



**Academic and Administrative Audit (AAA) and follow-up action
taken**



ADMINISTRATIVE AND ACADEMIC AUDIT REPORT

ACADEMIC SESSION 2019-20

Audit Team:

Internal Members

Sanchita Sen

Dr. Sanchita Sen,
Coordinator, IQAC &
Convener, Academic Sub-Committee

Internal Audit Cell,
Academic Sub-Committee

External Members

Maitreyee Bhattacharya
Prof. Maitreyee Bhattacharya,
C.U. Nominee, Governing Body

Lapita Sarkar

Dr. Lapita Sarkar,
Govt. Nominee, Governing Body



Authenticated

A. Sarkar
Principal

Gokhale Memorial Girls' College

General Information

Courses Programs – B.A Honours, B.Sc. Honours, B.A Major, B.Sc. Major
(College offers only Pure Honours Courses and Major Courses)

Total Degree Programme: 16 [Hons-13 ; Major-3]

Number of subjects Taught: 18 [Honours – 13; Major – 3; Generic – 2]

Total number of Enrolled (Registered) Students: 1036

Total Teaching Staff: 81

Sanctioned Strength (Permanent substantive): 49; In Position: 45; Vacant Positions-4

[Principal-1; Associate Professor-15; Assistant Professor-29; Contract-6; Guest Lecturer-30]

Total Non-teaching Staff in: 34

[Females-13; Males-21]

Sanctioned Strength	In position	Vacant	Contract	Out sourced
20	9	11	17	8

Total students appeared for the Final Examination 2019: 279

Total passed: 278

Total 1st Division: 94 (34 %)

Financial Assistance (Freeship) Number of Beneficiaries: 23 students

(22 Freeship + 1 Shibani Chatterjee Memorial Financial Assistance for meritorious students)

Grants Received:

(a) From State Government for Salary, Bonus and Arrears

(b) From State Government for installation of Sanitary Napkin Vending Machine

(c) Research Grant for Faculty, Department of Chemistry

(d) UGC – RUSA Grant of Rs. 1 Crore for infrastructure development



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Principal

Gokhale Memorial Girls' College

Infrastructure

➤ *Infrastructural facilities existing -*

- Number of classrooms: 23
- Number of Laboratories: 13
- Number of classrooms equipped with computers and internet – 17
- Number of ICT-enabled Classrooms and Seminar Halls: 1
- Number of Administrative Offices: 2
- Number of computers in working condition: 54
- Library infrastructure: Books- 29441; Peer-reviewed Journals- 2, Magazines -4. All books bar-coded. Library Software LSease Version 14 operational. OPAC system operational. Resources enhanced with college funds and RUSA 2.0 grant.
- College canteen operational.
- Software CAS 7.1 for management of all student data .
- Internal accounts maintained with Tally. ERP. 9 software. Real time management, monitoring and control of all fund allocations and financial transactions in different government departments conducted through WBIFMS. Sub-module HRMS-IFMS used for implementation of Pay Roll Processing etc. and PFMS used for all e-tendering and financial transactions.
- Fire Safety System in place.
- Maintenance of infrastructure facilities through AMC's with companies

➤ *Infrastructure Development*

- Utilization of 1st instalment of RUSA 2.0 grants under the different heads of expenditure as mentioned in DPR, initiated; the first phase of new construction started under the supervision of PWDte, Govt. of West Bengal; procurement and renovation processes initiated.

Quality Initiatives of IQAC & Actions Taken

- ❖ Online Admission process continued. Admission conducted on basis of merit only
- ❖ Use of Office software CAS 7.0 for all student data related work.
- ❖ Enhancement of library resources with College fund and RUSA 2.0 grant through e-tendering and initiatives taken for purchasing e-resources.



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Principal

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- ❖ Workshop on CBCS syllabus of Semester 4 in Economics Honours conducted on March 7, 2020.
- ❖ Capability enhancement measures undertaken – Swayam-NPTEL Courses continued; Special Lectures arranged by the departments to ensure quality teaching-learning and such lectures delivered by resource persons proficient in their respective fields; formative evaluations undertaken through mock tests, student presentations and class assessments; revision classes held; remedial classes held for weak learners; career-counselling workshop conducted; appropriate policies undertaken to facilitate the students during the Covid-19 lockdown.
- ❖ Social extension activities undertaken by the NSS Unit-1 and the Social Awareness Club for promotion of universal values, in adherence however to the Covid-19 pandemic protocol.
- ❖ College Magazine “Miscellany” published
- ❖ College Exhibition organized.
- ❖ Annual Cultural Function and Annual Prize Distribution Ceremony organized.
- ❖ Annual Sports held.
- ❖ Student facilitated with information regarding government scholarships and grants.
- ❖ Financial assistance given to needy and deserving students.
- ❖ Career counselling workshops conducted by TCS and IBT.
- ❖ Parent-Teacher meetings held by all the departments.
- ❖ Yoga and Meditation Workshop-cum-Training Classes organized to promote student awareness regarding the importance of maintaining physical and mental health.
- ❖ Environment-friendly initiatives - Swaccha Drives undertaken – Swaccha Pakhwada observed. No single-use plastic week observed; SWID, Govt. of West Bengal approached for initiating the installation of water-harvesting system on the roof of the Main Building.

Special measures undertaken during the Covid-19 pandemic lockdown

- ❖ Counselling sessions held online for the College Staff and the outgoing 3rd year (Old 1+1+1 Syllabus) students to help all to cope with the unprecedented lockdown situation
- ❖ College was prompt to start online classes after the imposition of the lockdown and departmental G Suite accounts were created to facilitate online teaching and smooth running of academics and examinations.
- ❖ Webinars organized by several departments during the Covid-19 lockdown period to maintain and enhance academic quality.



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 Principal
 Gokhale Memorial Girls' College

Some of these webinars were as follows:

- *Department of English: An International Webinar series on Epidemics, Body and Medicines: Inquiries through Literary and Cultural Texts 13th, 14th and 15th June 2020.*
- *Department of Psychology: Two-day long Online Lecture Series and Interactive Sessions with Students and Parents - The Perception of Confinement: Psychological Connotations across Generations 17th and 18th June 2020*
- *Department of Political Science: A State-level webinar lecture series on 'Politics in Pandemic Times' held on 17th and 22nd June 2020.*
- *Department of Chemistry and Physics - Emerging Trends in Chemical and Material Sciences, 28-29 June 2020.*
- *Department of Philosophy and Bengali: State-level Webinar on Feminism: Issues and Concerns through the Glasses of Philosophy and Literature on 30th June 2020.*

The following workshops were also conducted –

- *Workshop on CBCS syllabus of Semester 4 in Economics Honours conducted on 7th March, 2020.*
- *Department of Geography: 5 days Online GIS-GNSS Evening Workshop from 10th February to 14th February 2020.*
- *A Three-day Workshop and Training Programme for the professional development of faculty and administrative staff was conducted from 2nd June 2020 to 4th June 2020. The title of the workshop was "Developing Skills through ICT Tools and Techniques"*
- ❖ Periodic evaluation of online teaching and syllabus completion ensured during the Covid-19 lockdown period.
- ❖ Study material uploaded by Faculty in the College Website during Covid-19 lockdown to facilitate the students unable to access the College Library physically.
- ❖ Comprehensive use of appropriate digital tools by the Faculty for ensuring good and adequate curriculum delivery during the Covid-19 lockdown period.
- ❖ Students encouraged to participate in online extra-curricular activities during the Covid-19 lockdown.
- ❖ Feedback obtained from 3rd year students through hard copy questionnaire for preparing the Student Satisfaction Survey Report 2019-20.
- ❖ Due to 2019-2020 pandemic regulations and lockdown, the Alumni Feedback was obtained online through Google Form.



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Principal

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- ❖ Obtained feedback from teachers and students on old (1+1+1, Sys.) and new CBCS curriculum design through online mode, i.e. through Google Forms.
- ❖ Efforts made for providing regular canteen facility to the staff and students.
- ❖ RUSA 2.0 funds deployed for new construction to create more class room space.

Departmental Audit

Overall assessment of departments was conducted on the basis of the data provided by the departments on all the relevant metrics adopted for the Academic Audit as per NAAC guidelines. As reported by the Internal Audit Cell of the Academic Sub-committee, all departments were found to have provided the required data, barring that for one or two metrics pertaining to the ex-student data on progression/job placements.

Recommendations of the Audit Team

- ❖ To collect ex-student information on a regular basis through Google Forms, improve communication with the ex-students and find the ways and means to ensure their involvement in the activities of the College;
- ❖ To seek greater participation of the existing members of the College Alumni Association in college activities and interests (as may be admissible);
- ❖ To introduce Statistics as a generic subject;
- ❖ To introduce a formal Student Mentoring System;
- ❖ To revive the activities of the Research Cell;
- ❖ To continue with the online stakeholder-feedback system;
- ❖ To increase students' awareness regarding the various government scholarships available for them;
- ❖ To conduct more fruitful career counselling sessions, especially counselling pertaining to competitive exams;
- ❖ To initiate Faculty-Exchange programs;
- ❖ To undertake special measures for facilitating campus placements;
- ❖ To collaborate with reputed institutes for the introduction of new certificate courses, e. g. foreign language courses;
- ❖ To collaborate with institutes like IGNOU for introduction of distance learning;
- ❖ To initiate industry-academia collaboration and partnerships, an important metric of NAAC accreditation;



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Principal

Gokhale Memorial Girls' College

- ❖ To identify the locational advantages of the college and take appropriate policy;
- ❖ To increase canteen space;
- ❖ To encourage community engagement by teachers and students alike;
- ❖ To continue approaching the concerned authorities for installation of eco-friendly systems in the College premises;
- ❖ To introduce certificate courses in Foreign Language in collaboration with reputed institutes;
- ❖ To enhance department-centric activities on a larger scale
 - Through Departmental Alumni Meets / Reunion
 - Through departmental excursions, study tours etc.
- ❖ To encourage student participation in various events / seminars / competitions / sports activities, both internal and external and involving a particular subject.

