordinances, Rules and Regulations.

Secondary.

22. Anything done or purported to have been done in pursuance of any law for the time being in force by the State Government immediately preceding the date of coming into effect of this Act, shall have effect to the extent it is not inconsistent with the provisions of this Act, as if this Act had not yet come into effect.

By order of the Governor,

MADHUMATI MITRA, Secy. to the Gost of West Bengal, Law Department.

Authentic Principal

Goldhale Manimul Girls' College

8 F L 4 2000 Provided by Law Department, Government of West Bengal and Provid at Sansavary Press Lat. (Orientment of West Bengal Enterprise), Kalicate 700 1556.

West Bengal Act XXXVI of 1975'

THE

WEST BENGAL COLLEGE TEACHERS (SECURITY OF SERVICE) ACT, 1975.

Adventers

West Ben. Act XLIV of 1975.

[Ist October, J975.]

An Art to provide for the security of service of toachers of affiliated, constituent and Government Spontored Colleges in West Bengal.

Whereas it is expedient to provide for the senarity of service of seachers of aPEliated, contributed and Covernment Sponsored Colleges in West Beccal;

It is hereby exacted in the Twenty-sixth Year of the Republic of India, by the Lepislature of West Bengal, as follows:---

 (1) This Act may be called the West Bengal College Teachers (Security of Service) Act, 1975.

(2) It extends to the whole of West Bengal.

(3) It shall come into force on each date as the State Government may, by notification in the Official Gazette, appears,

- 2. In this Act, unless the context otherwise requires,---
 - (1) "colleget means a college or at institution affiliated to a University in accordance with the provisions of the Act constituting such University or the Statutes made thereunder and includes a constituent college or I Government Sponsored College but does not include a Government College;
 - (2) "constituent college" means a college recognized as such by the University but does not include a Government Callege;
 - (3) "Governing Body", in relation to a college, means the managing committee or any other body charged with the management of the affairs of that college and recognized as such by the University to which such college is affiliated;
 - (4) "Government college" means a college resistained and managed by the State Government;
 - (5) "Government Sponsored College" means a callege dochared by the State Government as such;

WorSistemensorObjects and Remone, inche Catasu Ganto, Euranning, Part IV. offic24th November, 1975.

This Art men into Terre on Ref() Onester, 1973 yild midlession No. 1851 data. (23) and The 1th Onester, 1973, millionet in the Chlorarity Garraty, Putryanellasiry, Part L.



Authenticated . Principal Gokh, le Memorial Girls' College

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Defailure.

The Weij/Bengul College Teachers (Security of Service) Act. 1975.

(Section 3-5.)

West Bon Art

(6) "prescribed" means prescribed by value made under this Act:

(7) "Principal" means Lite head of a college by whatever name called;

- (8) "Statutes", "Ordinances" and "Regulations" mean respectively the Statutes, Ordinances and Regulations of the affiliating University;
- (9) "teacher" means Professor, Assistant Professor, Lecturer, Tutar, Demonstrator, Physical Instructor or any other person holding a venching poil, recognized by he affiliating University and appointed as such by a college and includes in Principal and Vice-Principal.

 Appointment to the post of a leadur shall be made by the Governing Body on the recommendation or the University and College Services Commission 10 be constituted by the State Government in the manner prescribed;

Applicates of leader Provided that pending formation of each Committee to be constituted for the purpose in the manner presented.

Provided further that no recommutation of the University and College Services Commission or the Selection Committee will be necessary with respect to filling up fora period not enceeding sin menths of any permanent or temporary vecancy in life post of a leacher:

Provided also ball in cases of permanent vacancies or temporary vacancies for a period enceeding six months, if no recommendation of the University and College Services Commission or Selection Committee, as the case away be, is furthcoming, it shall be lowful for the Governing Body of the college to extend, with the prior approval of the University to which such college is affiliated, the period of temperary appointment of a teacher from time to time, so, however, that the tend period of tash temporary appointment shall not excend two years.

4. Every teacher of a college shall, on his appointment as such, ho provided with a Idler of appointment costaining such terms and conditions of appointment as may be prescribed.

Probailius,

5. (1) A tracher appointed against a permanent vacuately shall be enprobation entimatily for a period of oce year from the date of such appointment and such period of probation may at the discretion of the Governing Body be entended for a further netion and monoclass network.

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The West Bengal College Teachers (Security of Service) Act, 1975.

XXXVI of 1975.]

(Section 6-9.)

(2) If at any lime during the period of probation the probationer's work is not considered satisfactory, the probationer shall be discharged by the Governing Body.

(3) On antisfactory completion of the period of probation, a teacher shall be confirmed with effect from the date of his appointment on probation by an order in writing mode by the Governing Body and the fact of each confirmation shall be communicated to such teacher:

Provided that if or completion of (bs period of probation of a tracker or such order of coffernation is passed and communicated within a period of two meeths of the completion of the period of probation, the teacher shall be deemed to have been confirmed with effect from the date of his appointment on probation.

6. The services of a temporary teacher shall not be lemmaicfi before the expiration of the period for which he was appointed except J Tirr serving one month's solary in lieu thereof.

Turn mulige of sizefue of scapocary lastice

 A Service Register in respect of every teacher of a college shall be maintained by such authority and in such form and shall contain such particulars of service as may be prescribed.

Ciffervice Register,

(2) The Service Register to maintained shell, on demand, he alsows to the teacher encoursed.

 Every teacher shall co-operate with and assist the Principal in Ciberthilos carrying out such functions as appraising applications for admission.
 ^{advatur} conducting on-carrieular activities and holding University and college examinations including supervision thereof.

 (1) The following penalties may, for good and sufficient reasons tools, and in the manner prescribed, be imposed on a teacher by the Governing Body of a college, namely:—

- (i) communit
- recovery of the whole or part of any pecuaiory loss created to the college by negligance or breach of any lawful order of the Governing Body;
- (iii) withholding of increments;
- (iv) suspension:
- (v) compelsory setimensest;
- (vi) removal fram service which shall not be a disqualification for future omnine mpat-



Authenticated . Principal Goldwie Memorial Girls' College

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The West Burgal College Teachers (Security of

Servini) Act. 1975.

West Ben. Act.

(Sections 10, J.J.)

(vii) disminal from service which shall ordinarily be a disquelification for Future employment as a teacher.

(2) No order imposing my of the afterenid pensities shall be rande without informing the teacher concerned of the charges against him and giving him an opportunity of being heard and except after an inquiry held in the manner prescribed:

Provided that penal lies specified in clause (vii) or clause (vii) of subsection (1) shall not be imposed on a confirmed taucher except on ground of being pensistenly engaged in activities prejudicial to the academic or financial interest of the college or hubitual detelection of duty or physical infernity likely to interfere with the normal discharge of his daties or mental decongregation or noval tarpitude.

10.

tion of order imposing

much

An order of the Governing Body of a college imposing say or the penalties referred to in sub-sec lion (1) of section 9 shall be commuticated to the teacher orecerned and shall also be reported to the University to which such college is affiliated,

Suspensio N offeracher. HL.

(b) The Governing Body of a col legr may place a leacher under suspensionfa) where an inquity against him under sub-section (2) of vection 9 is contemplated by the Governing Body or such as inquiry in pending, or (b) where a case against him in respect or any orienteal offence involving moral targitude is under investigation or total.

(2) Every order of suspension under sub-section (3) shall be communicated to the Vice-Chancel lar of the University to which the college is affiliated within a fortnight from the date of such order.

(3) A teacher who is placed under mapenaion shall be entitled to excise from the Governing Body of the college a monthly admintence allowance—

- (a) during the first six months of the period of suspension at the rate of fifty persont, of his total monthly encoluments.
- (b) during the next six manths of the period of suspension at the rate of sevenity-five per cost, of his total monthly encluments, and
- (c) during the balance of the period of asspension at the rale of ninety percent, of his total munthly emoluments.

Exploration —For the purpose of this sub-section the expression "total routhly emplanents" status the total monthly englanents which the totalser had been drawing immediately before his supervisor.



Authenticated . Kandla Principal Gokhule Memorial Girls' College

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The Went Bougal College Trachurz (Scentity of Sender) Act, 1975.

XXXVI af 1975.]

(Sections 12-16)

12. (1) A teacher against whom an order imposing any of the paralities appost referred to in subsection (1) of section 9, has been passed, may prefir an appeal within thirty days from the date of receipt of such order to the University to which the college is affiliated.

(2) The University shell, after giving the leacher and the Gevenning Body of the college as reportunity of being heard, pass such order as it thinks fit.

13. The University may, by order, delegate the power conferred upon it by section 12 to such authority or officer not below the rank of a Deputy Inspector of Colleges in the University may specify.

AL legits.

14. (1) The Slate Government shall, for the purposes of this Act, constitute as Appellate Tribunal consisting of the following members, namely:-

and here Triband

(a) a Chairman who shall be a person who holds or has held the office of a Judge not below the tank of a District Judge, and (b) iwo other members, one of whom at least, shall be an educationist,

to be committed by like Slate Government,

(2) The Governing Body of a college or a teacher, may prefer an appeal againstant order passed under section 12. to the Appellute Tribural within a period of thirty days from the date of the order.

(1) The Appellate Tribural may, us application made in this behalf, call for the seconds of an appeal from the University if no final order has been passed therein by the University under sub-section (2) of section 12 within a period of one year from the date of Titing an appeal under sub-section (1) of the said section.

(4) The Appellate Tribunal shall dispose of an appeal referred to in sub-section (2) or sub-section (3) in such manner as may be prescribed.

25 or 1361, 15, No legal practitioner as defined in the Advecutes Act, 1961, shall be allowed to represent either a leacherar the Governing Body of a college in my proceedings under section 12or section 14, as the case may be:

Bur is or prose tile 1 on by legal multionen

Provided that a teacher or any member of the Governing Body of a college who is also a legal practitioner shall be entitled to represent himself or the college, as the cone may be, in such procordings.

16. The decision of the Appellite Tribunil shell be final and no suit or Darian precording shall fie in any civil court in respect of the matters required to be referred distance to Ibe south Tribuned





Authenticated . Wanplus Gokhule Memorial Girls' College

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The West Bergal College Teachers (Society of Society Act, 1972.

[West Dan, Ant XXXVI of 975.]

(Sections J7-29.)

17. (3) If any personal injury or dosh is caused to a leacher in the course of discharge of his duties, the Governing Body of the college is which the teacher is employed shall be liable to pay compensation the amount of which will be assessed by such authority and is such manner as may be prescribed.

(2) In the case of death of a leaster like compensation shall be payable to his legal bein.

15. The terms and conditions of service of a icacher employed before the commencement of this Act shall, to the extent of any inconsistency with the provinium of this Act or the tubes made thereasder, he deemed to have been modified by the axid provinium.

Modification of the existing network and term of service,

Special previations. 19. The provisions of such Acts or Statutes, Ordinances, Regulations or rules made therearder as are applicable to a leacher other than that of a Government Sponsored College, and of such rules and orders made by the State Government on are applicable to a teacher of a Government Sponsored College, in respect of subscript, appointment, promotion, turns and conditions of succing leave and sufficients benefits, shall continue to apply except in so far as they are not repignant to the provisions of this Act or rules made therearder.

'19A. Nothing contained in this Act shall apply in relation to any college established and administered by a minority, whether based on religion of anguage.

Adiactia apply is interestion officers Preserves Take rules

20. (1) The Slate Government susy succe rules for carrying out the purposes of this Act.

(2) In particular and without projudice to the generality of the foregoing power, such rules may provide for all or any of the matters which, under any provisions of this Acl are required in be prescribed or to be provided by rules.

Surian 19A was inverted by s. 2 or the West Bengal College Treathers (Scentily of Service) (Annewineer) Act, 1975 (West Bas, Act XL1V or (1975).



Authenticated . ChanpCue

Principal Goldhuie Mensorial Girls' College

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UNIVERSITY OF CALCUTTA

Notification No. CSR/ ST/1 /13

It is notified for the general information of all concerned that the Syndicate in its meeting held on 28.02.2011 under Item No.11 and also the Senate in its meeting held on 29.03.2012 under Item No.3A, made some amendments in Statute No.114, under the heading 'Leave' to the Calcutta University First Statute 1979 (with up-to-date anondments), pertaining to the " Leave Rules of the Whole-Time Teachers of Government-aided colleges (including entwhile sponsored Colleges) in the State", which has been duly assented to by His Excellency, the Hos'ble Chancellor of this University, as has been communicated to the University vide letter No.752-Edn (S) dated 03.12.2009, Sri M. Chakraborty, Joint Secretary of the Govt. of West 21.-10/08

Bengal, Higher Education Department, C.S. Branch, and, as Inid down in the accompanying pamphlet.