Signature :-

Internal Members

Sanchita Sen

Dr. Sanchita Sen,
Coordinator, IQAC &
Convener, Academic Sub-Committee

Internal Audit Cell,
Academic Sub-Committee

External Members

B. Maitreyee Bhattacharya

Prof. Maitreyee Bhattacharya,
C.U. Nominee, Governing Body

Lapita Sarkar

Dr. Lapita Sarkar,
Govt. Nominee, Governing Body



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[Signature]
Principal

Gokhale Memorial Girls' College


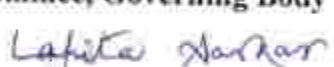
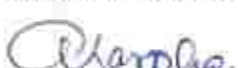

GOKHALE MEMORIAL GIRLS' COLLEGE



ADMINISTRATIVE AND ACADEMIC AUDIT REPORT

ACADEMIC SESSION 2020-21

Audit Team:

1. 
Prof. Maitreyee Bhattacharya
C.U. Nominee, Governing Body
2. 
Dr. Lapita Sarkar
Govt. Nominee, Governing Body
3. 
Dr. Atashi Karpfa
Principal,
Gokhale Memorial Girls' College
4. 
Dr. Sanchita Sen,
Coordinator, IQAC &
Convener, Academic Sub-Committee
5. Internal Audit Cell, Academic Sub-Committee



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Principal
Gokhale Memorial Girls' College

General Information

Courses Programs – B.A Honours, B.Sc. Honours, B.A Major, B.Sc. Major
(College offers only Pure Honours Courses and Major Courses)

Number of subjects: 18 [Honours – 13; Major – 3; Generic – 2]

Total number of Enrolled (Registered) Students: 1018

Total Teaching Staff: 70

Sanctioned Strength (Permanent substantive): 50; In Position: 47; Vacant Positions-3
[Principal-1; Associate Professor-15; Assistant Professor-30; SACT-23; Librarian-01]

Total Non-teaching Staff: 36

[Females-15; Males-21]

Total students appeared for the Final Examination 2020: 352

Total passed: 352 (100 %)

Total 1st Division: 231 (65.6 %)

Financial Assistance (Freeship) Number of Beneficiaries: 24 students

State Government Scholarships (SVMCM, Kanyashree, Aikyasree etc.) - 105

Grants Received:

- (a) From State Government for Salary, Bonus and Arrears
- (b) From State Government for installation of Sanitary Napkin Vending Machine
- (c) Research Grant for Faculty, Department of Chemistry
- (d) UGC – RUSA Grant of Rs. 1 Crore for infrastructure development

Infrastructure

➤ *Infrastructural facilities existing -*

- Number of classrooms: 23
- Number of Laboratories: 13
- Number of classrooms equipped with computers and internet – All
- Number of ICT-enabled Classrooms and Seminar Halls: 2
- Number of Administrative Offices: 2
- Number of computers in working condition: 40
- Library infrastructure: Books- 29441; Peer-reviewed Journals- 7
All books bar-coded. Library Software LSease Version 14 operational. OPAC system operational. Resources enhanced with college funds and RUSA 2.0 grant.
- College canteen operational.
- Software CAS 7.0 for management of all student data .
- Office Software Tally.ERP.9 for management of all financial data and processes.
- Fire Safety System in place.
- Maintenance of infrastructure facilities through AMC's with companies



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➤ **Infrastructure Development**

- Utilization of 1st instalment of RUSA 2.0 grants under the different heads of expenditure as mentioned in DPR, initiated; the first phase of new construction started under the supervision of PWDte, Govt. of West Bengal; procurement and renovation processes completed. Second phase construction initiated.

Governance

Implementation of e-governance in areas of operation

1. Administration, 2. Finance and Accounts, 3. Student Admission and Support, 4. Examination

Areas of e-governance	Name of the Vendor with contact details
Administration	1. AIDNI INFOTECH PVT LTD & CAS 7.1(support@aidniinfotech.co.in, office@aidniinfotech.co.in) for proper systematic documentation of student related data.
Finance and Accounts	1. TALLY.ERP.9 SOFTWARE (esses@cal.vsnl.net.in) for maintaining internal accounts. 2. SUBMODULE HRMS-IFMS of WBIFMS for payroll processing etc. (WBifms.gov.in; Mobile - 9038003413/14/15/16/17 3. WBIFMS, the web portal of the Govt. of West Bengal for real time management, monitoring and control of all fund allocations and financial transactions in different government departments
Student Admission and Support	2. AIDNI INFOTECH PVT LTD (support@aidniinfotech.co.in, office@aidniinfotech.co.in) for online admission process. 3. LIBSYS Lsease and OPAC (Delhi office namrata.alani@libsys.co.in), for providing ICT enabled library services. Library is fully automated and barcoded. 4. N-List of INFLIBNET subscribed to facilitate access to e-resources. 5. UGC Network Resource Centre fully accessible to students and staff 6. RAZORPAY (reports@razorpay.com) for facilitating payment of application fees during admission. 7. Student fees collection scheme through banks such as SBI and ICICI. 8. A dedicated website for the instituion's central library at https://gmgclibrary.wordpress.com/
Examination	University of Calcutta (www.caluniv.ac.in) & Web-developer Braindrops (akash@braindropsindia.com) Internal examinations are conducted by the Internal Examination Committee, university examinations are conducted as per the guidelines of



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the University of Calcutta. The Examination Data Management Committee supervises the University examination process from the time when exam related notices are circulated by the university till the final upload of awards on the University Exam Portal within the stipulated time. All exam-related issues are dealt with by this committee.

Strategic Planning, Development and Implementation

The institutional Strategic/ perspective plan is effectively deployed

- Ensure quality in curriculum delivery and academic support for student success. Increase access to quality learning by facilitation of the use of innovative and effective teaching methods - provision of personal GSuite accounts to teachers.
- Enhance student-centred processes - identifying needy students and providing Free Studentship and Fee Waivers; disseminating information about available National and State Scholarships; scheduling classes to meet student needs; easy access to study material through College Website; conducting Library Orientation Programmes for students to promote use of e-resources.
- Organizational Efficiency - Assessment and improvement of all college operations, programs, and activities; make data-informed decisions to maximize institutional efficiency, integration, and effectiveness; Obtain feedback from student and teachers on the effectiveness of the curriculum design; introduction of formal mentorship to guide them in curriculum preparedness and future academic pursuits.
- Increase professional development for the entire staff through Lectures and workshops.
- Ensure effective and full use of financial, physical, and technological resources to support student-centric activities and utilize technology that best serves the needs of the institution.
- Enhancing social outreach and community engagement activities.
- Upholding the value system as per the vision and mission of the Founders of the institution with due attention accorded to environment-related issues

The IQAC identified the requirements of academic and infrastructure development and of support facilities in consultation with the Head of the Institution. Execution of the plan projects and activities is facilitated by the Governing body. Several committees were formed to oversee the academic and non-academic activities to be undertaken throughout the academic session. All aspects of the admission process were deliberated on and decided months before the actual event. The Academic sub-Committee, the planning body of the college met at the beginning of the academic session and decided about the tentative dates of the observances and events. It also planned for student facilitation through arrangement of career counselling and socio-psychological counselling, particularly in the Covid period.

The Internal Quality Assurance Cell (IQAC) contributed significantly for institutionalizing the quality assurance strategies and processes through the following programmes -

- **Three-day Workshop and Training Programme on ICT tools** - organized in collaboration with Malda College, for the teaching and non-teaching staff from 02/07/2020 to 04/07/2020.