The amended statute shall take retrospective effect from 28.02.2011.

22.04.2013 (Prof. Basab Chaudhar?)

(Prof. Basab Chaudhari) Registrar



Authenticated . Oxarpfice Principal

Gold-le Memorial Girls' College

SENATE HOUSE KOLKATA-700073 The 22^{td} April, 2013.

Leave rules applicable for all teachers of Govt.-Aided including erstwhile sponsored colleges in the State, under the University of Calcutta

The existing Leave Rules for Teachers and Principals of affiliated Colleges other than Government Colleges as they appear under heading 'LEAVE' under Part-II under Chapter VIII in the Calcutta University First Statute 1979, (with upto-date amendments) shall be replaced by the "Leave Rules of the Whole-Time Teachers of Government-aided Colleges (including erstwhile Sponsored Colleges) in the State" communicated through letters under (i) Memo. 762-Edn (CS) / 2L.10/08 dated 03.12.2009, and, (ii) G.O. No.163-Edn.(CS) / 2L-10/08 dated 17.02.2011 from Dept. of Higher Education, CS branch, Govt. of West Bengal.

<u>These leave rules are applicable to all teachers of Govt.- Aided</u> including erstwhile sponsored colleges under the University of Calcutta

Existing Statute 114(1) of Calcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

114(1). Leave of absence from duty can not be claimed as a matter of right and may, on application by a teacher of a college/Principal, be granted only when satisfactory grounds have been shown. When the exigencies of service so require, the authority competent to grant leave of any description or any such leave is granted, revoke such leave or part thereof.

Existing Statute 114(2) of Calcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

114(2) No teacher who is under suspension shall be granted any leave.



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Goldhile Memorial Girls' College

Existing Statute 114(3) of Calcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

114(3). Absence without leave shall render a teacher/Principal subject to such disciplinary action as provided in the Statute /Act / Regulations of the concerned Universities under which a college is affiliated.

Existing Statute 115 of Calcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

115. All applications of leave or for extension of leave shall be made in writing and addressed to Principal/ President of the Governing Body in case of Principal and sanction for the leave or extension of leave as the case may be, applied for shall be obtained before if is availed of :

Provided that if the authority competent to grant leave, is satisfied that it was not possible to apply for or obtain the sanction for leave of absence beforehand leave may be granted with retrospective effect; but all applications of leave with retrospective effect shall be filed at the earliest possible opportunity.

Existing Statute 116(1) of Calcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

116(1) Leave ordinarily shall commence on the date with effect from which it is actually availed of and terminate on the date preceding the date of resumption of duty provided that Sundays are holidays may be prefixed or suffixed to leave, so however for the purpose of prefixing or suffixing to leave holidays exceeding three days; previous sanction of the authority competent to grant the leave shall be obtained.



Authenticated Petretnal

Goldy-le Memorial Girls' College

Existing Statute 116 (2) of Calcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

116(2) No teacher on leave shall return to duty before the expiry of leave granted to him / her, without permission of the leave sanctioning authority.

Existing Statute 117 of Calcutta University First Statutes , 1979 (with upto-date amendments) shall be replaced by the following:

117. If a teacher of a college is absent from duty on all the days of a week on which he/she has been assigned duties, whether such days are consecutive or not, he/she shall be deemed to be absent from duty for the whole of the week.

Existing Statute 118 of Calcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

118. No leave shall be credited in the leave account of a teacher after he/she retires on superannuation or retires voluntarily or resigns.

Existing Statute 119 of Calcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

119. The Principal/The President of the Governing Body may recall the teacher / the Principal at any time as the case may be who may be on leave except on medical ground and when the teacher / the Principal is so recalled to duty he / she shall be granted such travelling allowances as the Principal / he President may consider reasonable.

Existing Statute 120 of Colcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

120. If the teacher of a college has been granted leave to which holidays have been suffixed or prefixed and such the Principal / teacher absents himself / herself from duty beyond the expiration of such holidays shall be treated as absent from duty without leave and he /she shall not be entitled to his / her salary or allowances for such period unless and until the Governing Body otherwise directs.



Authenticated Principal

Goldhile Mensorial Girls' College

<u>A new Statute 120(a) shall be inserted</u> after the existing Statute 120 and before the existing Statute 121 of Calcuita University First Statutes, 1979 (with upto-date amendments):

120(a) Subject to the foregoing general principles 'leave' shall mean (i) Casual Leave, (ii) Earned Leave, (iii) On Duty Absence, (iv) Study Leave, (v) Special Study Leave, (vi) Maternity Leave, (vii) Quarantine Leave, (viii) Medical Leave/Half Pay Leave, (ix) Commuted Leave, (x) Extraordinary Leave., (xi) Compensatory Leave (xii) Leave Not Due (xiii) Special Disability Leave.

(A) CASUAL LEAVE :

Existing Statute 121 of Calcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

- 121(i) Casual Leave on full pay may be allowed to Principal/Teacher of a college upto a maximum of 14 days in any one calendar year but not more than 4 days at a time.
- (ii) Casual Leave can not be combined with any other kind of leave or Puja holidays, but can be prefixed and or suffixed to Sundays and other holidays, provided such leave shall not exceed 7 days at a time including Sundays and Holidays.
- (iii) All casual leave to which any teacher of a college may be entitled during any calendar year shall cease to be due to him at the end of such calendar year and can not be accumulated or taken over or brought forward to any other calendar year.
- (iv) A teacher on casual leave shall not be treated as absent from duty.

(B) EARNED LEAVE:

Existing Statute 122 of Calcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

122(i) Earned Leave is the leave which is earned by a teacher by discharge of duties for a certain period as mentioned herein below and granted to him/her at the discretion of the authority granting such leave. Unless otherwise compelled by exigencies of circumstances, in all



Authenticated Principal Gokhnie Memorial Girls' College

cases, applications for earned leave shall be made at least seven days prior to the date on which the concerned teacher proposes to proceed on leave for twenty days or more. Prior sanction should be obtained before leaving station and/or proceeding on leave as well as for extension of leave even if the period of leave applied for is less than twenty days.

- (ii) Earned leave admissible to a teacher shall be l/3rd of the period, if any, during which he / she is required to perform duty during vacation by the college authority or equal to one eleventh of the period spent on actual service in a non-vacation department subject to a maximum of thirty days in a calendar year provided that the upper limit of accumulation of earned leave shall be 300 (three hundred) days and the maximum period of earned leave that may be granted at a time shall not normally exceed sixty days. Earned leave exceeding sixty days but not more than 180 days at a time may be sanctioned in case of higher study/training /leave with medical certificate.
- (iii) Earned leave can be combined with any other kind of leave except casual and quarantine leave.
- (iv) Earned Leave is admissible with full pay and allowances.
- (v) When a teacher moves from one college to another on lien or otherwise, his / her accumulation of earned leave / half-pay leave in the new college will be as per previous accumulation of leave i.e. in other words his/her leave account will be a continuous procedure.
- (vi) Earned Leave available to the credit of a serving teacher including Principals prior to 03,12,2009 as per previous norms shall be carried forward and counted for calculation of total leave encashment at the time of superannuation.

Statute 123 -Omitted



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(C) ON DUTY ABSENCE:

Existing Statute 124 of Calcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

- 124(i) Absence from duty of a teacher with the permission of the Principal of the college and in case of the Principal, the permission of the Governing Body, on account of duties assigned by the Government or any constitutional authority or the college or the Public Service Commission or the College Service Commission or the School Service Commission etc. or on account of obligations in regard to the NCC or the Social Service Camps and similar other obligations shall be deemed to be on duty absence and shall not be counted towards casual or earned leave.
- (ii) On duty absence is admissible with full pay and allowance.

(D) STUDY LEAVE :

Existing Statute 125 of Calcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

125(i) Study leave for advanced study and research directly related to his/her work in the College may be granted to a teacher by the Governing Body of the college subject to approval of the Higher Education Department provided the concerned teacher has put in at least three years continuous service and is not due to retire there from within five years of his/her return from such leave. There shall be a gap of at least three years between two periods of such leave.

The amount of scholarship, fellowship or other financial assistance that the concerned teacher, granted study leave, has been awarded will not preclude his/her being granted study leave with pay and allowances provided the scholarship etc. so received shall be taken into account in determining the pay and allowances on which the study leave may be granted as per norms of the University Statutes / Regulations / Guidelines of the U.G.C.



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- (ii) An application of study leave with particulars of international assignments, Scholarship / Fellowship of financial assistance including travel grant, if any statement of nature of works enclosed with supporting documents has to be submitted ordinarily two months before the applicant intends to avail of such leave.
- (iii) Study leave on full pay (without allowances in India and with Dearness Allowances outside India) may be granted for a maximum period of twelve months at any one time and twenty four months in all during the entire service period. However, such leave may not be granted by the Syndicate/Executive Council/Governing Body in case the number of teachers sanctioned study leave in any department in any given period is likely to affect the academic programme of the concerned department.
- (iv) A teacher granted study leave shall on his/her return and re-joining the service of the college may be eligible to the benefit of the annual increment(s) which he/she would have earned in course of time if he/she has not proceeded on study leave. No teacher shall however, be eligible to receive arrears of increments.
- (v) Study leave shall count as service for Pension / Contributory Provided Fund, provided the teacher joins the college on the expiry of his/her study leave.

Study leave granted to a teacher shall be deemed to be cancelled in case it is not availed of within 12 months of its sanction. Provided that where study leave granted has been so cancelled, the teacher may apply again for such leave.

- (vi) A teacher availing himself /herself of study leave shall submit a written undertaking that he/she shall serve the college for a continuous period of at least three years to be calculated from the date of his/her resuming duty after expiry of the study leave failing which they shall have to refund the emoluments received from the Government/college/UGC during the period of study leave.
- (vii) After the leave has been sanctioned, the teacher shall before availing himself/herself of the leave execute a bond in favour of the college binding himself / herself for the due fulfillment of the conditions laid down in sub clause above.



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SPECIAL STUDY LEAVE : (E)

Existing Statute 126 of Calcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

126(i) A whole time teacher of a college may be granted leave with full pay and Dearness allowances for pursuing study or research in an institution considered by the Governing Body of the college as suitable for the purpose subject to approval of the Higher Education Department, for such period ordinarily not exceeding 12 months during the whole period of his/her service, provided that the concerned Teacher has put in at least 2 years of continuous service and not to retire, therefrom within 3 years of his / her return from such leave.

Provided that any application for special study leave with particulars of institutional assignments, financial assistance inclusive travel grants, if any, with supporting documents should be submitted to the Governing Body at least one month before the start of the leave applied for.

(ii) The Teacher of a college shall furnish an undertaking that he / she shall serve the college for at least 3 years on his / her return from study leave on such terms and conditions as the college may decide failing which he / she shall be required to refund the amount paid to him / her as leave salary for the period of Study Leave ;

Provided that if the concerned employee is receiving any pay, allowance, stipend, scholarship, fellowship from any source other than the college while on study leave, leave salary shall be reduced to the extent as followed in case of University teachers.

MATERNITY LEAVE : (F)

Existing Statute 127 of Calcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

127(i) Maternity leave with full pay and allowances may be granted to a whole time lady teacher on full pay for a period not exceeding 135 days including the period of



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confinement as per advice of a registered medical practitioner.

- (ii) Maternity leave, combined with any other kind of leave may be granted only if the application is supported by a medical certificate signed by registered medical practitioner.
- (iii) Maternity leave may also be granted to a lady teacher of a college on full pay in cases of miscarriage including abortion subject to the condition that such leave shall not exceed 6 weeks and the application for leave shall be supported by a medical certificate signed by a registered medical practitioner.
- (iv) Maternity leave shall not be debited to leave account.
- (v) In case of legal adoption of a child as per prescribed norms of the Government from time to time child adoption leave may be allowed to a female teacher as per existing govt, rules.

(G) QUARANTINE LEAVE :

Existing Statute 128 of Calcutta University First Statutes , 1979 (with upto-date amendments) shall be replaced by the following:

128. Leave of absence from duty may be granted to a teacher of a college on full pay when he / she is ordered by the Principal of the college, in case of the Principal by the President of the Governing Body, not to attend his/her duties on account of the presence of any infectious disease in family or household. Such leave may be granted with full pay and allowances, on a certificate signed by a registered medical practitioner for a period not exceeding 21 days or in case of exceptional circumstances 30 days. Such leave shall be called quarantine leave and may be combined with any other kind of leave except casual leave. Quarantine leave shall not be debited to leave account.