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- Personal G suite accounts provided to all teachers for smooth curriculum delivery and administrative work.
- Library Orientation Programmes conducted for faculty and students to facilitate use of remote access of e-resources.
- State, National and International Webinars organized.
- Online feedback obtained from students and teachers on CBCS curriculum design. Stakeholders' feedback obtained - Comprehensive feedback obtained from the 3rd year students for preparing the Student Satisfaction Survey 2020-21; feedback obtained from their guardians; feedback obtained from the alumni; feedback obtained from teachers and students on both Old (1+1+1 sys.) and CBCS Curricula.
- The process of AAA continued.
- Full utilisation of RUSA 2.0 funds on new construction, renovation and procurement.
- Needy students facilitated with Fee waivers and Fee reductions and mobile devices.
- Workshops conducted by the Placement Cell for Career development of students.
- 'Sharing experiences and finding ways to deal with GRIEF', A psychological interactive session was organised by the department of Psychology by a specialised interaction addressing the grief experiences of students who have suffered. The session began on 31.05.2021 and the concluding session was presided over by Dr Ankita Ghosh on 21.7.2021.
- Virtual Seminar on Kanyashree & Other State/National Scholarships for enhancing awareness about various Scholarship Schemes among undergraduate students, organized by IQAC, GMGC and conducted by Md. Farooque, Education Supervisor, District Office Minority affairs, Kolkata and Mr. Dipendu Bera, ACDA, Kanyashree, Kolkata on 06.12.2021.
- CAS workshop conducted by Shri. Tushar Kanti Ghara, ADPI, Dept. of Higher Education, Govt. of West Bengal & State Nodal Officer, AISHE for the benefit of the incumbents.
- Awareness programme on Students Credit Card on 24.12.2021, Ref. GMGC/ADMIN/21-22/No. 064 Date: 21/12/21 and an inaugural awareness campaign on Student Credit Card Scheme was held on 23/12/2021 in the college.
- Special initiatives to help students cope with illness and personal loss during the devastating second wave of Covid-19 pandemic.
- 'Sharing experiences and finding ways to deal with GRIEF', A psychological interactive session was organised by the department of Psychology by a specialised interaction addressing the grief experiences of students who have suffered. The session began on 31.05.2021 and the concluding session was presided over by Dr Ankita Ghosh on 21.7.2021.
- Covid Helpline launched and Psycho-Social Support activity initiated.
- Workshop conducted by NSS Unit on health and hygiene.
- Special observances held online.
- Enrolment in NPTEL courses continued.
- Water Audit conducted.
- Electronic version of the college magazine 'Miscellany' launched.
- Publication of "Monochrome" – a Literary Club endeavour

Measures initiated by the Institution for the promotion of gender equity during the year

- Safety and security of the girl students strictly maintained through outsourcing security personnel from reputed security provider, the NIS Security Management Ltd. registered with Kolkata (west Bengal) Registrar Office.
- Installation of CCTV cameras at vantage points.



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(Signature)
 Principal
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- Teachers and staff: In all committees, male and female faculty members take part regularly and share equal responsibilities.
- Students are encouraged to participate in study tours/field trips organized by the departments
- The college organizes many Seminars, Workshops, and Special Lectures. Outdoor Sport is a pompous event in the college. Students participate in large numbers in such events, particularly in sports. Although, sports event was not held during the year 2021 due to the covid pandemic.
- A State-level Webinar on 30/06/2020 was organised by the Department of Philosophy and Bengali on "Feminism". Dr. Aditi Dasgupta and Prof. Sanat Kumar Naskar were the speakers at that event.

Observance of national and international commemorative days, events and festivals

- International Mother Language day was celebrated by the department of Bengali.
- Online Rabindra Jayanti (Celebration of 159th Birth anniversary of Gurudev Rabindranath Tagore) was presented by the college and also individually by the Department of Bengali.
- English Dept organized an online commemorative event "Infinite Ray" curated to pay homage to Satyajit Ray on his Birth Centenary.
- Teachers' Day Celebrated by the students of various departments in their individual capacities.
- World Environment Day observed by staff and students on 5th June 2021. Video Presentation by students of the Department of Chemistry on 'Medicinal Value of Herbs'.

Student Data 2020-21

➤ Admission

Programme name	Number of seats sanctioned	Number of Students admitted
Bengali Hons	28	15
Chemistry Hons	21	14
Economics Hons	61	30
Education Hons	34	20
English Hons	61	46
Geography Hons (BA)	47	7
Geography Hons (BSC)		30
Hindi Hons	28	7
History Hons	43	23
Mathematics Hons	34	18
Philosophy Hons	28	9
Physics Hons	16	10
Political Science Hons	61	38
Psychology Hons	58	24
Psychology Hons (BSC)		30
Advertising, Sales Promotion and Sales Management Major	52	7



Advertising, Sales Promotion and Sales Management Major		7
Communicative English Major	34	19
Clinical Nutrition and Dietetics Major	28	23

➤ Reservation

Year	Number of seats earmarked for reserved category as per G.O. or State Government rule					Number of students admitted from the reserved category			
	SC	ST	OBC	Gen	Others	SC	ST	OBC	Gen
2020-21	136	40	105	353		53	5	35	284

➤ Pass percentage of Students 2020-21 (2020 pass outs)

Program Code	Program Name	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
8	BNGA	14	14	100
9	CEMA	9	9	100
9	ECOA	35	35	100
8	EDCA	14	14	100
8	ENGA	41	41	100
8	GEOA (BA)	3	3	100
9	GEOA (BSC)	39	39	100
8	HINA	10	10	100
8	HISA	20	20	100
9	MTMA	20	20	100
8	PHIA	2	2	100
9	PHSA	9	9	100
8	PLSA	27	27	100
8	PSYA (BA)	9	9	100
9	PSYA (BSC)	33	33	100
14	ASPV (BA)	5	5	100
15	ASPV (BSC)	14	14	100
14	CMEV	22	22	100
15	CNDV	26	26	100

Research projects funded by government and non government agencies during the year

Name of the Project/	Name of the	Department	Year of	Amount	Duration of	Name of the
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Endowments, Chairs	Principal Investigator/Co-investigator	of Principal Investigator	Award	Sanctioned	the project	Funding Agency
Development of small molecule catalysts for bio-inspired oxidation reactions and for degradation of organic pollutants	Dr. Anangamohan Panja	Chemistry	2019	615000	3 Years	Science & Technology and Biotechnology Govt. of WB

Seminars/conferences/workshops conducted by the institution

Webinar on Digital Survey makes it Easy	27.7.2020	Aditi Chatterjee, SACT, GMGC & VF, TIU (Dpt. Alumni)	Digital Survey makes it Easy
State Level Webinar on Feminism:	30th June 2020	Dr. Aditi Dasgupta- Assoc. Prof.	
Issues and Concerns through the Glasses of Philosophy and Literature	27/7/2020	Dr. Sanat Kumar Naskar- Assoc. Prof.	
Modern Education System and Future of India		Dr. Md. Sayeed Bhat Asst. Professor, Central University of Kashmir	Different Perspectives of Modern Higher Education System
		Mrs. Papori Handique Asst. Professor, Doomsdooma College, Assam	Journey of Indian Education System: Ancient to Modern Days

Journal Publications by Faculty

Title of paper	Name of the author/s	Department of the teacher	Name of journal	ISSN number
Iron(III) and cyano-bridged dinuclear copper(II) complexes: Synthesis, structures and magnetic property of the copper(II) complex	G. Mahata and A. Panja*	Department of Chemistry, Gokhale Memorial Girls' College	J. Chem. Sci.	0973-7103
Synthesis, crystal structure and supramolecular interactions in a bis(tetrachlorocatecholate) chelated manganese(III) complex.	G. Mahata and A. Panja*	Department of Chemistry, Gokhale Memorial Girls' College	J. Struct. Chem.	0022-4766



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22 FEB 2023

Syntheses, structures and magnetic properties of ferromagnetically / antiferromagnetically coupled penta- and hexa-nuclear azido-bridged nickel(II) coordination clusters.	A. Panja,* S. Adak, P. Brandão, L. Dlháňd and R. Boča	Department of Chemistry	Eur. J. Inorg. Chem.	1099-0682
The first report of a tetra-azide bound mononuclear cobalt(III) complex and its comparative biomimetic catalytic activity with tri-azide bound cobalt(III) compounds	A. Panja,* N. C. Jana, and P. Brandão	Department of Chemistry	New J. Chem.	1369-9261
Magneto-structural Studies in Double Chloro- and Pseudohalo-bridged Isomorphous Dinickel(II) Complexes	M. Patra, P. Brandão, A. P. Pikul, S. Adak, and A. Panja*	Department of Chemistry	ChemistrySelect	2365-6549
Macrocycle supported dimetallic lanthanide complexes with slow magnetic relaxation in Dy ₂ analogues	F.-X. Shen, K. Pramanik, P. Brandão, Y.-Q. Zhang, N. C. Jana, X.-Y. Wang and A. Panja*	Department of Chemistry	Dalton Trans.	1477-9234
A facile biomimetic catalytic activity through hydrogen atom abstraction by the secondary coordination sphere in manganese(III) complexes	N. C. Jana, P. Brandão, A. Frontera and A. Panja*	Department of Chemistry	Dalton Trans.	1477-9234
A simple triazole-linked bispyrenyl-based xylofuranose derivative for selective and sensitive fluorometric detection of Cu ²⁺	S. Hazarika, G. Mahata, P. Pahari, N. Pramanik, A. Atta	Department of Chemistry	Inorg. Chim. Acta	0020-1693
Topology of corner vortices in the lid-driven cavity flow: 2D vis a vis 3D	Sougata Biswas, Jiten C. Kalita.	Department of Mathematics	Archive of Applied Mechanics	2201-2216

➤ **Publication of Books and Chapters in books and edited volumes/books published and papers published in national/ international conference proceedings**

Name of the teacher	Title of the book/chapters published	Title of the paper	Title of the proceedings of the conference	Name of the conference	ISBN/ISSN number of the proceeding	
Dr. Ballari Ray Chaudhury		Kebol Madhyasthina			ISSN 2629-1452	onshumali.com
Dr. Ballari Ray Chaudhury		Subina Spielrein: Bangla Sahitye Jighangsa O Jyotishar Noman Paul			ISSN 2629-1452	onshumali.com
Dr. Ballari Ray Chaudhury		Yang Lian er Kohita			ISSN 2629-1452	onshumali.com
Dr. Ballari Ray		Souminakhaser				



Authenticated
Chandra
 Principal
 Gokhale Memorial Girls' College

22 FEB 2023

		Khidi				guruchandali
Dr. Ballari Ray Choudhury		To me or not to me				guruchandali
Dr. Ballari Ray Choudhury	Mrita Medhamanabir Prati					khosra khata
Dr. Ballari Ray Choudhury		Tritiya Ayataner Alo O Alekranjan				Sukhpaath, the wall
Dr. Rakhi Mitra	Ei Samay, Supplement	Obituary: Amala Shankar				Ei Samay
Dr. Rakhi Mitra	Prohor, Puja Number	Kargol Girl: Chhokbundi Chhadmo				Prahor.in
Dr. Rakhi Mitra	Prohor, Web Portal	Shankar Sarani, Episode-1				Prahor.in
Dr. Rakhi Mitra	Prohor, Web Portal	'Shankar Sarani', Episode-2				Prahor.in
Dr. Rakhi Mitra	Prohor, Web Portal	'Shankar Sarani', Episode-3				Prahor.in
Dr. Rakhi Mitra	Prohor, Web Portal	'Shankar Sarani', Episode-4				Prahor.in
Dr. Lalita Agrawal	the Bulletin of the Ramkrishna Mission Institute of Culture	'Holistic Life: Hidden Treasure of Life'			ISSN 0971-2755	R.K.M. Institute of Culture
Dr. Lalita Agrawal	'Novel Coronavirus Disease-19: Unmasking the New Face of Education'	'Philosophising the Invisible Being: An Exploration into Thyself',			ISBN: 978-93-90415-47-2	H.S.R.A Publications
Dr. Lalita Agrawal	'Celebrating The Mahatma',	'The Life Philosophy of Mahatma Gandhi;			ISBN: 978-93-82126-76-6	Synod College, Shillong
Dr. Lalita Agrawal	'Indus Unbound: A Collection of Essays'	A Soliloquy: Education: An Art of			ISBN: 978-93-88069-65-6	Levant Books, Kolkata
Dr. Lalita Agrawal	'Education and Culture', vol. II,	Education and Culture for Wellbeing from the			ISBN: 978-93-5407-223-9	Vivekananda College for Women, Kolkata
Sarmistha Mondal Chowdhury	PANORAMA OF SOUTH ASIAN CULTURE LITERATURE AND SOCIETY	Influence on Tarashankar Bandyopadhyay's Novels and Short Stories - A New Turn in Bengali Literature?	SOUTH ASIAN CULTURE LITERATURE AND SOCIETY	IQAC Sponsored International Conference	ISBN - 978-81-8064-339-2	Wagner, Progressive Publishers
Suvom Bhattacharya	Understanding Mindfulness from a Functional Perspective, In: Psychopathology and Psychotherapy- A review of Causes, Consequences and Curative Measures, Eds Joe Joeboy et al. Levant Publisher				ISBN: 978-93-88069-40-3	Levant Publisher
Dr. Reshmi	Title of book- Harital				ISBN-978-81-	Gyanoday



Panda Mukherjee	Milan ke sabhya ka malyankan (BOOK)				948278-5-6	prakashan kanpur
Dr. Reshmi Panda Mukherjee	Yeh hai bundelkhand part-2 (book)/ pativrata dharm ka utkars: rajnartaki Raipraveeni(chapter)				978-93-89341-78-2	Anugya Books
Dr. Reshmi Panda Mukherjee	Pravasi sahityakar pushpa awasthi (book)/chhinnal me vyakta surinam(chapter)				978-93-90688-79-1	Vikas Prakashan
Dr. Reshmi Panda Mukherjee	Bhartiya Lokashtya(book)/Banga i ke lokjivan ke vivid aayam(chapter)				978-81-8390-327-1	abhishek prakashan
Dr. Reshmi Panda Mukherjee	Bhartiya lokashtya(book)/prakriti ki gode me kheti asamiya vastukala(chapter)				978-81-8390-327-1	abhishek prakashan
Dr. Reshmi Panda Mukherjee	Bhartiya sahitya(book)/likrang par thirakti vaat bahno(chapter)				978-81-8390-327-1	abhishek prakashan
Dr. Kuldeep Kaur	Research chronicle(book)/manavta ke manila GURU NANAK Ji(chapter)				978-81-947902-4-2	social research foundation kanpur
Dr. Goutam Mahata			Potential Pharmacological Importance of <i>Flacouria indicathum.f.) Merr.</i>	International Seminar (ICBS-2020) on "INNOVATION, EXPANSION, IMPACTS AND CHALLENGES IN CHEMICAL AND BIOLOGICAL SCIENCES"		Department of Chemistry, Surendranath College, Kolkata
Dr. Goutam Mahata			Synthesis and study of Magnetic Properties of discrete, open, dimeric and 1D polymeric Nickelates of a tripodall ligand [3,5-bis (2-amino-ethyl)-[1,3,5]triazin-1-yl]-methanol in presence of different counter organic and inorganic anions.	One Day National level Seminar on "Modern Trends in Chemistry for Sustainable Development"		Department of Chemistry, Vijaygarh Jyotish Ray College, Kolkata



Student Matter and Student Welfare

➤ *Internship, Field trip, On-the-job Training Linkages*

Linkages	Number of students	
Internship	36	
On-job Training	36	
Project	14	

➤ *Number of students benefited by scholarships and free ship*

Name of the scheme	Number of students benefited by government scheme and amount	
	Number of students	Amount
Financial Assistance for Needy Students (Freeship) Institutional Scheme	24	162815
Kanyashree 1	1	500
Kanyashree 2	36	900000
Post-Matric Scholarship to SC/ST/OBC	2	Rs. 11400/- (Direct payment in bank accounts of students)
Swami Vivekananda Merit-Cum-Means Scholarship (Funded by State Government)	59	Rs. 924000/- (Direct payment in bank accounts of students)
Aikyashree for Minority Communities (Funded by State Government)	7	Rs. 100000/- (Direct payment in bank accounts of students)

➤ *Capacity Building and Skills Enhancement Initiatives of IQAC*

Name of the capability enhancement program	Date of implementation	Number of students enrolled	Name of the agencies/consultants involved
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Gokhale Memorial Girls' College

22 FEB 2023

	(DD-MM-YYYY)		with contact details (if any)
Enrolment for Swayam-NPTEL Courses continued	June 2020 to December 2020	36	Swayam-NPTEL distance courses conducted by IIT Kharagpur
Enrolment for Swayam-NPTEL continued	January 2021 to April 2021	12	Swayam-NPTEL distance courses conducted by IIT Kharagpur
Workshop on Soft Skill development and the orientation programme organized by The Placement Cell, GMGC.	2021	13	Conducted by Catalyst, West Bengal
Techfest IIT Bombay HOPE Workshop for Mental Health Awareness	26-09-2020	50 college students	Gokhale Memorial Girls' College in association with Techfest IIT Bombay
MGNCRE - SES REC Business Plan Implementation Student Competition	18-01-2021	12 college students (2 from ECOA)	Gokhale Memorial Girls' College in association with Techfest IIT Bombay
MGNCRE - Higher Education- Each One Reach One Covid Mission Community Engagement Services	20-05-2021	44 college students (8 from ECOA)	MGNCRE, Ministry of Human Resource Development, Government of India - SES REC

➤ ***Number of students benefitted by guidance for competitive examinations and career counseling***

Activity	Number of students benefitted (Approx.)
Career Counseling Orientation Programme for the Students of Semester V organized by the Placement Cell of the College and conducted by Catalyst, West Bengal	170
Webinar on Post-graduation and Doctoral Opportunities, "MS/Ph.D Abroad" conducted for disseminating information on higher education and careers in UK and USA by IQAC in collaboration with Jamboree Education Pvt. Ltd. And	65



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initiated by IQAC	
A Career Awareness and Counselling Programme titled, "Building a Cutting Edge Career for 21st Century" conducted online by IQAC in collaboration with Presidency University, Bengaluru with Dr. Kunal Saxena as the speaker.	71

Special initiatives taken by IQAC to cope during the continuing Covid-19 pandemic lockdown

- General Awareness Workshop and Lecture organized by NSS Unit-1 and conducted by eminent physician and oncologist Dr Amitabha Nandy to raise health awareness and hygiene during pandemic times On 14.08.2020.
- Special Lecture on "Adolescence and its Problems" by Dr. Muktipada Sinha, Professor, Department of Education, Jadavpur University, Kolkata on 09.09.2020.
- "Online Library Orientation Programme on Remote Access of College Library Resources" for Faculty and Students on 16.09.2020 and 17.09.2020.
- Online revision classes conducted by all departments fro Semester II and Semester IV.
- Online LOP for newly admisssted students of Semester I on 31.03.2021.
- "Library Orientation Programme on "Accessing E-Resources" held for SEM II, SEM IV and SEM VI and Part III students of all departments on 28.05.2021 and 29.05.2021.
- Special initiatives undertaken to help students cope with illness and personal loss during the devastating second wave of Covid-19 pandemic and disemminating awareness through –
 - (i) Group Interactive Counselling Sessions under Covid-19 Psycho-Social Support Activity of MGNCRE SES REC conducted by the Department of Psychology conducted between 31.05.2021 and 28.06.2021.
 - (ii) Psychological interactive sessions conducted by the Department of Psychology - Special interaction addressing the grief experiences of students who lost a loved one in Covid-19 pandemic time conducted by Sm. Ankita Ghosh in a Counselling Session on: "Sharing experiences and finding ways to deal with GRIEF" on 21.07.2021.
- Formation of Covid-19 Committee to monitor maintenance of Covid-Protocol following reopening of College from 16/11/2021.
- An online lecture "E Classrooms to Real Classrooms - the Road Ahead" by eminent cardiologist Dr. Kunal Sarkar, organized by the Covid-19 Cell on 11.12.2021 for students of all semesters and their guardians.
- Appropriate steps initiated by the Covid-19 Committee to ensure maximum safety for staff and students after college reopening on 16.11.2021 – maintenance of safe distance, prevention of crowding, regular fumigation and maintaining general cleanliness.