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Gokhrie Memorial Girls' College

(H) MEDICAL LEAVE / HALF PAY LEAVE :

Existing Statute 129 of Calcutta University First Statutes . 1979 (with upto-date amendments) shall be replaced by the following:

- 129(i) A Teacher shall be entitled to Half Pay Leave for 20 days in respect of each completed year of service. This leave may be granted on production of certificate from a qualified registered medical practitioner or on private affairs.
- (ii) Half Pay Leave may be combined with any other kind of leave except casual and quarantine leave.
- (iii) Maximum period of accumulation of such leave will be 720 days.

<u>COMMUTED LEAVE</u>

<u>A new Statute 129(A) shall be inserted after the existing Statute 129 and before the existing</u> Statute 139 of Calcutta University First Statutes, 1979 (with upto-date amendments);

129A(i)A Teacher shall be entitled to commute the half pay leave that he / she has earned to full pay leave on medical ground subject to production of a certificate from a registered medical practitioner.

Provided that when commuted leave is granted, twice such number of half pay shall be debited against the leave account, provided also that total commuted leave may be granted not exceeding 180 days during the whole service period of the employee.

- (ii) Half Pay Leave upto a maximum of 180 days may be allowed to be commuted during the entire service (without production of medical certificate) where such leave is utilized for an approved course certified to be in the interest of the college by the Governing Body.
- (iii) Commuted leave may be combined with any other kind of leave except casual and quarantine leave.



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(J) <u>EXTRAORDINARY LEAVE</u> :

Existing Statute 130 of Calcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

- 130(i) Extraordinary leave without pay and allowances may be granted to a Teacher in special circumstances :
 - When no other leave is admissible to him / her, or
 - b) When the other leave is admissible, but still he / she applies in writing for the grant of extraordinary leave.
- 130(ii) Except in case of a permanent teacher, the duration of extraordinary leave shall not exceed 3 months on any one occasion.

Provided that

(a) When such a teacher is undergoing treatment for tuberculosis in a recognized hospital or at an approved sanatorium or at his/her residence under a specialist recognized as such by the Governing Body OR for leprosy in a recognized leprosy institution by a Medical Officer of Health Deptt. or a specialist in Leprosy recognized as such by the Governing Body; he/she may, subject to such conditions as may be prescribed, be granted extraordinary leave for a period not exceeding 12 months.

- NOTE(I): The concession of extraordinary leave upto 12 months under the proviso above would be admissible to a teacher if he/she produces a certificate signed by the Superintendent of the hospital or the specialist, as the case may be, to the effect that he/she has reasonable prospect of recovery on the expiry of the leave recommended.
- NOTE (2): The concession of extraordinary leave under the proviso above will be admissible only to those teachers who have been in continuous service for a period exceeding one year.
 - (iii) The authority empowered to grant leave may commute retrospectively period of absence from duty without leave into extraordinary leave.



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(K) <u>COMPENSATORY LEAVE:</u>

Existing Statute 131 of Calcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

- 131(i) Any teacher of a college who may be required, in the interest of the college, to work during holidays shall be entitled to compensatory leave for an equal number of days for which he/she is required to work during the holidays.
 - (ii) There will be no accumulation of such compensatory leave and it is to be availed within 3 months from the date of accrual.

(L) <u>LEAVE NOT DUE:</u>

<u>A new Statute 131(A) shall be inserted after the existing Statute 131 and before the existing</u> <u>Statute 132 of Calcutta University First Statutes</u>, 1979 (with upto-date amendments):

131(A) Leave not due with half pay may be granted by the Governing Body to a Teacher / Principal for a period not exceeding 360 days during the entire period of service, out of which not more than 90 days at a time and 180 days in all may be otherwise thereon medical ground. Such leave shall be debited against the half pay leave earned by him/her subsequently. 'Leave not due' generally shall be granted in exceptional cases of illness.

'Leave not due' shall not be granted unless the Governing Body is satisfied that as far as can reasonably be foreseen, the teacher will return to duty on the expiry of the leave and earn the leave granted.

A teacher to whom 'Leave not due' is granted shall not be permitted to tender his/her resignation from service so long as the debit balance in his/her leave account is not wiped off by active service or he/she refunds the amount paid to him / her as pay and allowances for the period not so earned. In a case where retirement is unavoidable on account of reason of ill health, incapacitating the teacher for further service, refund of leave salary for the period of leave still to be earned may be waived by the Governing Body.

Provided further that the Governing Body may in any other exceptional case waive, for reason to be recorded, the refund of leave salary for the period of leave still to be earned



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(M) SPECIAL DISABILITY LEAVE :

A new Statute 131(B) shall be inserted after the Statute 131(A) and before the existing Statute 132 of Calcutta University First Statutes , 1979 (with upto-date amendments):

- 131(B)(i) A teacher who is disabled by injury accidentally occurred in consequence of due performance of his/her official duties or by illness incurred on the performance of any, particular duty which has the effect of increasing his/her liability to illness or injury beyond the ordinary risk attaching to the post may be allowed special disability leave on full pay and allowances for a maximum period of 24 months during the whole course of service.
- (ii) Special Disability Leave may be combined with any other kind of leave except casual leave.
- (iii) The concerned teacher is entitled to normal annual increment in time scale pay during such leave of absence.
- (iv) Special disability leave shall not be granted unless the disability manifested itself within 3 months of occurrence to which it is attributed and teacher disabled acted with due promptitude in bringing notice of the appropriate authority.
- (v) Such leave shall be granted only on the recommendation of a Medical Board and such leave in no case should exceed 24 months.
- (vi) Such leave may be granted more than once if the disability is aggravated or reproduced in similar circumstances at a later date but not more than 24 months.
- (vii) Since Special Disability Leave is granted owing to an injury caused during due discharge of official duty of a teacher concerned the appropriate leave sanctioning authority should be satisfied first as to the cause of accident which sustained him/her the injury for the entilement of such leave.
- (viii) Leave salary during such leave shall be with full pay and allowances for the first 120 days and half pay for the remaining period.



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Existing Statute 132 of Calcutta University First Statutes , 1979 (with upto-date amendments) shall be replaced by the following:

132. At the request of a Teacher of a college the Governing Body of the college may, by order, convert any kind of leave already granted into leave of a different kind, which may be admissible, with effect from such date as may be specified in the order, but a teacher shall not be entitled to claim such conversion of leave as a matter of right.

If one kind of leave is converted into another, the amount of leave salary admissible shall be recalculated and the arrears of leave salary shall be paid to, or, as the case may be amounts overdrawn shall be recovered from the employee concerned.

Existing Statute 133 of Calcutta University First Statutes, 1979 (with upto-date amendments) shall be replaced by the following:

133. Except as otherwise provided in this order any kind of leave may be granted in combination with or in continuation of any other kind of leave.

Statute 134 - Ommitted

Existing Statute 135 of Calcutta University First Statutes , 1979 (with upto-date amendments) shall be replaced by the following:

135. Every Teacher shall be entitled to leave salary of the earned leave accumulated at his/her credit after cessation of his / her service by way of retiring on superannuation, voluntary retirement or death in harness provided the maximum number of accumulated leave and maximum of leave encashable shall be 300 days.

The leave salary shall be calculated on the rate of pay drawn by a teacher of a college on the day preceeding that on which the leave commences unless otherwise determined by the Governing Body. Leave salary on retirement, voluntary retirement or death in harness shall be calculated on the basis of the pay drawn on the day preceeding the date of retirement or death as the case may be.



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Existing Statute 136 of Calcutta University First Statutes , 1979 (with upto-date amendments) shall be replaced by the following:

136. A leave account shall be maintained by the Principal of the college for every teacher and Principal thereof but any leave granted under provisions 12(C) to 12 (F) of this Memorandum shall not be debited to such account.

The leave account of every teacher shall be credited with earned leave, in advance, in a single installment of 15 days on the first day of July for the first seven years of service and two installments of 15 days each on the first day of July and January of every academic year from the eighth year of service onwards. And as such the earned leave may be credited at the rate of two and a half days for each completed calendar month for those who have completed seven years of service and at the rate of one and one-fourth day for those who are in the first seven years of service. Ultimate fraction of a day shall be rounded off to a nearest integer.

The period of any leave without pay shall be excluded from the calculation of earned leave,

A new Statute 136(1) shall be inverted after the existing Statute 136 and before the existing Statute 136(A) of Calcutta University First Statutes, 1979 (with upto-date amendments);

- 136(1)(i) A Principal / Teacher of a college appointed on substantive basis to any permanent post shall acquire a lien on that post. If the teacher is appointed substantively and confirmed to another permanent post either in the college or outside and in case of the Principal to another post outside, his/her lien on the permanent post held earlier in the college shall be terminated, unless he/she indicates in writing his/her refusal to accept the appointment so made substantively in another permanent post; in such event the concerned teacher/Principal shall immediately report back to duty in the post on which he/she held lien.
- (ii) A Principal / Teacher holding substantive appointment in a college may be granted lien on his/her permanent post if he/she applies for the grant of lien consequent upon his/her obtaining an appointment offer either in another college or in any other establishment.



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(iii) The period of lien shall initially be for a period of one year which may be renewed or extended if the teacher concerned is not confirmed in his / her services in the new establishment within that period.

Provided that the total period of lien so granted shall not exceed 2 years.

A new Statute 136(II) shall be inserted after the existing. Statute 136 and before the existing Statute 136 A of Calcutta University First Statutes, 1979 (with upto-date amendments);

L36IL. Every teacher of a college shall follow a six day week and shall abide by the pattern of holidays, vacation etc. as may be determined by the University.

<u>A new Statute 136(III) shall be inserted after the existing Statute 136 and before the existing</u> Statute 136(A) of Calcutta University First Statutes, 1979 (with upto-date amendments);

136(III). A part-time teacher of a college shall be entitled to the following leave :

- (i) Casual leave upon a maximum of 10 days in an academic year.
- (ii) Extraordinary leave without remuneration for such period as may be determined
- by the Governing Body considering the special circumstances of any particular case.



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Annexure 15.1 of the Syndicate dt. 19.01.2011

Leave Rules for Teachers of Affiliated Non-Govt. Colleges under C.U.

Government of West Bengal Higher Education Department C.S.Brauch Bikash Bhawan, Salt Lake, Kolkata-700 091

267-114-0CS) 2L-10/08

Dated, Kolkata, the 3st December, 2009

MEMORANDUM

The question of uniform leave rules for the whole time teachers of Govt, aided including enswhile sponsored colleges in the State has been under consideration of V the Government for some time past. The West Bengal State Council of Higher Education has made certain recommendations in respect of aniform leave rules for the whole time teachers of the Govt, sponsored colleges in the State,

- After careful consideration of the matter the Governor has been pleased to accept the recommendations with some modifications and approve the benefits as incorporated in the annexure in respect of whole time teachers of Govi, sponsored colleges in the State.
- Concerned Universities will make amendments in their Statutes where necessary for incorporation of the provisions of this Memorandum.
- Any difficulty, which may arise in implementing the provisions of this order, may be referred to this Department for clarification and / or order.
- This order issues with the concurrence of Finance Deptt. vite their U.O.No., 4095 Group-P (Service), dated 02.12.09.
- All concerned are being informed accordingly.

Sd/- M.Chakravarty, Joint Secretary.

Dated, Kolkata, the 3rd December, 2009.

Copy forwarded for information and necessary action to the >

- 1. Accountant General (A&E), West Bengal.
- Pinance Deptt. of this Government.
- 3. Director of Public Instruction, West Bengal.
- Registrar, Calcuna University, Senate House, College Street, Kol-700 073.
- Registrar, Bardwan University, Rajban, Bardwan, Pers-713 104.
- Registrar, Vidyasagar University, P.O. Vidyasagar University, Dist. Patchim Medicupar, Pin-721 102.
- 7. Registrar, Kalyani University, Kalyani, Nadia, Pin-743 235.
- 8. Registrar, Gour Bango University, Malda College, P.O. Malda, Dat. Malda, Pin-732 101.
- 9. Registrar, West Bengal State University (Bernst, North 24 Pargann), Baratot Govt. College,
- P.O. Barasat, Dist. North 24 Fargasan, Fig-742 201.
- Registrar, North Bengal University, Raja Ratimotorput. P.O. North Bengal University, Dist. Darjeeling, Pin-734 430
- Member-Secretary, West Bergal State Council of Higher Education, 147A, Sash Behari Avenue, Kolkata-700 029.
- 12. Computer Cell of this Department.
- 13. P.S. to the M-I-C, H.E. Depti.
- 14. P.A. to the Principal Secretary. H.E.Dept.
- 15 Guard file.

No. 762(15)-Edu(CS).

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Gokhale Memorial Girls' College

Joint Secretary

ANNEXURE

Leave Rules for Teachers of Govt, sponsored Colleges in the State.

- These leave rules are applicable to all teachars of gove, aided including entwhile spontored colleges in the State.
- 2. Leave of absence from duty can not be claimed as a matter of right and may, on application by a teacher of a college/Principal, be granted only when satisfactory grounds have been shown. When the enigencies of service so require, the authority competent to grant leave of any description or any such leave is granted, revoke such leave or part thereof.
- No teacher who is under suspension shall be granted any leave.
- 4. Absence without leave shall render a teacher/Principal subject to such disciplinary action as provided in the Status/Act/Regulations of the concerned Universities under which a college is affiliated.
- 5. All applications of leave or for extension of leave shall be made in writing and addressed to Principal/Pseudent of the Governing Body in case of Principal and sarction for the leave or extension of leave as the case may be, applied for shall be obtained before it is availed of ;

Provided that if the authority competent to grant leave, is satisfied that it was not possible to apply for or obtain the sanction for leave of aborner beforehand leave may be granted with retrospective effect; but all applications of leave with retrospective effect shall be filed at the earliest possible opportunity.

- 6. Leave ordinarily shall commence on the date with effect from which it is actually availed of and terminate on the date preceding the date of resomption of daty provided that Sundays are holidays may be prefixed or suffixed to leave, so however for the purpose of prefixing Gaauffixing to leave holidays exceeding three days; previous struction of the authority competent to grant the leave shall be obtained.
- No toucher on leave shall return to duty before the expiry of leave granted to him/her, without permission of the leave sanctioning authority.
- If a teacher of a college is observ from duty on all the days of a week on which holds has been assigned dates, whether such days are consecutive or sot, helds shall be dremed to be absent from days for the whole of the week.
- No leave shall be credited in the leave account of a teacher after be/she retires on superannuation or retires voluntarily or retires.
- 10. The Principal/The President of the Governing Body may recall the teacher/the Principal at any first as the case may be who may be on leave except on medical ground and when the teacher/the Principal is so recalled to duty he/she shall be granted such travelling allowances as the Principal/the President may opening reasonable.
- 11. If the teacher of a college has been granted leave to which holidays have been suffixed or prefixed and such the Principal/teacher absents himself/herself from duty beyond the expiration of such holidays shall be treated as absent from duty without leave and helshe shall not be entitled to higher salary or allowances for such period unless and until the Governing Body otherwise directs.
- Subject to the foregoing general principles "leave" shall mean (i) Casual Leave, (ii)/Earned Leave, (iii) On Duty Absence, (iv) Study Leave, (v) Special Study Leave, (vi) Maternity Leave, (vii) Quarantine Leave, (viii)Medical Leave/Half Pay Leave, (is) Communed Leave, (x) Extraordinary Leave, (xi) Compensatory Leave (xii) Leave Not Due (xiii) Special Disability Leave.

(A) CASUAL LEAVE :

6) Causal Leave on full pay may be allowed to Principal/Teacher of a college upto a maximum of 14 days in any one calendar year but not more than 4 days at a time.

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Casual Leave can not be combined with any other kind of leave or Puja holidays, but can be prefixed (11) and or suffixed to Sundays and other holidays, provided such leave shall not exceed 7 days at a time including Sundays and Holidays.

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- All casual leave to which any teacher of a college may be entitled during any calendar year shall cease (iii) to be due to him at the end of such calendar year and can noThe accumulated or taken over or brought forward to any other calendar year.
- A teacher on casual leave shall not be treated as absent from duty. (iv)

EARNED LEAVE: (B)

- Earned Leave is the leave which is earned by a teacher by discharge of daties for a certain period as ið mentioned herein below and granted to him/her at the discretion of the authority granting such leave. Unless otherwise compelled by exigencies of circumstances, in all case applications for earned leave shall be made at least seven days prior to the date on which the concerned teacher proposes to proceed on leave for twenty days or more. Prior sanction should be obtained before leaving station and/or proceeding on leave as well as for extension of leave even if the period of leave applied for is less than twenty days.
- Earned leave admissible to a teacher shall be kied of the period, if any, during which he / she is iù required to perform duty during vacation by the college authority or equal to one eleventh of the period spent on actual service in a non-vacation department subject to a maximum of thirty days in a calendar year provided that the upper limit of accumulation of earned leave shall be 300 (three hundred) days and the maximum period of earned leave that may be granted at a time shall not normally exceed sixty days. Earned leave exceeding sixty days but out more than 180 days at a time may be sanctioned in case of higher study/training /leave with medical certificate.
- Earned leave.can be combined with any other kind of leave except casual and quarantine leave. im}
- Earned Leave is admissible with full pay and allowences. in)
- When a teacher moves from one college to another on lien or otherwise, his / her accumulation of (9) earned leave / half-pay leave in the new college will be as per previous accumulation of leave i.e. in other words his/her leave account will be a continuous procedure.

ON DUTY ABSENCE : (C)

- Absence from duty of a teacher with the permission of the Principal of the ciellege and in case of the (ii) Principal, the permission of the Governing Body, on account of duties assigned by the Government or any constitutional authority or the college or the Public Service Commission or the College Service Commission or the School Service Commission etc. or on account of obligations in regard to the NOCor the Social Service Camps and similar other obligations shall be deemed to be on duty absence and shall not be counted towards canual or earned leave.
- On duly absence is admissible with full pay and allowance. (10)

STUDY LEAVE: (D)

Study leave for advanced study and research directly related to his/her work in the College may be 63 granted to a teacher by the Governing Body of the college subject to approval of the Higher Education Department provided the concurned teacher has put in at least three years continuous service and is not dan to retire there from within five years of her/her return from such leave. There shall be a gap of at least three years between two periods of such leave.

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Authenticated Principal

Gokhale Memorial Girls' College

The amount of scholarship, fellowship or other financial assistance that the concerned teacher, granted study leave, has been awarded will not preclude his/her being granted study leave with pay and allowances provided the achelarship etc. so received shall be taken into account in determining the pay and allowances on which the study leave may be granted as per norms of the University Statutes / Regulations / Guidelines of the U.G.C.

- An application of study leave with particulars of international assignments, Scholarship / Fellowship of tib. financial assistance including travel grant, if any statement of nature of works enclosed with supporting documents has to be submitted ordinarily two months before the applicant intends to avail of such leave.
- Study leave on full pay (without allowances in India and with Dearseas Allowances outside India) may 610 be granted for a maximum period of twelve months at any one time and twenty four months in all during the entire service period. However, such leave may not be granted by the Syndicate/Executive Council/Governing Body in case the number of teachers sanctioned study leave in any department in any given period is likely to affect the academic programme of the concerned department.
- A teacher granted study leave shall on his/her return and re-joining the service of the college may be (iv) eligible to the benefit of the annual increment(s) which he/she would have earned in course of time if he/she has not proceeded on study leave. No macher shall however, he eligible to receive arrears of increments.
- Study leave shall count as service for Pension / Contributory Provided Ford, provided the teacher joins (1) the college on the expiry of his/her study leave.

Study leave granted to a teacher shall be deemed to be cancelled-incase it is not availed of within 12 months of its sanction. Provided that where study leave granted has been so cancelled, the teacher may apply again for such leave.

- A teacher availing him soft/herself of study leave shall submit a written andertaking that heiste aball (m)serve the college for a continuous period of at least three years to be calculated from the date of his/her resuming duty after expiry of the study leave failing which they shall have to refund the empluments. received from the Government/college/UGC during the period of study leave.
- After the leave has been sanctioned, the reacher shall before availing himself/herself of the leave (vii) avecute a bood in favour of the college binding himself / herself for the due fulfillment of the conditions laid down in sub clause above.

(E) SPECIAL STUDY LEAVE :

105 A whole, time teacher of a college may be granted leave with full pay and Dearness allowances for pursuing study or research in an institution considered by the Governing Body of the college as suitable for the purpose subject to approval of the Higher Education Department, for such period ordinarily not exceeding 12 months during the whole period of his/her service, provided that the concerned Teacher has put in at least 2 years of continuous service and not to retire therefrom within 3 years of his / her return from such leave.

Provided that any application for special study leave with particulars of institutional autigements, financial assistance inclusive travel grants, if key, with supporting documents should be submitted to the Governing Body at least one month before the start of the leave applied for-

The Teacher of a college shall furnish an undertaking that he / she shall serve the -college for at least 3 (ii)years on his / her return from study leave on such terms and conditions as the college may decide failing which he / she shall be required to refund the amount paid to him / her as leave salary for the period of Study Leave ;

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Provided that if the concerned employee is receiving any pay, allowance, stipend, scholarship, fellowship from any source other than the college while on study leave, leave salary shall be reduced to the extent as followed in case of Ciniversity trachers.

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Gokhale Memorial Girls' College

(F) MATERNITY LEAVE ;

- (i) Maternity leave with full pay and allowances may be granted to a whole time lady teacher on full pay for a period not exceeding 135 days including the period of confinement as per advice of a registered medical practitioner.
- (ii) Maternity leave, combined with any other kind of leave may be granted only if the application is supported by a medical certificate signed by registered medical practitioner.
- (iii) Maternity leave may also be granted to a lady teacher of a, college on full pay in cases of miscarriage including abortion subject to the condition that such leave shall not exceed 6 weeks and the application for leave shall be supported by a medical certificate signed by a registered medical practitioner.
- (iv) Maternity leave shall not be debited to leave account.
- (v) In case of legal adoption of a child as per prescribed norms of the Government from time to time child adoption leave may be allowed to a female tracher as per existing povt, rules.

(G) QUARANTINE LEAVE :

Leave of absence from duty may be granted to a tracher of a college on full pay when he / she is ordered by the Principal of the college, in case of the Principal by the President of the Governing Body, not to attend his/her duties on account of the presence of any infections disease in family or household. Such leave may be granted with full pay and allowances, on a certificate signed by a registered medical practitioner for a period not exceeding 21 days or in case of exceptional circumstances 30 days. Such leave shall be called quarantine leave and may be combined with any other kind of leave except casual leave. Quarantine leave shall not be debited to leave account.

(II) MEDICAL LEAVE/HALF PAY LEAVE :

- (i) A Teacher shall be unlitted to Half Pay Leave for 20 days in respect of each completed year of service. This leave may be granted on production of certificate from a qualified registered medical practitioner or on private affairs.
- (ii) Half Pay Leave may be combined with any other kind of leave except casual and quarantine leave.
- (iii) Maximum period of accumulation of such leave will be 720 days.

(I) COMMUTED LEAVE :

(i) A Teacher shall be entitled to commute the half pay leave that he / she has earned to full pay leave on medical ground subject to production of a certificate from a registered medical practitioner.

Provided that when commund leave is granted, twice the such number of half pay shall be debited against the leave account, provided also that total commuted leave may be granted not exceeding 180 days during the whole service period of the employee.

- ii) Half Pay Leave up to a maximum of 180 days may be allowed to be commuted during the entire service (without production of medical certificate) where such leave is utilized for an approved course certified to be in the interest of the college by the Governing Body.
- (iii) Commuted leave may be combined with any other kind of leave except casual and quarantine leave.

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(J) EXTRAORDINARY LEAVE :

Extraordinary leave without pay and allowances may be granted to a Teacher in special circumstances. a) When no other leave is admissible to him / her, or b) When the other leave it admissible her will be / the conduction for do

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When the other leave is admissible, but still be / she applies in writing for the grant of extraordinary leave.

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 Except in case of a permanent teacher, the duration of extraordinery leave shall not exceed 3 months on any one octasion.

Provided that

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- (a) When such a teacher is undergoing treatment for tuberculosis is a recognized toopital or at an approved sanatorium or at his/her residence under a specialist recognized as soft by the Governing Body CR for leprosy in a recognized leprosy institution by a Medical Officer of Health Deptt. or a specialist in Leprosy recognized as such by the Governing Body ; he/she may, subject to such conditions as may be prescribed, be granted extraordinary leave for a period not exceeding 12 months.
- NOTE [1]: The concession of extraordinary leave upte 12 months under the proviso above would be admissible to a teacher if he/she produces a certificate signed by the Superintendent of the hospital or the specialist, as the case may be, to the effect that he/she has masonable prospect of secovery on the expiry of the leave recommended.
- NOTE (2): The concession of extraordinary leave under the proviso above will be admissible only to those teachers who have been in continuous service for a period exceeding one year.
- (iii) The authority empowered to grant leave may commute retrospectively period of absence from duty without leave into extraordinary leave.

(K) COMPENSATORY LEAVE:

- (i) Any teacher of a college who may be required, in the interest of the college, to work during balidays shall be entitled to compensatory leave for an equal number of days for which he/she is required to work during the balidays.
- (ii) There will be no accumulation of such compensatory leave and it is to be availed within 3 months from the date of accrual.