Special Initiatives of NSS Unit-1



- General Awareness Workshop and Lecture organized by NSS Unit-1 and conducted by eminent physician and oncologist Dr Amitabha Nandy to raise health awareness and hygiene during pandemic times On 14.08.2020.
- Formation of the GMGC Covid Helpline through WhatsApp on 05.05.2021 to help Covid affected people through the social medium and also provide psycho-social support to the students and their families in association with the MGNCRE SES REC Cell and Psychology Department of the College with active participation by current and ex-students and faculty.
- Observance of World Environment Day on 5th June, 2021 by conducting a Tree Plantation Program
- Formation of Super-cyclone YAAS Relief Fund and Visit to the devastated Keorakahli Block of South 24 Parganas
- Visit for a pilot survey to Municipal Ward No. 70 and 85 by NSS Unit-1 in association with SES REC Cell members for disseminating information on nutrition and women empowerment.

Departmental Audit

Overall assessment of departments was conducted on the basis of the data provided by the departments on all the relevant metrics adopted for the Academic Audit as per NAAC guidelines. As reported by the Internal Audit Cell of the Academic Sub-committee, all departments were found to have provided the required data, barring that for one or two metrics pertaining to the ex-student data on progression/job placements. However, departments were found to have made positive strides in recording the progression and placement of the last batch of students.

Recommendations of the Audit Team

- To collect ex-student information on a regular basis through Google Forms
- To introduce Statistics as a generic subject
- To introduce a formal Student Mentoring System
- To revive the Research Cell
- To continue with the online stakeholder-feedback system
- To conduct more fruitful career counselling sessions, especially counselling pertaining to competitive exams
- To initiate Faculty-Exchange programs
- To undertake special measures for facilitating campus placements
- To collaborate with reputed institutes for the introduction of new certificate courses, e. g. foreign language courses
- To collaborate with institutes like IGNOU for introduction of distance learning
- To initiate industry-academia collaboration and partnerships, an important metric of NAAC accreditation
- To identify the locational advantages of the college and take appropriate policy



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- To increase canteen space
- To encourage community engagement by teachers and students alike
- To continue approaching the authorities for installation of eco-friendly systems in the College premises.
- To introduce Foreign Language Certificate Courses in collaboration with reputed institutes.
- To seek collaborations with NGOs, Calcutta Ekadma and Mother Earth Foundation for pursuing the objective of community and environmental sustainability activities.



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Principal
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22 FEB 2023

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

(Gokhale Memorial Girls' College)
(2021-2022)

Kinjalini Biswas
11.11.2022

DR. KINJALKINI BISWAS
Principal
Muralidhar Girls' College
Kolkata - 700029

Jayanti Das
11.11.2022

Prof (Dr) Jayanti Das
Professor
Department of Education
University of Calcutta

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Kinjalini Biswas
Principal
Gokhale Memorial Girls' College



Academic Audit Committee:

On 27 September 2022, Gokhale Memorial Girls' College, Kolkata constituted a two members committee to conduct an Academic Audit of the College.

The Audit Committee is comprised of the following members:

1. *Prof. (Dr.) Jayanti Das, Professor, Department of Education, University of Calcutta*
2. *Dr. Kinjalkini Biswas, Principal, Muralidhar Girls' College*

Members of College Academic Audit Committee

1. *Dr. Atashi Karpha, Principal*
2. *Dr. Sanchita Sen, Convener of Academic Sub-Committee, IQAC coordinator and HOD, Economics*

Other members -

1. *Dr. Sarmila Sarkar, Associate Prof. History*
2. *Dr. Krishnakali C. Banerjee, Associate Prof. Philosophy*
3. *Dr. Sarmistha M. Chowdhury, Associate Prof. Political Science*
4. *Dr. Rakhi Mitra, Associate Prof. Bengali*
5. *Dr. Goutam Mahata, Assistant Prof. Chemistry*
6. *Dr. Moon Moon Dutta, Assistant Prof. Psychology*
7. *Dr. Sk. Sariful Islam, Assistant Prof. Education*
8. *Dr. Gokul Saha, Assistant Prof. Mathematics*
9. *Sri. Raj kumar Barman, Assistant Prof. English*
10. *Dr. Saurabh Niyogy, Assistant Prof. Physics*
11. *Dr. Md. Iqbal Sultan, Assistant Prof. Geography*
12. *Dr. Palashi Biswas, Assistant Prof. Hindi*

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Academic Audit Report

Session: 2021 – 2022

Date of visit by the auditors: 27. 09. 2022

Date of report submission by the auditors to the college: 11. 11. 22

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Schedule for Academic Audit

<u>Time</u>	<u>Schedule</u>	<u>Venue</u>
11.00	Meet with Principal and other members attached with Academic Audit	Principal's Room
11.30	Meeting with different departments for academic audit purpose	Library and different departments
<u>2.00</u>	<u>LUNCHEON</u>	<u>Principal's Room</u>
2.45	Meeting with other departments	Different departments
4.00	Meeting with Office Staff	At Office
4.45	Meeting with Faculty members	Big Hall

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Principal
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ACADEMIC AUDIT 2021 – 2022

Academic Audit is an integral part of the dynamics of higher education to achieve and maintain academic excellence. It aims to document evidence-based information related to the quality of academic programmes. It encourages a culture of continuous evaluation and quality improvement with sustenance of best practices of the different academic programs.

The Academic Audit was initiated during the academic year (2021-2022) by the IQAC to evaluate the UG curriculum, teaching, learning methodologies and to ensure continuous improvement for quality assurance.

A faculty-driven model of ongoing self-reflection, peer feedback, collaboration, and teamwork based on structured conversation to improve educational quality processes in teaching, learning and evaluation.

There is a need to relook and review the curriculum, teaching, learning and evaluation methods. The statutory reports (NAAC, UGC or University) are not able to give a detailed and critical look at the curriculum, teaching, learning and evaluation methods. We know that the Higher Education scenario has changed dramatically. New teaching and learning methods are needed in order to make Higher Education relevant to the current times and to suit it to the world at large be it industry or the larger (Civil) society.

The audit serves to

- ✓ Provide a faculty driven process for a continuous improvement process
- ✓ Promote dialogue among faculty, students, and administrators
- ✓ Provide self-assessment based on quality principles
- ✓ Promote integration across programs and disciplines

The Objective of the Academic Audit are:

- To subject every department to external scrutiny.
- To update the curriculum, teaching, learning and evaluation methods.
- To make suggestions for improvement to the Departments for necessary changes.
- To achieve the goal of updated curriculum and revised learning and evaluation methods.
(UGC and National Curriculum)

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Principal

Gokhale Memorial Girls' College



Methodology

At the meeting with the Principal, Coordinator - IQAC, Members, faculties and other officials, a verbal presentation was made by the Principal which gave a general and broad profile of the facilities and activities of the College. The Audit team began their visit on September 27, 2022 at the College to visit the various departments and facilities, for brief interactions with the faculty of each department and the administrative staff. Visits to the laboratories, Computer facilities, the library and some of the other facilities of the College were accommodated in the schedule arranged by the College to enable the Audit Committee to acquire relevant first-hand information.

Based on the information gathered from the available documents and the interactions afforded with the different components of the institution, the Audit Committee has made a sincere endeavour to put forward certain views, observations and recommendations in the report with expectations that these recommendations, when implemented, will best serve the interest of the College as intended.

Profile of the College:

Gokhale Memorial Girls' College is a women's college in Kolkata, established in 1938. The college offers undergraduate degrees and is affiliated with the University of Calcutta. The name commemorates Gopal Krishna Gokhale, one of the founding social and political figures of the Indian Independence Movement. Greatly inspired by his ideals and educational aspirations for women, Sarala Ray founded the Institution as a memorial to Gokhale, to serve the cause of education of girls in the country. She served it from its inception in 1938 till her death on 18th November 1961. A true educationist and believer in woman's emancipation, she nurtured the Institution from an Intermediate College of Arts and Science to a Three-Year Degree College. Under her able guidance, the Institution gained a wide reputation and lived up to the expectations of Gokhale and Sarala Ray. It is often regarded as one of the best colleges in Kolkata and among the top 5 girl's colleges in Kolkata.