(L) LEAVE NOT DUE:

"Leave not due' with half pay may be grunted by the Governing Body to' a Teacher / Principal for a period not exceeding 350 days during the entire period of service, out of which not more than 90 days at a time and 180 days in all may be otherwise thereon medical ground. Such leave shall be debited against the half pay leave earned by him/her subsequently. "Leave not due' generally shall be granted in exceptional casts of illness. "Leave not due' shall not be granted unless the Governing Body is satisfied that as far as can

reasonably be foreseen, the teacher will return to duty on the expiry of the leave and earn the inave granted. A teacher to whom "Leave not due" is granted shall not be permitted to tender his/her resignation from

service so long as the debit balance in his/her leave account is not word off by active service or he/he refunds the unount paid to him / her as pay and allowances for the period not so earned. In a case where retirement is unavoidable on account of reason of ill health, incapacituing the teacher for further service, refund of leave salary for the period of leave still to be earned may be waived by the Governing Body.

Provided further that the Governing Body may in any other exceptional case waive, for reason to be recorded, the refund of leave salary for the period of leave still to be earned.

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Authenticated rincipal Gokhile Memorial Girls' College

(M) SPECIAL DISABILITY LEAVE :

(i) A teacher who is disabled by injury accidentally occurred in consequence of due performance of his / her official duties or by illness incurred on the performance of any _, particular duty which has the effect of increasing his/her iiability to illness or injury beyond the ordinary risk attaching to the post may be allowed special disability leave on full pay and allowances for a maximum period of 24 months during the whole course of service.

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- (ii) Special Disability Leave may be combined with any other kind of leave except casual leave.
- (iii) The concerned teacher is entitled to normal annual increment in time scale pay during such leave of absence.
- (iv) Special disability leave shall not be granted unless the disability manifested itself within 3 months of occurrence to which it is attributed and teacher disabled acted with due promptitude in bringing notice of the appropriate authority.
- (v) Such leave shall be granted only on the recommendation of a Medical Board and such leave in no case should exceed 24 months.
- (vi) Such leave may be granted more than once if the disability is aggravated or reproduced in similar circumstances at a later date but not more than 24 months.
- (vii) Since Special Disability Leave is granted owing to an injury caused during due dasharge of official dury of a teacher concerned the appropriate leave sanctioning authority abould be satisfied first at to the cause of accident which sustained him/her the injury for the entitlement of such leave.
- (viii) Leave salary during such loave shall be with full pay and allowances for the first 120 days and half pay for the remaining period.
- 13. At the request of a Teacher of a college the Governing Body of the college may, by order, convert any kind of leave already granted into inave of a different kind, which may be admissible, with effect from such date as maly be specified in the order, but a teacher shall not be excited to claim such conversion such date as maly be specified in the order, but a teacher shall not be excited to claim such conversion.

of leave as a matter of right. If one kind off-leave is converted into another, the amount of leave salary admissible shall be recalculated and the arrelies of leave islary shall be paid to, or, as the case may be amounts overdrawn shall be recovered from the employee concurred.

- Except as otherwise provided in this order any kind of have may be granted in combination with or in continuation of any other kind of leave.
- 15. Every Teacher shall be estitled to leave salary of the named leave accumulated at his/her treds after cessation of his / her service by way of retiring on superstruction, voluntary retirement or death in humans provided the maximum number of accumulated leave and maximum of leave escapable shall be 300 days.

The leave salary shall be calculated on the rate of pay drawn by a teacher of a college on the day preceding that on which the leave commences unless otherwise determined by the Governing Body. Leave salary on retirement, voluntary retirement or death in harness shall be calculated on the basis of the pay drawn on the day preceding the date of estimates or death as the case may be.

 A leave account shall be maintained by the Principal of the college for every teacher and Principal thereof but any leave granted under provisions 12(C) to 12 (F) of this Memorandum shall not be debited to such account.

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Authenticated . Principal Gokhale Memorial Girls' College

The leave account of every teacher shall be credited with exceed leave, in advance, in a single installment of 15 days on the first day of July for the first seven years of service and two installments of 15 days each on the first day of July and January of every academic year from the eighth year of service cowards. And as such the named leave may be coolited at the rate of two and a half days for each completed calendar month for those who have completed seven years of service and at the rate of one and one-fourth day for those who are in the first seven years of service. Ultimate fraction of a day shall be rounded off to a nearest integer.

The period of any leave without pay shall be excluded from the culculation of earned leave.

- 17.(i) A Principal / Teacher of a college appointed on substantive basis to any permanent post shall acquire a linn on that post. If the teacher is appointed substantively and confirmed to another permanent post either in the college or outside and is case of the Erincipal to another post outside, his/her lien on the permanent post held earlier in the college shall be terminated, unless he/she indicates in writing his/her refusal to accept the appointment so made sabstantively in another permanent post : in such event the concurred teacher/Principal shall immediately report back to duty in the post on which he/she held lien.
- (ii) A Principal / Teacher holding substantive appointment in a college may be granted lies on his/her permanent post if he/she applies for the grant of lies consequent upon his/her obtaining an appointment offer either in another college or in any other establishment.
- (iii) The period of lien shall initially be for a period of one year which may be tenewed or extended if the teacher concerned is not confirmed in his / her services in the new establishment within that period.

Provided that the total period of lien so granted shall not exceed 2 years.

- Every teacher of a college shall follow a six day week and shall abide by the pattern of holidays, vacation etc. as may be determined by the University.
- 19. A part-time teacher of a college shall be entitled to the following leave :
 - (i) Canual leave upon a maximum of 10 days in an academic year.
 - (ii) Extraordinary leave without remuneration for such period as may be determined by the Governing Body considering the special circumstances of any particular case.



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Gokhale Memorial Girls College

Sanctioned Application

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Aikyashree Scholarship 2021-2022 Gokhale Memorial Girls College

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Fresh Application (2021-2022) Status Report of Gokhale Memorial Girls College (As on 02-11-2022 04:08 pm)

1	Applicant ID	Applicant Name	Mohile No.	Course Name	Status		Directorate Verification Date
1	WB1211647551226	ABONA SARKAR	8330332029	B.SC(Major)	Application Sectioned(Scholarybip Amount Dicharond)	24-63-2922	01-01-1979
2	WB1211637484063	ANAMIKA SHAW	8240825776	в.а.	Application Neutroned/Scholarship Amount Disfusced)	23-11-2021	28-13-2821
3	WB1211646217188	ANANYA GROSAL	6289853933	B.SC(Major)	Application Structioned/Scholarship Amount Disburned)	02-03-2022	28-07-2022
4	WB1211878229083	ANKANA MAJUMDAR	9830129694	in.sc	Application Social Scholarship Amount Disbursed)	21-01-2022	27-01-2822
5	WB1213309651712	ANUSHKA NIYOGI	8100721599	B.SC	Application Sancticond(Sichelarship Amount Disburyad)	21-01-2022	23-01-2022
6	WB1213629496651	ANUSIGREE BERA	9330950782	B.SC	Application Storetioned(Scholarship Amount Dishursed)	18-12-2021	04-01-3022
,	WB1219262657851	ATYUSHA PAL	2908925409	B.A.	Application Sanctioned/Scholarship Amount Disburned)	29-12-2021	28-13-2021
	WHI212406229137	BRISTI GROSA	9474541317	B-5C	Application Sanctioned/Scholaeship Amount Disbarachi	20-12-2021	H-01-3022
1		DEBJANI BHADRA	93383271963	BSC	Application Statisticscholarship Amount Diabarredi	10-12-2021	4-07-2022
0	WB1211639527326	DIYA SIL SARMA	6290902995	R-SC	Applications Neroctiones(Scholarship	11-12-2021	4-01-2022

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11 \$\B121163939574	EESHANI CHARRABORTY	*****	S BLSC	Application Satertioned(Scholarship Amount Disbarant)	16-12-2921	01-01-1970
12 999121743338707	9 INDIRA DAS	953679960	asc.	Application Satetioned(Scholarship Amount Dishamed)	27-11-2001	04-01-2022
13 WIN21616494406	a INDRANI HALDER	187406631	B.A	Application Sometiones)(Solicelarship Associat Disbursed)	16-43-2122	21-03-3022
14 WB121104051533	4 KOUSHIKI DEY	7063290336	B.SC(Major)	Application Sanctioned(Scholarship Amount Disbursed)	26-12-2871	07-01-2023
15 WB123213568109	MADHUPARNA CHATTERIEE	1030168311	B.A	Application Sanctioned/Scholarship Amount Disbursed)	17-12-2021	28-12-2021
16 WB1216/9743029	MAYL90 SARLAR	7718677517	R.A	Application Sonctioned(Scholarship Amount Dicharsed)	20401-2022	23-01-2022
7 WB121560421000	MONOSWITA PALCHOWDHURY	9330514292	B.SC (PSYCHOLOGY)	Application Simulated (Scholarship Amount Disbursed)	67-61-2022	23-01-3022
# W01211634697120	NABANITA RAY	4139773459	B.SC(Major)	Application Neurticond/Scholarship Amount (Naturaed)	05-12-2021	07-01-3072
9 WB1211640756540	NUPUR BARNWAL	9812128231	B.A	Application Sometimed(Scholarship Amount Disbursed)	30-12-2021	27-01-3022
0 WBI215540742514	PRERANA	9424241634	ва	Application Sanctioned(Scholarchip Amount Disbursed)	1-01-2021	11-92-2923
1 W90217196198915	RESIDU PARIERA	7003646345	RA	Application Nexctionnit/Schelarship (Amount Didwarsed)	10-17-2021	28-17-2021

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Z	2 9/0121323465480	4 RIMA GHOSH	967479495	5 B.A	Application Sunctioned(Scholarship 30-11 Amount Disbarsed)	-2021 28-12-2921
2	W9121951714898	RINKU SHOW	700386249	BAC	Application Natclined/Scholarship 03-12 Amount DishurseD	-20121 04-01-2022
ľ	WB121402317883	7 SABARNE DUTTA	7063869202	B.SC(Major)	Application Nonctioned(Scholarship 11-12- Amount Disbursed)	2021 14-12-2021
25	WB1211646839999	SAHELI DAS	8777048767	BA	Application Sanctioned/Subolarship 115-03- (Amount Diabaraad)	2022 21-03-2023
24	WB1211644597166	SAINI CHAKRABORTY	9850130027	B.BC (ECONOMBCS)	Application Sanctioned(Scholarsbip 1)-62- Amount Disbursed)	2022 05-06-1978
27	WB1213267465680	SANIANA MONDAL	7003427191	B.SC	Application Sectional(Scholanship 27-13- Amount Disbursed)	2021 04-01-2022
28	W101211641454362	SATAVISA MAJUMDAB	9830862366	выс	Application Senctioned(Scholanship (6-8)- Amount Disburyed)	2022 23-01-2022
29	WW1216121430695	SAYANTIKA BIJOWMICK	9629449597	B.SC	Application Servicesed(Scholarship Amount Diabarsed)	2021 04-01-2022
10	WB1211646438410	SURAYANTI BHATTACHERITE	9830174467	B.SC	Application Nanctioned(Scholarship 05-03-2 Amount Disbursed)	0022 24-00-3022
54	WD1211644424325	SIREYA MONDAL	6295675490	вл	Application Sanctioned(Schularship 10-05-2 Amount Disburned)	022 01-01-1970
12		SMRITTREKHA BARMAN	8697038397	n.sc	Application Statistication (Scholarship 20-01-2 Ammant Disbursed)	022 23-01-2022
13	W101210912918277	INTERA NASKAR	9875363845	B.SC	Application Nunctioned/Scholarship 29-12-2	821 04-01-2022

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34 W812158934	164305 NUMANJALI DUTTA	990333654	asc	Application Boosticeed(Scholardup 21-11-202) Automat Disburned)	14-12-2021
33 WBI215944	25629 SONALI GROSH	90879087733	BA	Application Functioned/Scholarship 04-03-2022 Account Diabarsed)	23-61-2023
16 96812116434	46708 SOUMILI MALLICK	7890223416	B.A.	Application Socialeed(Scholarship 01-02-2022 Account Dishunol)	11-63-2622
37 W812116383	64214 SREYA IIIIOWMICK	53003009853	n.a	Application Sourchimed(Scholarship 61-01-2022 Admint Disburyed)	07-01-3822
WB12118+H	42136 SRIZA CHEL	\$875362959	8.4	Application Suscrimed(Schulanhip Amount Disburned)	28-12-2021
99 WB12116423	52664 SUDIPEA DHAR	8087802364	ILSC (FCONOMICS)	Application Substanted/Acholication Account Diabacsed	23-01-2922
40 WB12130646	42530 SEVRASHE BHAYTACHARYA	7071834921	B-SC(Major)	Application Selectioned/Scholarship [21-01-2022 Amount Disbursed]	27-01-2022
WB12116417	17796 TANBELA NANOI	M\$70046612	B.SC (ECONOMICS)	Application functioned/Scholamitip 19401-3022 Approximation	23-01-3022
0 WB12116426	CHOWDIDES'	7993326329	B.SC	Application Southeosof(Scholamhip 20-01-2022 Autount Disborsed)	27-01-2022
WB12110462	17195 UPASANA SAWOO	8777928723	B.SC(Majar)	Application Sametioned(Scholambip #0-0)-2022 Amount Diabarta/()	28-03-31122