Present status (2022-23)

The college is having sixteen departments in Arts and science stream. At present there are total **forty-five (45)** full time faculties in teaching position. In this session, one is on lien, one left the job and another one has been retired. To meet up the shortages of teaching posts/position there are twenty-four (24) State Aided Contractual Teacher (SACT). The college is having one

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(1) librarian, and eight (8) administrative staff. NSS wing of the College is very active through which the students are engaged in giving service to the society.

Academic Strength

Number of full-time faculty

Sl No.	Name	Gender	Designation	Whether having Ph.D. qualification
1	Dr. Atashi Karpha	FEMALE	PRINCIPAL	Yes
2	Dr. Sharmi Chakraborty	FEMALE	ASSOCIATE PROFESSOR	Yes
3	Smt. Reba Bhattacharya (Retd. July 22)	FEMALE	ASSOCIATE PROFESSOR	No
4	Dr. Sarmila Sarkar	FEMALE	ASSOCIATE PROFESSOR	Yes
5	Dr. Mala Bhattacharjee	FEMALE	ASSOCIATE PROFESSOR	Yes
6	Smt. Kamalini Dasgupta	FEMALE	ASSOCIATE PROFESSOR	No
7	Smt. Krishnakali Banerjee	FEMALE	ASSOCIATE PROFESSOR	Yes
8	Dr. Sarmistha Mondal Choudhury	FEMALE	ASSOCIATE PROFESSOR	Yes
9	Dr. Sanchita Sen	FEMALE	ASSOCIATE PROFESSOR	Yes
10	Dr. Leena Nair Sengupta	FEMALE	ASSOCIATE PROFESSOR	Yes
11	Dr. Mausumi Mukherjee	FEMALE	ASSOCIATE PROFESSOR	Yes
12	Dr. Lalita Agrawal	FEMALE	ASSOCIATE PROFESSOR	Yes
13	Dr. Srabanti Mukhopadhyay	FEMALE	ASSOCIATE PROFESSOR	Yes
14	Dr. Ballari Roy Choudhury	FEMALE	ASSISTANT PROFESSOR	Yes
15	Dr. Rakhi Mitra	FEMALE	ASSOCIATE PROFESSOR	Yes
16	Dr. Jayjayanti Ray	FEMALE	ASSOCIATE PROFESSOR	Yes
17	Dr. Ivy De	FEMALE	ASSISTANT PROFESSOR	Yes
18	Sri. Biswajit Chowdhury	MALE	ASSISTANT PROFESSOR	No
19	Smt. Shampa Sarkar	FEMALE	ASSISTANT PROFESSOR	No
20	Dr. Goutam Mahata	MALE	ASSISTANT PROFESSOR	Yes
21	Dr. Reshmi Panda Mukherjee	FEMALE	ASSOCIATE PROFESSOR	Yes
22	Dr. Sarthak Roy Choudhury	MALE	ASSISTANT PROFESSOR	Yes

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A. Karpha
Principal

Gokhale Memorial Girls' College



23	Dr. Moon Moon Dutta	FEMALE	ASSISTANT PROFESSOR	Yes
24	Smt. Barnali Barman	FEMALE	ASSISTANT PROFESSOR	No
25	Dr. Kuldip Kaur	FEMALE	ASSOCIATE PROFESSOR	Yes
26	Dr. Nabamita Chakraborty	FEMALE	ASSISTANT PROFESSOR	Yes
27	Sri. Prasanta Kumar Pal	MALE	ASSISTANT PROFESSOR	No
28	Dr. Newton Biswas	MALE	ASSISTANT PROFESSOR	Yes
29	Dr. Sk. Sariful Islam	MALE	ASSISTANT PROFESSOR	Yes
30	Dr. Gokul Saha	MALE	ASSISTANT PROFESSOR	Yes
31	Sri. Rajkumar Barman	MALE	ASSISTANT PROFESSOR	No
32	Dr. Palashi Biswas	FEMALE	ASSISTANT PROFESSOR	Yes
33	Dr. Chandrima Ghosh	FEMALE	ASSISTANT PROFESSOR	Yes
34	Dr. Subham Dutta	MALE	ASSISTANT PROFESSOR	Yes
35	Dr. Saurabh Niyogi	MALE	ASSISTANT PROFESSOR	Yes
36	Dr. Md. Iqbal Sultan	MALE	ASSISTANT PROFESSOR	Yes
37	Dr. Krishnakali Roy	FEMALE	ASSISTANT PROFESSOR	Yes
38	Dr. Mahua Dutta	FEMALE	ASSISTANT PROFESSOR	Yes
39	Dr. Anangamohan Panja	MALE	ASSOCIATE PROFESSOR	Yes
40	Dr. Arijit De	MALE	ASSOCIATE PROFESSOR	Yes
41	Smt. Priti Rajak	FEMALE	ASSISTANT PROFESSOR	No
42	Sri Sudipta Mandal	MALE	ASSISTANT PROFESSOR	No
43	Dr. Debabrata Pal	MALE	ASSISTANT PROFESSOR	Yes
44	Dr. Oindri Roy (On Lien)	FEMALE	ASSISTANT PROFESSOR	Yes
45	Smt. Durba Mukherjee	FEMALE	ASSISTANT PROFESSOR	No

1.	Dr. Sarama Das (Librarian)	FEMALE	LIBRARIAN	Yes
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Number of State-aided contractual teacher

Sl No.	Name	Gender
1	Smt. Aditi Chatterjee	FEMALE
2	Sri. Dipankar Mukherjee	MALE
3	Smt. Sangeeta Sen	FEMALE
4	Sri. Ranamoy Sarkar	MALE
5	Sri. Sharadwat Manna	MALE
6	Sri. Santanu Samanta	MALE
7	Smt. Pratyasha Agrawal	FEMALE
8	Smt. Monami Ghosh	FEMALE
9	Smt. Sejuti Chowdhuri	FEMALE
10	Smt. Arjama Banerjee	FEMALE
11	Smt. Arpita Bose	FEMALE
12	Smt. Sneha Pan	FEMALE
13	Sri. Amar Kumar Choudhary	MALE
14	Sri. Deborshi Chakraborty	MALE
15	Smt. Sanjukta De	FEMALE
16	Smt. Nabanita Deb Ghosh	FEMALE
17	Smt. Tanushree Chandra Das	FEMALE
18	Dr. Gopa Dutta Pal	FEMALE
19	Dr. Shrabanti Dhar	FEMALE
20	Smt. Arunima Mitra	FEMALE
21	Smt. Nida Qasim	FEMALE
22	Smt. Suvosree Bhattacharya	FEMALE
23	Smt. Namrata Basu	FEMALE
24	Smt. Sheenjini Ghosh	FEMALE

List of administrative staff

Name	Gender	Designation
Smt. Mamta Ray	FEMALE	Cashier
Sri. Pradip Kumar Mondal	MALE	Accountant
Sri. Barun Kumar Das	MALE	Electrician-cum-Caretaker
Sri. Sudip Kumar Khan	MALE	Library Peon
Sri. Ranjit Ghosh	MALE	Lab Attendant Geography
Sri. Tapan Kumar Nag	MALE	Lab Attendant Geography
Sri. Samar Kumar Naskar	MALE	Lab Attendant Physics
Sri. Sankar Roy Chowdhury	MALE	Lab Attendant Chemistry

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Principal

Gokhale Memorial Girls' College



Other Aspects: -

No. of courses offered	16 (13 Honours and 3 Major) + 2 Vocational Courses
Total Student Strength	946
Teacher student ratio	1: 21
No. of NSS Unit	One
College Magazine	One (Miscellany) Flip Book
Literary Club Magazine	One (Monochrome)
Computer Centre	One
Laboratory	Seven (Geography, Psychology, Physics -2, Chemistry, CND - 2)
Computer Lab	Five (Geography, Psychology and Mathematics, Physics and Chemistry)
Certificate courses	Value added courses (computer, HR associate and Supervisory skills, Business English, Communication skills, advertising-sales promotion and sales management)

Awards

Year	Name of the award/ medal	Team / Individual	University/State /National/ International	Sports/ Cultural	Name of the student
12/1/2022	Quiz competition	Team	National Level	Quiz competition	Sucheta Ghosh
23/1/2022	Poster competition	Individual	National Level	Poster competition	Sucheta Ghosh
27.10.2021	Certificate	Individual	National Level E Quiz	Cultural	Pinaki Das (SEM 6)
2021	Placed within Top 100 in HOPE International poetry competition	Individual	International	Cultural	Shreya mandal
2021	3rd positin in Baazayu National Debate competition	Individual	National	Cultural	Shreya mandal
10th July 2021	1st position in recitation competition at Bijaygarh Jotish Ray College, CU	Individual	University level	Cultural (Recitation)	Debadrita Dey



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 Principal
 Gokhale Memorial Girls' College

Academic Audit Report (Criteria wise)

<u>Curricular Aspects: -</u>	
Curricular Planning and Implementation:	<p>CURICULUM AND SYLLABUS</p> <p>Syllabus is prepared by University of Calcutta in consultation with subject experts, taking inputs from external and internal faculty. Based on the feedback the syllabus is finalized and circulated to the colleges.</p> <p>Inputs to students are through:</p> <p>Lectures Chalk & Talk Power Point Presentation etc.</p> <p>Courses offered:</p> <p>B.A., B. Sc, various certificate courses</p>
Curricular design and Development:	<ol style="list-style-type: none"> 1. Follows curriculum provided by University of Calcutta. 2. VAC – Value added course on computer, HR associate and Supervisory skills, Business English, Communication skills. 3. Foreign Language Class- 6 months Spoken English Add-on introduced recently. 4. Skill Based papers – supervisory skill and computer related.
Academic flexibility:	<ol style="list-style-type: none"> 1. Faculty flexibility in add on, value added courses and extracurricular activities 2. Faculty has full freedom to plan and execute the outreach programmes.
Curriculum enrichment:	<ol style="list-style-type: none"> 1. Learning management system introduced and used – G-suit, Edmodo. Google Meet. online with 24X7 services made available to students. 2. Online interaction had taken place effectively.
Feedback System:	<ol style="list-style-type: none"> 1. Class mentoring – on going process 2. Feedback from placement – sometimes obtained 3. Feedback from alumni is obtained 4. Inter-disciplinary classes are offered in the form of open elective 5. Screening of deficiency among students



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<u>Teaching-learning and Evaluation: -</u>	
	<ol style="list-style-type: none"> 1. Remedial classes conducted 2. Workshop on soft skill development and orientation program conducted 3. Placements provided through institution ad self-effort by the students. 4. Mentoring and counselling 5. Recognizing achievements 6. Encourages students who take up competitive exams 7. Parent teachers meet held
Teaching-learning process	<ol style="list-style-type: none"> 1. <u>Process adopted:</u> Lectures, Class room participation Assignments Debates among teams on subjects Changes in environment – technological (e- source of information and knowledge) Student presentations. 2. <u>Best Practices:</u> <ol style="list-style-type: none"> a. Course material – given to students for “self-study” in advance and discussed in the class. This is a time saving method for faculty. b. Participatory learning methods employed c. Practices shared teaching methods
Teacher quality:	<ol style="list-style-type: none"> 1. Subject knowledge of the teacher is sound 2. Faculty are engaged in research and to publish papers and books 3. Monitoring of discipline and classroom participation of students 4. Student-wise data collection 5. Use of computerized presentations. 6. Faculty feedback taken every semester 7. Effective utilization of staff.

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	<p>8. Programmes are conducted for faculty members both in-house and outside with leave.</p> <p>These programmes are organized to support faculty development.</p>
Evaluation process and Reforms	<p>a) Class room interactions</p> <p>b) Tests and exams</p> <p>c) Assignments and presentations</p> <p>d) Internal assessment a. 20 marks through mid-term test b. 10 marks through internal assessment conducted by the subject teacher c. The best out of 3 tests is considered d. Industry institution interaction – done by placement and not by department head.</p> <p>e. Institutional Question Pattern design pattern: Easy 30%, Moderate 40% challenging – 30%.</p>
Students' performance and Learning outcome:	<p><i>Student oriented initiatives:</i></p> <p>a) Students' seminars and workshops</p> <p>b) Introduced CBCS</p> <p>c) Celebration of World Environment Day, Vriksha Raksha Bandhan Day, Rashtriya Poshan March through webinar-expert talk-poster making-video compilation, National Days, International Mother Language Day, World Health Day, Basanta Utsav (Festival of Holi), Film screening and workshop on gerontology, Academic webinar on Ray's Cinematic Modernity, College Foundation Day, Workshop on Gender Equality, Gender sensitization, Intra-department webinar, International Women's Day etc.</p> <p><u>Students Feedback</u></p> <p>a) Expectations met by the institution</p> <p>b) Academics – excellent</p> <p>c) Flexibility offered.</p> <p>d) Challenging assignments</p> <p>e) Good admission policy</p> <p>f) Fee structure – no grievance</p> <p>g) Certificate, Add-on courses – adequate</p>

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Research Consultancy and Extension: -

Promotion of research	1. Funded Project: A project (Dr. Anangamohan Panja, Deptt of chemistry) is going on under Department. Of Science & Technology and Bio-technology, Govt of West Bengal. 2. Research Publication: 8 (Eight) 3. Seminar/workshop/Special Lecture: Total 11 by different departments including career counselling.
Research Facilities:	<ul style="list-style-type: none">• Institute has a well-planned library and internet facility including wi-fi to cater to the needs of research.• Online journal/E-content available
Consultancy	Not explored

Library Facilities: -

Books/Journals	Total number of books: 28582 E books: 24 E Journals and E Books: UGC NLIST Package Membership: British Council Library Orientation Program for new comers to access books. Digitisation + Xerox + Scanner facilities. Separate Departmental Library
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Collaborations: -

Hostel Facility	College tied up with Young Women's Christian Association to provide hostel facility to its students.
Training in value added course	College has tied up with Pranavananda Institute of Management and technology on a) Supervisory Skill and HR Associate (3 Years certificate) b) Computer courses for the students.
Community welfare programmes	Memorandum of understanding drawn between College and "Calcutta Ekatma" a registered NGO (Reg No. S/733143 of 1993-94) to conduct different community welfare programmes jointly and involving students.
Environmental Awareness	Memorandum of understanding drawn between College and "Mother Earth Education" to stimulate and facilitate the development of collaborative programme to enhance awareness of natural environment specially the flora.

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<u>Placement: -</u>	
Online mode	<p>The placement cell of the college organized online training cum counselling session with Catalyst Kolkata to accelerate value creation in the market.</p> <p>On campus placement – 8</p> <p>Off campus placement - 13</p>
<u>Infrastructure:</u> The College has infrastructure for academic activities. The infrastructure is well maintained. The library and IT facilities are also adequate. Hygienically maintained campus.	
<u>Student support and progression: -</u>	
Student Mentoring	<ul style="list-style-type: none"> • Identification of slow learning students. • Remedial measures taken and suggest remedies for non-performers. • Parent-teacher meet to aware the weak points.
Student Progression	Participation in NSS activities, seminars, cleanliness drives, awareness campaigns, Covid -19 combat initiative.
<u>Governance, Leadership and Management: -</u>	
Institutional Vision	<p>1. Vision statement is clear and noble</p> <ul style="list-style-type: none"> • To achieve academic excellence with social concern • Institute supports students from marginalized and poor segments of society <p>2. Investment on faculty:</p> <p>a) Approval from Principal for Faculty Development Programmes with demand</p> <p>b) Faculty motivation policy: encourage for higher studies</p>
Strategy Development	<p>1. Admission policy: Process conducted by admission Committee following merit criteria.</p> <p>2. Faculty encouragement: All HODs manage their departments with the help of departmental faculties.</p> <p>3. There are other committees take decision regarding related matters: Finance sub-committee, Purchase committee, Provident Fund committee.</p> <p>Collective efforts of the members of College Governing Body: for smooth functioning</p>

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Internal Assurance System	Quality	<ul style="list-style-type: none"> • Faculty performance is evaluated effectively • Student performance is evaluated effectively
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Enhanced Programme

Name of the capability enhancement program	Date of implementation (DD-MM-YYYY)	Number of students enrolled	Name of the agencies/consultants involved with contact details (If any)
Workshop on Soft Skill development and orientation programme	170	170	Organized by the Placement Cell of Gokhale Memorial Girls' College (GMGC) in association with Catalyst Kolkata
A Career Awareness and Counselling Programme titled, "Building a Cutting-Edge Career for 21st Century" conducted online by IQAC in collaboration with Presidency University, Bengaluru with Dr. Kunal Saxena as the speaker.	27.11.2021	71	Organized online by IQAC GMGC in collaboration with Presidency University, Bengaluru with Dr. Kunal Saxena as the speaker.
GIS-GNSS Programme on QGIS	02.01.2022, 03.01.2022, 05.01.2022	41	NA (RESOURCE PERSON - MR AYAN GHOSH M-9836421525
A Webinar on Career Counselling titled, "Competitive Examination and Further Prospect"	04.01.2022	212	Organized by the Student Welfare Sub-Committee of GMGC and conducted by the eminent retired civil servant Shri. Nurul Haque, Chairman, West Bengal Public Service Commission.
Training in Health Check-up in observance of World Health Day	09.04.2022	11	NSS Unit-I of GMGC and NGO Calcutta Ekatma
Group Counselling	Ongoing from 22.02.2022	All to be counselled	Yashbanti Sreemany, Crystal Minds & College Counselor
An online orientation programme, "WBPS College Counselling Session" on 'Job Opportunities in Government Sector'	03.03.2022	74	IQAC GMGC and Unacademy
Workshop on Social Gerontology (active-ageing) titled "Understanding the Psycho-Sociological Aspects of Gerontology - The Audio-Visual Approach" = Film screening of Nibhratochari, the Solitary Soul	27.04.2022	88	IQAC GMGC in association with Mr. Sourav Sarkar, Film-maker and Director, Fragrant Creation Tel - 9163275464 Email - sourav.ff@gmail.com Govt of India Udyam Reg. No. UDYAM-WB-10-0027858