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1	Applicant ID	Applicant Name	Mahile Nu.	Course Name	Status
1	WB1201004468468	a Patrice of	5054435403		Application Saturtioned/Scholambig Amount Disburned)
2	W101206050641347	AIIANA DAS	7986372010	RA	Application Sanctiosod(Scholarship Account Disbursed)
3	WB1201358842621	GHOSTI	6290123179	B.SC	Application Sanctioned/Scholumbip Amount Diabarred)
4	W91209386834822	ADDE SADA	94764(7)62	a.sc	Application Neurinoed/Schelarship Amount Distanced
ii.	WII1192622801364	AKRITI DISWAS	#289975206	B.A	Application Sunctioned(Selecteristy Amount Dialmond)
6	WB1204229762371	ANISA DUTTA	8942895839	a.sc	Application Bandomed(Scholarship Attoust Disbursel)
7		ANUSKA CUOWDERRY	74094134903	0.8C	Application Sourcloned(Scholarship Amount Disharand)
*	wB1092658331360	ANWESHA CHOWDHERY	8617388:19	9.A	Application Social Application (Scholauship Amount (Distance)
•		ARUNEMA MONDAL	6289635387	6.SC	Application Sourcement(Scholarship Account Disburyed)
10		HABILARII MONDAL	1584817544		Application Emotioned(S-Eulanbip Amount Disbured)

Renewal() Application (2021-2022) Status Report of Gokhale Memorial Girls College (As on 02-11-2022 04:16 pm)

Classification

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1	1 Will201607261154	BABSHALI	3449706383	B.SC HECONOMICS	Application Sanctionack(Scholarship Amount Disbursed)
-	7 WBI201668738363	BANASREE	8240306477	8LA	Application Newtineed(Scholarship Amount Dicharsed)
=	WB1191572072608	DRINITI MONDAL	9382118647	B.A	Application Soccimul(Scholaeship Amount Disborod)
14	WB1205691447283	DIPANWITA MONEJAL	9E10821796	D.SC	Application Strettmed(Schritarship Amount Disburad)
15	WH1201412686721	ESHA ROYAL	7003078425		Application Notettione/(Schelanship Amount Disbursed)
10	WHIDHIEGDESKD47	IPSPIA BERA	7002113412	B.5C	Application Solutioned(Scholarship Attoined Diebarood)
17	WB1201820345018	KAMALIKA DASCUPTA	9775642447	8.SC	Application Instituted(Scholarship Amount Disburyed)
		MADHUMITA	7007100297	IA)	Application Inntiferent/Scholarship Amount Dobumed)
10		MONUTI SEE	7080608185 a	USC 3	Application Interforact/Scholarahip Amount (Nobumed)
9		MOUPARNA PAE	9674775338 B	LSC 3	pplication asctimus(Scholarship invount Disbursed)
÷	W9412077252018602		916348633 4 B	SO(Major) S	pplication restanted(Schularship mover Diabarand)
-	WID 196262956533 P	APIYA DAS	9947233n/re B		pplication sectionsd/telephoneble

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ł	3 WB129160434209	POULOM	8334645716	8.4	Application Sourcest(Scholarship Amount Dishered)
ĉ	4 WB119619598400	PRITI PURKAD	6291932187	B.SC	Application Sarctioned(Scholarship Amount Disbarsed)
2	WB12005878320H	REYA PAUL	94951228783	BSC	Application Nanctioned(Scholarship Amount Dishursed)
24	WB1201604842870	SANCHARI CHATTERIEE	9673847426	B.A	Application Satisfication Amount Disbassio()
21	WB1207621461779	NANGITA PAL	8017532178	B.SC	Application Sanctious/(Schulanship Amount Distanced)
28	WB1200954777586	SHOLESTIIA GEIOSIC	9674005498	ва	Application Sanctioned Scholarship Amount Dicharoud)
29	WB120100ne34886	SHRESTHA PAUL	9902247804	B.A	Application Seneticoned/Scholarship Amount Ostranad)
90	WB1205060451509	SEIRESTHA SEN	7003827828	B.SC	Application Renetioned[Scholarship Amount Disburged]
ii.	WB1205043082966	SIREYA MAJUMDER	8291941364	BSC	Application Non-tionedCScholarship Amount Disbuoed)
12	WB1201605166910	SIDEYASHREE ROY	7431/260828	B.SC	Application Sanctioned/Scholarchip Amount Disfuence()
13	WB1207218756118	SHRUTI CIROWDHURY	6291722612	8.A	Application Numericand/Scholarship Amount Disburged)

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34	WB120166476009)	BOUMEI DUTTA	9064674853 B.SC	Application Successful Scholarship Amount Disburgad)
2	W191254901104461	SULAGNA GEOREE	9832306277 B.BC	Application Sanctioned(Scholenibig Autount Dabarsed)
34	WB1206344987196	SUSMITA NASKAR	9875-Q9883 B.A	Application Saturficent(Scholarship Amount Dishursed)
37	WB120R286025488	SWETA MONDAL	7944400232 B.SC	Application Statistics(Scholarship AmisumDisbarsad)
38	WB1201183680286	TANDRILA SAHA ROY	743/948774 B.A	Application Service at Scholarship (Actional Disharad)
24	WB1201038965921	TRUSPERTA DAS	7407246025 3.SC	Application Benctioned(Scholarship Arrown Disburned)
40	WB1201602142803	TURINA BODHAK	\$289056829 B.MC	Application Insectioned(Scholarship Amount Oisburged)
-1	W111201624081578	ZINNIA PAUL	7585071969 B.SC	Application Servicement(Scholarship Amount Disburger()

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8	1944 EAR HELE MARKETS (About Set of Section 2.4 Sectio	P-95-91.041	46.43- 3821	SAINCTUCH PERMITED	
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•	1917/014-0100000000 Colematicary theoreticary, Stationary Colematics Of Stationary Stream Colematics	HIDE AND DRAMATING	-0-0- 1881	SANCINON PRIMITION	1
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5	1907/0/24/REINBERGER L/Mendfolog/Sendfology_Sel/sendfology_Ands//EXERCISEO/sel/Salkar/sel/sel/sel/sel/sel/sel/sel/sel/sel/sel	REALIZED	18-09- 3628	MANCREASE PRANADED	-
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1	BEERE Autopation and the second and	DESAUNTIA SENELAMIA	39-69-	SANCTION THREE D	
9	3313507445000000000 (Alternetician yilaanaftaana, haylanneftaana, jaalada/hazitaanaattisida inadottisi haytaantaasitaa soooti	TRANSPORTED BY	11-00- 2021	MACTER	
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84	Applicant El	Apprisant Name	Arrest Time	-	Autor Pending
-	1927 Providence State (State of Concentration of Concentr	UNITED STOCKED	18-69- 2022	SMACHION FEMALOSIS	-
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•	1917/12/Automotional/ University for efficiency, interfection, almost space to a finite of the installation of the states	service last	23409- 20022	SANCTON TRANSPORT	-
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Fresh Application (2020-2021) Status Report of Gokhale Memorial Girls College (As on 02-11-2022 04:05 pm)

						A. M. A.	
ľ	Applicant ID	Applicant Name	Mahilu Na	Course Nam	e Status	Application Nutres instan Date	Directorate Verification Date
1	W0120100445840	# MISHRA	906443546	5 B.A.	Application Nerctisecil Schelaning Amount Dishared)	04-11-2020	93-02-2921
2	Witt 130605364154	7 AHANA DAE	798037200	0.8.4	Application Superiored Scholarship Amount Disbursed)	26-11-2029	67-02-2021
2	WB120140484762	GHOSH	829012317	B.SC	Application Sunctioned(Scholarship Amount Duburned)	15-12-2029	20-01-2821
•	W0120928685482	Z ADHI SAHA	947641716	BSC	Application Neutrine/Uticholarship (Attenue) Dicharad)	12-11-2920	20-01-2021
,	WB120422976237	ANISA DUTTA	894285581	asc .	Application Sanctioned(Scholarship Amount Dicharael)	11-11-2020	20-01-2021
•	WI01201554619367	AMISHA ROY	9883208433	BA	Application Sumeticoust/Scholarship Aminus Disbursed)	98-10-2028	113-82-3621
	W11201689603909	ANUSKA CHOWDHERY	7439432490	B.SC	Application Sourcioned@schularship Amount Disbursed)	07-11-2420	20-01-2021
	WB1201201030631	BAISHAKHI MONEAL	7364817544	B.SC	Application Struction of Scholarship I Amount Disburget0	97-01-2021	20-01-2021
	WW1203407265754	LANIA	7449796585	B.SC (ECONOMICS)	Application Nanctimed(Schularship I Amount Disbursed)	8-12-2020	13-412-2021
8	W91201608738162	BANASHEE SAHA	K340306477	R.A.	Application Sanctional/Jubulanhip	3-12-2028	0-02-2021

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	-			Ammun Disbarand)	1	1
11 WB129569144729	B DPANWITA MONDAL	983082179	6 B.SC	Application Neuroined(Scholarship Amount Diabaraod)	12-11-2020	61-02-3821
12 WB120161268677	I ENIA KOYAL	700107842	BA	Application Solutioned(Schularship Amount Dishuraed)	11-42-2421	23-02-2021
13 WB1201M085934	7 IPSITA BERA	700311348	2 8.50	Application Naturationed(Scholarship Atomet Disbursed)	16-10-2000	28-01-2821
14 WB120182834505	EAMALIKA DASGUPTA	977501144	BAC	Application Sonotioned(Scholarship Amount Disbursed)	03-11-2029	20-01-2021
13 Will20972292706	MITRA	7002100297	8.A.	Application SunctionedEScholarship Annual Distanced)	18-12-2020	03-02-2021
16 WB120956363363	MONUTING	2980608083	BSC	Application SunctionedEtchelarship Amount Disbursed)	14-12-2029	29-01-2021
17 WB1201607951739	MOUPARNA PAL	9674775538	B.SC	Application Sourcement(Scholarship Amount Disburnet)	14-12-2020	20-01-2021
18 WINL207769855114	MEHARIMPA MENDAL	8777899432	B.A	Application Sanctionnit(Scholanship Amount Disburted)	14-10-2020	05-02-2023
(9 WH1307725303860	NIVEDITA JHA	9163486324	B.SC(Migor)	Application Storetioned(Scholarship Amount Dabarsed)	7-10-2020	0348-2020
20 1011201605696113	PARAMITA DEV	7001123258	H.SC	Application Sourceoed(Scholauhip 1 Amount Disburged)	8-11-2020	2048-2021
21 WB3205WW742098	POULONS POODAR	8334645716	B.A	Application Nunctioned(Schularship (Amount Disbursch)	7-11-2070	10.412.2021

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22	WB120097485680	PRAYRONA GHORAI	905095503	BA	Application Natoriound(Scholarship Amount Disburged)	0-11-2020	65-02-2021
22	WB1201609346572	RITIKA DEY	9123829268	E BLA	Application Sanctioned/Scholarship Antennt Disbarned)	30-12-2020	03-02-2021
24	WB1200567832039	REYA PAUL	9851228783	B.SC	Application Sum tioned(Scholarship Amount Disbursed)	16-10-3020	20-01-2021
25	WB1204877620347	ROWENA	7980681618	BA	Application Sanctioned(Scholarship Amount Disbursed)	11-12-2620	05-02-2021
26	WB1201604842870	SANCHARI	9073847426	BA	Application Services (Scholarship Amount Disharand)	06-11-2020	63-02-2021
27	WB1207621461779	SANGITA PAL	8017532198	n.sc	Application Numetioned Scholarship Amount Disburned)	07-11-3020	28-01-2821
28	WB1200954777586	SIRRESTHA GHOSH	9674005898	вл	Application Sanctioned(Scholarship Astronat Disburned)	94-11-2820	10-12-2021
19	WB1201602634885	SHRESTEA PAUL	9903247801	B.A	Application Banctioned/Scholarship Amount Dishursed)	18-11-2020	03-02-2021
0	WIBI 205065411309	SHREPTHA SEN	2003827828	B.SC	Application Statisticsed(Scholarship Amount Disbursed)	12-11-2020	26-01-2821
		SEIREYA MAJUMDER	6291941364	B.SC	Application Sanctioned Scholarship (Amount Disbaraci)	18-11-2020	28-61-2021
2		MOREY ASSIRED. ROY	7439260828	8.SC	Application Sanctional(Schelarship 1 Amount Disbursed)	4-11-2620	29-01-2821
13 /		SHRUTTI. CEROWIDHURY	6791723612	H.A.	Application Sanctioned(Scholarship	1-11-2026	07-02-2021

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34	WB120168476000	DUTTA	906467485	3 H.SC	Application Sum tionoclifichefarship Ammunt Disbursed)	07-11-2829	29-01-2021
25	WB1204901104463	SULADNA OROSH	963230027	7.00.962	Application Sanctioned(Scholarship Arousan Distanced)	15-10-2620	20-01-2025
36	WB12063+4987196	NUSMITA NASKAR	987542988	BA	Application Substituted(Scholarship Ammunt Disbursed)	10-11-3020	83-02-2023
37	WB1208286025488	SWETA MONEAL	7044403233	B.SC	Application NewtirenitSchularship Amourt Dishurned)	30-13-2020	20-01-2021
38		TANDRILA NAHA BOY	74319988734	B.A	Application Services(Schelarship Arount Doburad)	03-11-2030	03-02-2021
19	WB1201038965923	TRISPIITA DAS	7407246025	BBC	Application Sensitioned(Scholandaip Amount Disburad)	15-10-2020	20-01-2021
-01		TUHINA BODHAK	6289056829	RSC	Application Soscional(Scholarship Amount Disburned)	15-11-2020	20-01-2021
-	WT012016240815795	ZINNIA PAUL	7565071960	B.SC	Application Sunctioned(Scholarship) Amount Disburse()	17-11-2828	29-03-2025

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Renewal() Application (2020-2021) Status Report of Gokhale Memorial Girls College (As on 02-11-2022 04:14 pm)

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ľ	Applicent ID	Applicant Name	Mobile No.	Course Name	Status
1	W8118153763438	ADITI DAS	2163955176	8.5C	AppEcation Suscioned(Scholarshi Amount Dichasod)
2	WB1192622891304	AGUTUBESWAS	62899733706	B.A	Application Nunctioned(Scholarshi Amount Disbased)
3	WB1181542289671	AMISHA POREL	9804373898	B.SC	Application Sanctioned(Scholarshi Amount Disherard)
4	WB1192638331960	ANWESHA CHOWDBURY	8617388138	B.A	Application Sancticesed(Scholaesh) Assount Disbursed)
4	WB1181534586741	ARCHITA CHATTERIER	8617233290		Application Sunctioned(Scholanthi Amount Disbursed)
6	WB1295573406030	ARUNIMA MONDAL	6289633387	B.SC	Application Sanctionel(Itcholarshi) Amount Disbucust)
7	WB1167333774573	BIDISHA BILATTACHARIEE	8010590785	BSC .	Application Sanctioned(Scholarship Amenat Diabursed)
*	WHI 185905054704	BITISHA PAUL	9007517945	B.SC	Application Satetioned/Scholarship Astornt Disbursed)
•	W351181542811510	DEBIRLIPA MITRA	7278530494	B.SC 3	Application Souticoull/Scholarship Amount Dishumoti
10	WILL19157207560R	DIRETT MONDAL	93421186473	BA 5	Application

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	WB1189443830501	LARANI SAHA	6296582054	asc	Application Summiconed(Scholarship Amount Disbursed)
12	WB1181536598369	MADRURIMA CHARRABORTY	2980481974	8.SC	AppEcation Stanctioned(Schelarship Amount Disbarsed)
13	WB1196162956533	PAPIYA DAS	9547232676	B.A	Application Susctioned(Schelarship Amount Disbursed)
14	9/181196195984070	PRITI PURKAIT	6291932187	B.SC	Application Sanctioned(Scholarship Amount Disbursed)
1.5	WB1181543236082	SARMISTHA GROSI	9875530472	8.9C	Application Nanctioned(Scholaeship Amount Disbursed)
-	WB1181537594772	SHREYASI SARKAR	8479869784	B.SC.	Application Sanctioned(Scholarship Amount Disbursed)
7	WB1181137799998	BOMASREE BISWAS	6295304138	B,A	Application Sameticrash(Scholarship Amount Disbursed)
•	WB1187773806426	SWARNALI TALUKDAR	9932657008	BBC	Application Sunctioned(Substanting Amount Disburged)
9	WD1194861521511	YUKIA PAIRA	9330668619	8.SC	Application Susctioned(Schularship Autoust Disbursed)



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No.	Applicant ID	Applicant Name	Secry Time	Tatlet	Action Presiding
	101178/14/00190000044 C/Terrolfing-g/Terrolfing-g/Terrolfing-g_terrolfing-projecter (2010)	AREAS AVALUES.	11-00- 8083	SANCTER TRAVETO	
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	2013-001400 20000044 L/Deroff Sany fear of Gary, Sector whice y, density and which is ideal and satisfied 10.014 2010	ARTINGA DAMERAARCEITY	81.83- 2019	SANCTER	-
	199118034214900091 L/Newfolken/Newfolks, Schmelling, Mich./#936201143294394944444345544943413	TANKING CONTANT	17 13- 2010	SANCERN PROGRESS	100
	10122301107300000000 L/hetoffiles/formefriger, bit/hondkiney.chods/1004851084424986.ef756264.02478.0010	WASHA BAIERED	27.43- 2019	MARCHER PORSUITE	-
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Fresh Application (2019-2020) Status Report of Gokhale Memorial Girls College (As on 02-11-2022 04:04 pm)

	Applicant ID	Applicant Name	Mahile No.	Caurse Name	Status		Directornie Verification Date
\$	WB1192623801304	AKRITI BISWAS	\$299973706	8.4	Application Social and Astronomy Autount Distance()	14-09-2019	27-13-2019
2	WB1195491345292	ANTNOITA SUDIAI	9330258713	0.А	Application Nervicioned(Scheituship (Autorant (Extracted))	22-09-2119	07-12-2019
3	WB0107716718542	ANNESHA MANNA	9231812983	U.PC(Majar)	Application Secretioned(Schelarship Amount (Dobumed)	28-10-2819	18-12-2919
4	WBI 192638331960	ANWESHA CROWDELRY	8617388338	п.а.	Application Same Count Debelarship Amount Disburyed)	21-09-2819	05-12-2919
5	WBI 191571406830	ARUNIMA MONIJAL	6289633347	8.5C	Application Nanotioned(Scholarship Anny, et (Esharsed)	06-13-2819	12-12-2019
0	WED 197628283748	BIDISHA PANIA	8371016468	B.SC	Application Nanotioned(Scholarship (Associat(Disbursed))	14-10-2019	12-12-2019
1	WDI 191573728105	DINITA JANA	824060938	330	Application Sanctioned(Scholarship Americat Disbursed)	14-11-2019	12-12-2019
	WBI 191372075608	DERITI MONDAL	9382118647	в.4	Application Samitional Scholarship Amount Disbursel)	26-10-2019	03-12-2019
•	WD1191368339195	20YITA BABA	\$240034663	ix.sc	Application Numbered Schemelig Associat Dishursed)	26-09-2019	12-12-2019
ŋ	WIN 196162956533	PAPIYA DAS	9547232876	8.5	Application Sanctioned/licheland/ip	26-10-2919	03-12-2019



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	WB1291371323249	PINANKI DAS	73188734(5	B.SC	Application Bracticsed(Scholuship Amoun Disbursel)	17-18-2019	12-12-2019
12	WB1196295984070	PURKAIT	6291932187	8.5C	Application Superioral(Schelaeship Amount Diabaroel)	25-09-2019	12-12-2919
0		YUKTA PATRA	9130668619	a.sc	Application fonctional/Schularship Amount Diabarred)	30-09-2019	12-12-2019

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Renewal() Application (2019-2020) Status Report of
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		P. 17			
٠	Applicant 1D	Applicant Name	Mobile No.	Course Name	Status
1	WB118153763439	ADEL DAS	7363955176	B.SC	Application Selectioned(Scholarship Account Distanced)
2	W81181542789671	AMIDIEIA PORTEL	0004175810	B.SC	Application Received(Scholumbig Amount Disbursed)
3	WRI18155586741	ARCHITA	8617233296	B.A	Application Secretowed(Scholarship Amount Diabaracity
4	WB1187333774875	BEDENHA BHATTACHARDEE	8015890785	8.9C	Application Sanctioned[Scholarship Ameunt Diabarsed)
\$	WB1183905054704	BITINESA PAUL	9007317945	B.SC	Application Sanctions/Celularship Amount Disbarsady
8	WIDI DRI 542811310	DEMBUPA MTRA	7278523454	B.SC	Application Superiorsel/Scholambly Amount Disbussel)
7	WD10054003673	DEPANNITA CHAKRABORTY	9826479583	B.A	Application Reactioned(Schobachip Amount Disburged)
8	WB1189463810501	LABANI SARA	6296382054	B.SC	Application Structional/Scholanship Amorant Distrumed)
9		MADHURIMA CHAKRABORTY	7585481574		Application Sanctioned(Scholanphip Amount Disburged)
11	WHI1181543236082	SARMISTILA	0871330872	11.067	Application

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		GROSII		Suscience@Scholiculip Account Disbursed)
	W91181537594772	SHREYASI SARKAR	8:79869794 8.	Application SC Sectioned(Scholaship Amount Distance)
12	WB1181528355238	SNERA DUTTA	9051376275 B	Application SE Superiored(Scholambip Amount Disbussed)
13	WB1182537799988	SOMASRIE BEUWAS	6295304138 B.	Application A Sauctioned(Scholanhip (Amount Diabaroad)
14	WB1187773806425	SWARSALI TALUKDAR	9932553608 B.	5C Application Sanctionod(Scholambig Amount Diabacord)
15	WB1181225488419	URMI SAMANTA	99738569947 D.	Application A Sumitional(Schelamitip Associal Disbursed)

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1	W81583542789671		9804373858	8.96	Application Sanctioned(Scholarship Amount Osbornet)
	WHELETSPEEDLIJE		1176515061	M.SC	Application Satisfianed/Scholarship Avecuat Disburget(
1	Sector Street	ARCHITE CHETTERIN	8617255200	8.4	Application Sanctioned/Scholarship Amount Discover)
,	S	AVANTHA CHATTERIN	2044371344	asc.	Application Senctioned/Schelarship Amount Distance()
		INDEDIG BRATTACHARIES	8030996795		Application Sanctioned/Scholarship Amount Distanced
1	W811253054764		3007517945		Application Sampleson discrubianship Amount Dista anerth
1			7278320494		Application Sanctioned Scholarship Amount Distoursed)
1			3636479513	13	Application Sanctionant/Scholarship Amount Distortant)
5		DEPAILNTS CHARLABORTY	8777486836	1.2	Application Sanchmedillabolarship Amaant Dobursed)
٦	W81148364281054		6296382054		Application functioned(Scholarship Amount Dichursed)
1		toold the management	1980481874		Application Sanctioner#Scholaratig Amount Distancer()
2		MADHURIMA CHARRADORTY	4295467821		Application Senctioned/Schollarship Amount Distortion
1		PUBITA ADHIKANY			Application Service editional Scholarship Amount Distances
14		SAMMESTILA DHOSH SAHONI MUKHERJEE	98755-80377	a schlajor)	Agalization Sanctioned(Schattenhie Amoun Gisburset()

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24	W01101225498429	URMI SAMANTA	9072364945	R.A.	Application Sancharmol(Scherandhip Amount Osburani)
	W01181542213057	1.200 M 100 M 1	9647309257	8.90	Application Service/edifferentiation formation builty really
	WHILEFTTM06426	SWARMALI TALLEDAR	9612657408	8.50	Application Sectioned/Schalamby Amount Underset0
	W01142115003878	SWAGATA BOST	86172733771	8.8	Application Sacchane#Scholarship Amount Disbursed
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	weiterstentszae	SNEHA DUTTA	9051376275	8.9C	Application Sanctioned(Scholarship Resourt Dictor sell)
	W81181541850063	SMIRTE GAVEN	a017200575	a.sconurt	Application Sale Lineal(Scholarship Amount Distorted)
1	W61184537594772		8479080784	8.52	Application Sam town#Exhibition/application Ethiotoxil
	W82101334075140	SHARVE PRANEABLE	9670038577	1.52	Application Save Doned Exchanged in Americal Distortional

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	15170174-0038009008	UPISA SUTTADIAR	SANCTON	-	-	0	0
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	1917012448380808813	RUSHA SAS	SANCTION PRIMATED	-	-	0	0
4	W1N174c00000004	NATIWA PREMIS	SANCTION PRAILIZED		-	0	0
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	Applicant ID	Applicent Name	Mobile No.	03:58 pm)	Matter
1	W81178960434274	AMANYA PATRA	8372875828	BSC .	Application Sanctioned(Scholarship Amount Distanced)
2	W81)72508398821	CHAVITA ADRIVA	0001880710	asc	Application Saturtioned(Schularship Amount Distanced)
3	W\$1370033428082	DIPTAGE DE	9433380555	B.A.	Application Sanctioned/Schularship Amiant Diducranti
4	W82171530749673	OWATI CHARRADORTY	8548564872	8.55	Amiration Sandamed(Scholarship Amount (Debursed)
5	W801723488003488	MANKA SARKAR	8334037545	8.5C	Application Sentitional(Scholarship Amount Ontorsed)
4	WB1171511078471	PUSPITA MONDAL	8327011000	8.50	Application Senctioned/Schularship Amount Distortedy
4	WHILE71511072719	TAMADRITA SAHA	9474326295	0.00	Application Sanctional(Schritership Amount Distanced)
4	WR1172509866470	SAGARITA SHINAR	8167829393	8.4	Application SentionedExholarchip Amount Disbursed)
4	W01178880069558	SHEEMEYEE DAS	7944250022	8.55	Application Sanchoned(Scholarship Amount Dislamani)
1	WFI17150585398	DWAEATA PARAL	8420060500	8.50	Application Sanctioned/Scholarship Amount Distances
ł	W82171516677678	TATINI SARAH	700011800038	8.A	Application Sanctioned(Scholarship Amount Distanced)
ŀ	WR1171508568031	TINA DOLLA	8348332506	RA.	Apartication Servicened(Schumenhip Account Obtimised)
	W81171507731004	TROPTI HALDER	8240829204	1.50	Application Sanctioned(Scholarship Amount Distorted)







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GOKHALE MEMORIAL GIRLS COLLEGE, College

List of All Applicants

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GOIOHALE MEMORIAL GIRLS COLLEGE (C-11946) 1/1, Harish Mukherjee Road, Kolkata - 700020, Kalkata , KOLKATA , WEST BENGAL - For Academic Year 2017-18 Session Institute Nodal Officer

Weissen: OKKRET HEROFINA BARS CELLERS (2017008) 177, Names Bakarjar Rost, Roletto - 20028, Askara, KOURAIN, WEST BENERAL

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Scholarship Recipients 2017-18 (Iresh)

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30047011 NO GOKHALE MEMORIAL GIRLS COLLEGE (C-11946) 1/1, Harish Mukherjee Road, Kolkata - 700020, Kolkata - KOLKATA , WEST BENGAL - For Academic Year 2018-19 Session Institute Nodal Officer WHICH WE GOVERN MARKED AND COLLECT (C-11ME) 1/1 Partin Multi-period, Multiple-100720, Malaria, M2/5478, M2/2 Ministra, 4 Liter Type Automa freed officer Verification 0 Reports ė Legiut . Scholarship Recipients 2018-19 (Fresh) 795 Inert: 11.4 Garren Parkar's Kares Apple to the lot Malaine Course haven Name of Science INCREDE OF MITS (HONORIA POST INVERCION/CLARGHP SCHEMES VENDER/123-123 AUT & MODELLAND MALA BUBBIER KIND CONTRACT MEMORY ALIVA 100000000000 (EDVDHL) Browing his hard of any sea The Previous Authenticated . Elaspho. Principal Gokhale Memorial Girls' Colling topa. Instagory in research of places on the port Education Supection Kolkata District

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1/1, Harish Mukherjee Road

Kolkata -700020

FINANCIAL ASSISTANCE FOR 2021-2022

SI No.	Name	Roll No.	Ph. No.	Department	Amount
1	SAHELI BACHHAR	20/BAH/0061	6290790052	EDUCATION	3733
2	UMAIRA HAFEEZ	21/B5CH/0188	8420626416	ECONOMICS	3733
3	SAKSHI ADARSH	19/BAV/0062	7519677662	CMEV	3733
4	SAMINA CHOWDHURY	20/BAH/0139	9735792020	EDUCATION	3733
5	SANGITA DAW	20/BAH/0214	8902434384	EDUCATION	3733
6	DIPTI MONDAL	20/BAH/0091	9733250115	EDUCATION	3733
7	SAYANI BISWAS	19/BAV/0216	6290360701	ASPV	3733
8	RUTA PURKAIT	20/BAH/0323	9883684345	HISTORY	3733
9	ARADHANA DUTTA	20/BAH/0245	9073258500	HISTORY	3733
10	SHRABASTEE SENGUPTA	20/BSCH/0115	7278462194	PSYCHOLDGY	3733
11	LAMIA NASRIN	20/BAH/0314	9836341938	PHILOSOPHY	3733
12	SNEHAASREE DAS	20/BAH/0325	9831272098	ENGLISH	3733
13	INDRANI MUKHERJEE	20/6AH/0180	7980431625	EDUCATION	3733
14	DEBASMITA CHAKRABORTY	19/8AH/0044	8777531812	PSYCHOLOGY	3733
15	CHANDNI SHAW	21/BAH/0156	NOT FOUND	HINDI	3733
16	MONJUSEL ROY	20/BSCH/0126	7980608085	MATHEMATICS	3733
17	MINOSA SARKAR	20/BSCH/0162	7001704571	ECONOMICS	3733
18	JOYTRI SANYAL	20/BAH/0268	8697750737	PSYCHOLOGY	3733
19	SNEHA DUTTA	19/8AH/0128	8777244405	HISTORY	3733
20	RANI MALLICK	21/8AH/0097	NOT FOUND	HINDI	3733
21	NIKHAT KHATOON	19/85CV/0018	7070024615	CNDV	3733
22	TIYASHA GHOSH	20/BSCH/0188	8335045603	ECONOMICS	3733
23	MANISHITA BISWAS	19/BSCH/0201	9475848984	PHYSICS	3733
24	CHALANTIKA BISWAS	21/BSCH/0108	9064620985	GEOGRAPHY	3733
25	DEBOSMITA MONDAL	20/BSCH/0201	7439752460	GEOGRAPHY	3733
26	MOHINI CHAKRABORTY	20/BAV/0032	NOT FOUND	ASPV	3733
27	ARNA SANTRA	19/BSCH/0214	9330225101	MATHEMATICS	3733
28	SUBHANJALI PRAMANIK	19/BSCH/0079	9836396255	MATHEMATICS	3733
29	TRISHA DAS	19/BSCH/0192	9123359913	MATHEMATICS	3733
30	ATMAJA BHADURI	19/BSCV/0024	8420600705	ASPV	3733
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C 9 JAN 2023

1/1, Harish Mukherjee Road

Kolkata -700020

FINANCIAL ASSISTANCE FOR 2020-2021

SL NO	NAME	ROLL NO	DEPARTME	PH NO	Total Amount
1	SAVANI MONDAL	17/RSCH/058	MTMA	8777458276	10,884.77
2	ADITI DAS	18/85CH/0052	PHSA	7363955176	5,592.3
3	RANJITA SHAW	18/85CH/0048	PHSA	8910853661	5,590.00
4	SABARI GANGULY	18/BAV/0239	ASPV	9073488554	8,882.3
5	PUSPITA SAHA	18/85CV/0209	ASPV	8282821100	8,890.0
6	TRIPTI DAS	18/8AH/0053	EDCA	9073188004	4,482.3
7	KUHELI MITRA	18/8504/0225	PHSA	9007876584	5,590.0
ŧ	RUMA MONMDAL	18/8AH/0050	EDCA	8697823558	4,482.3
5	RAUSHNI KHATOON	19/85CH/0174	CEMA	9830203133 6290857448	5,740.0
10	NIKHAT KHATOON	19/85CV/0018	CNDV	7070024615	10,244.7
11	SAYANI BISWAS	19/8AV/0216	ASPV	6290360701	9,907.3
12	SUBHASREE PAL	19/6AH/0072	HISA	8017139710	4,482.3
13	ARUNIMA MONDAL	19/850-6/0220	CENNA	6289633387	5,742.3
14	SAKSHI ADARSH	19/8AV/0062	CMEV	7519677662	6,282.3
15	SNEHA DUTTA	19/8AH/0128	HSA	E777244405	5,590.0
36	ATMAJA BHADURI	19/85Cv/0024	ASPV	E401472177 70445259E1	8,782.3
37	ROMI MUKHERJEE	19/85CV/0178	ASPV	8335999574	9,832.3
18	AKRITI BISWAS	19/5AH/0139	HISA	6289973706	4,482.3
19	TRISHA DAS	19/85CH/0192	MIMA	9123359913	5,680.0
20	SANCHITA DEB	20/8AH/0137	Рни	9163982125	5.032.3
21	SHRUTI CHATTERIEE	20/8AH/0107	РНИ	9836930859	5,032.3
22	SNEHAASREE DAS	20/8AH/0325	ENGA	\$831272998	5,432.3
23	LAMIA NASRIN	20/5AH/0314	PHIA	5836341938	5,032.3
24	MOHINI CHAKRABORTY	20/8AV/0032	ASPV	6294536642	9,180.0
				Total	162859

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U 9 JAN 2025

1/1, Harish Mukherjee Road

Kolkata -700020

FINANCIAL ASSISTANCE FOR 2019-2020

SL. NO.	NAME OF THE STUDENTS	ROLL NO.	Dept.	Amount(R 5)	Bank charges	Total Amount
1	Srestha Basu	17/BAH/0173	PLSA	6057	2.36	6069.36
1	Chandrima Banerjee	17/BAH/0089	ENGA	6057	2.36	
3	SOYETA Shaw	17/85CH/017	MTMA	6067	2.36	6069.36
4	AFIFA KHATUN	17/85CH/048	MTMA	6067	2.36	
5	JYOTI DEBI RAJAK	16/8SCH/0188	PSYA	6067	2.36	
6	SUSMITA HALDER	16/BAH/0206	GENERAL	6067		6067
7	DEBASMITA MAJUMDER	17/85CH/0256	ECOA	6067	2.36	6069.36
8	ADITI DAS	18/BSCH/0052	PHSA	6067	2.36	6069.36
9	KUHELI MITRA	18/85CH/0226	PHSA	6067	6100	6057
10	RANJITA SHAW	18/8SCH/0048	PHSA	6067		6067
11	SNEHA DUTTA	19/BAH/0128	HISA	6057		6067
12	SUBHASREE PAL	19/BAH/0072	HISA	6067	2.36	6069.36
13	SAYANI BISWAS	19/8AV/0216	ASPV	6067	2.36	6059.36
14	ARUNIMA MONDAL	19/85CH/0220	CEMA	6067	2.36	6069.36
15	TRISHA DAS	19/85CH/0192	MTMA	6067	6.00	6067
15	NABA KULSUM	19/85CV/0025	CNDV	6067		6067
17	PUSPITA SAHA	18/8SCV/0209	ASPV	6067	2.35	6059.36
18	URSHA MUTTALIB	19/85CH/0032	MTMA	6067		6067
19	SNEHA MONDAL	19/BAH/0028	PLSA	6067	2.36	6059.36
20	SREE/A GHOSH	17/BAH/0240	ENGA	6067	\$1.20	6067
21	ATMAJA BHADURI	19/85CV/0024	ASPV	5067	2.36	6069.36
22	ANNESHA MANNA	19/85CV/0019	ASPV	6067	2.36	6069.36
23	ROMI MUKHERJEE	19/85CV/0178	ASPV	6067	2.36	6069.36

Total

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1/1, Harish Mukherjee Road

Kolkata -700020

FINANCIAL ASSISTANCE FOR 2017-2018

SL. NO.	NAME OF THE STUDENTS	ROLL NO.	Dept.	Amount(RS)	Phone No.
1	RAJASHRI DUTTA	17/BSCH/211	MTMA	5000	9007101094
2	SOYETA SHAW	17/BSCH/017	MTMA	5000	9748160885
3	AFIFA KHATUN	17/BSCH/048	MTMA	5000	9733657086
4	TANUSHRI DAS	16/BSCH/072	MTMA	5000	9231627032
5	ANUSREE DAS	15/85CH/203	CEMA	5000	7686820668
6	SHILPA POREL	16/BSCH/144	GEOA	5000	9748721477
7	JYOTI DEBI RAJAK	16/BSCH/188	PSYA	5000	8013764483
8	PRITI BURBAN	16/BAH/094	HISA	5000	9831592974
9	PRIYANKA JOYDHAR	16/BAH/073	EDCA	5000	9748620027
10	PUJA MANJHI	16/BAH/138	HINA	5000	9088967722
11	DEBOSMITA MODAK	16/BAH/1012	PLSA	5000	9088167645
12	SAMIRA KHATOON	16/BAH/030	EDCA	5000	9831032537
13	HARSHA SHAW	15/BAH/019	HINA	5000	8240734925
			Total		

Total 65000

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Gokhala Memorial Giris' College

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