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Department of Psychology, Gokhale Memorial Girls' College is organizing Weekly interactive counselling sessions for the students of the college organized by the Department of Psychology	31.05.2021, 07.06.2021, 14.0.2021, 26.06.2021, 28.06.2021	Students of all departments and all semesters	Organized by the Department of Psychology and conducted by Sm. Aparajita Chakraborty, Sm. Usri Sengupta, Sm. Sudarshana Dasgupta, Sm. Ayoleena Roy and Sm. Shyamali Sarkar
Virtual Special Lecture titled, "Education for Peace and Well Being"	09.06.2021		Department of Education, GMGC and conducted by Speaker Smt. Sumita Chatterjee, Assistant Professor and HOD, Department of Education, BHKM.
Virtual Special Lecture titled, "Inclusive Education"	12.06.2021		Organized by the Department of Education, GMGC and conducted by Prof. Bishnupada Nanda, Professor, Department of Education, Jadavpur University.
Virtual Students Seminar with PPT presentation by the Semester - 2 & 4 students (Honours) of Physics Department	19.06.2021	Sem 2 & 4 PHSA students - 14	Department of Physics, GMGC
Virtual Student Seminar through power point presentation (PPT)	21.06.2021	All CEMA students - 21	Department of Chemistry, GMGC
Virtual Psychological interactive session titled, "Session on: Sharing experiences and finding ways to deal with GRIEF" for the students, by a specialised interaction addressing the grief experiences of students who have suffered from a loss of beloved one in this pandemic.	20.07.2021	27	Organized by the Department of Psychology, GMGC and conducted by Sm. Ankita Ghosh
Webinar titled, "The World of Advertising"	28.08.2021	All ASPV students - 32	Organized by the Department of Advertising, Sales Promotion and Sales Management, GMGC and conducted by Suneha Das, Sr. Account Executive, Wondernan Thompson, Gurgaon
Enrolment in Online certification courses by SWAYAM-NPTEL for the session January'22 to April'22.	starting 24.11.2021	July 21 to Dec. 21 - 28 enrolments Jan 22 to July 22 - 88 enrolments	SWAYAM-NPTEL
Virtual lecture "E Classrooms to Real Classrooms - the Road Ahead"	11.12.2021	68	Organized by the Covid-19 Cell of GMGC and conducted by the eminent cardiac surgeon Dr. Kunal Ghosh

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Group Counselling of Semester 6 students	22.02.2022, 08.03.2022, 15.03.2022, 29.03.2022, 05.04.2022, 12.05.2022	All Semester 6 Students - 300	Smt. Yashbanti Sreemany, Crystal Minds & College Counselor
Student Seminar and Student Presentation	08.03.2022	All PHIA students -14	Department of Philosophy, GMGC
Student Seminar and Student Presentation	10.03.2022	Semester 6 PSYA - 44	Department of Psychology, GMGC
Online Orientation programme on the Job Opportunities in Government Sector for the students of GMGC	11.03.2022	NA	Rice Group of Education https://forms.gle/NcPds9o1RV99bizw6
Student Seminar and Student Presentation	11.03.2022	Semester 6 GEOA - 39	Department of Geography, GMGC
Virtual lectures as part of their ongoing year-long online lecture series: An Evening with an Expert "The Tradition of Political Autobiography in Indian Literature" live stream on Youtube	12.03.2022	279	Organized by the Department of English, GMGC and conducted by Dr. Sayan Chattopadhyay
Presentation by students on - 1. Democratic Decentralization- an effective tool of empowerment'. 2. Do you think Citizenship is still important in the contemporary world?	12.03.2022	Semester 6 PLSA - 17	Department of Political Science, GMGC
Student Seminar and Student Presentation	15.02.2022	Semester 4 PHSA - 5	Department of Physics, GMGC
Special Lecture, "प्रयोजनमूलक हिन्दी" & Student Presentation	22.03.2022		Organized by the Department of Hindi, GMGC and conducted by Prof. (Dr.) Rajyashree Shukla, Department of Hindi, University of Calcutta
Student Seminar and Student Presentation	22.03.2022	Semester 6 MTMA - 5	Department of Mathematics, GMGC
Student Seminar and Student Presentation	24.03.2022	Semester 6 GEOA - 39	Department of Geography, GMGC
Student Seminar and Student Presentation	26.03.2022	Semester 2 CEMA - 4	Department of Chemistry, GMGC
Virtual lectures as part of their ongoing year-long online lecture series: An Evening with an Expert "Rabindranath Tagore: Nation and Theatre" live streamed on Youtube	26.03.2022	460	Organized by the Department of English, GMGC and conducted by Prof. Abhijit Sen Retired professor of English, Visva Bharati https://www.youtube.com/watch?v=IHtb5gP8AcM

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Student group discussion session	02.04.2022	Semester 6 PLSA - 17	Supervised by Dr. Chandrima Ghosh, Assistant Professor, Department of Political Science, GMGC
Student Seminar and Student Presentation	04.04.2022	Semester 4 GEOA - 34	Supervised by Dr. Mahua Dutta, Assistant Professor, Department of Geography, GMGC
Student Seminar and Student Presentation	05.04.2022	Semester 4 MTMA - 13	Department of Mathematics, GMGC
Special Lecture titled, "Popular Art in Bengal"	06.04.2022	Semester 4 HISA - 17 Semester 6 HISA - 15	Organized by the Department of History, GMGC and conducted by Ms. Tanima Paul, Ph.D Scholar in Viswa Bharati University
Seminar presentation of Semester VI students Department of Clinical Nutrition and Dietetics	18.04.2022	All CNDV students - 71	Department of Clinical Nutrition and Dietetics
Student group discussion session on "Cold War and Post-Cold War".	09.04.2022	Semester 4 PLSA - 30	Supervised by Dr. Chandrima Ghosh, Assistant Professor, Department of Political Science, GMGC
Special Lecture titled, "Gender Inequality and Role of Education"	19.04.2022	All EDCA students - 49	Organized by the Department of Education, GMGC and conducted by Dr Mahfuz Alam, Assistant Professor, Department of Education, Rammohan College, Kolkata
Student Seminar and Student Presentation	20.04.2022	Semester 4 PSYA - 52	Department of Psychology, GMGC
Discussion session on "How to face an Interview"	20.04.2022	Semester 4 ASPV - 13 Semester 6 ASPV - 15	Organized by the Department of Advertising, Sales Promotion and Sales Management, GMGC and conducted by Sri Dipankar Mukherjee, SACT, ASPSM, GMGC
Students' seminar on 21/04/2022 as a part of celebration of Earth Day.	21.04.2022	Semester 4 GEOA - 34 Semester 6 GEOA - 35	Department of Geography, GMGC
Student Seminar of English honours Students on Conceptualization of India in H.L.V. Derozio's poem "To India - My Native Land".	21.04.2022	Semester 2 ENGA - 41	Supervised by Sm. Durba Mukherjee, Assistant Professor, Department of English, GMGC
Presentation of the NPTEL video of Dr. Merin Simi Raj (IIT Madras) on the partition novel <i>Shadow Lines</i>	22.04.2022	Semester 6 ENGA - 43	Presented by Sm. Durba Mukherjee, Assistant Professor, Department of English, GMGC
Student Seminar and Presentation on Topic: - 'Party System in India'.	23.04.2022	Semester 2 PLSA - 21	Supervised by Dr. Chandrima Ghosh, Assistant Professor, Department of Political Science, GMGC

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Student Seminar and Presentation on "Was partition responsible for Jinnah's two nation theory"	23.04.2022	Semester 4 PLSA - 30	Supervised by Dr. Sarmistha Mondal Chowdhury, Associate Professor, Department of Political Science, GMGC
Student Seminar and Student Presentation	27.04.2022	Semester 2 MTMA - 5	Department of Mathematics, GMGC
Special Lecture titled, "Building an Inclusive School: Desired Changes in System, Structure, Practice and Culture"	27.04.2022	All EDCA students - 49	Organized by the Department of Education and conducted by Dr. Somnath Hazra, Assistant Professor, Department of Education Women's Christian College, Kolkata
A Workshop on Social Gerontology (active-ageing) titled "Understanding the Psycho-Sociological Aspects of Gerontology - The Audio-Visual Approach"	27.04.2022	88	Organized by IQAC GMGC and conducted by Mr. Sourav Sarkar, Film-maker and Director, Fragrant Creation, Tel - 9163275464 Email - sourav.ff@gmail.com Govt of India Udyam Reg. No. UDYAM-WB-10-0027858
Special Lecture - Beyond Gender Binary - Understanding Gender Equality	29.04.2022	56	Organized by the Social Awareness Club, GMGC and conducted by Sri. Bappaditya Mukherjee
Interactive session with the students of Semester 2 of ASPSM on Pricing Methods and Strategies used by Top organizations	12.05.2022	Semester 2 ASPV - 15	Supervised by Smt. Aditi Chatterjee, SACT, Department of ASPSM, GMGC
Special Lecture titled, "Presenting Chemistry to the New Generation"	13.05.2022	All CEMA students - 21	Organized by the Department of Chemistry, GMGC and conducted by Dr. Shouvik Chattopadhyay, Professor, Department of Chemistry, Jadavpur University, Kolkata
Student Seminar and Presentation on Topic: - Israel-Palestine Conflict.	23.05.2022	Semester 4 PLSA - 30	Supervised by Dr. Chandrima Ghosh, Assistant Professor, Department of Political Science, GMGC
Group counselling	24.05.2022	Semester 4 ENGA - 47 Semester 4 HISA - 17	Organized by the Counselling Cell, GMGC with Counsellor Smt. Yashabanti Shreemany
Student Seminar and Presentation	25.05.2022	Semester 2 GEOA - 35	Department of Geography, GMGC

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Workshop on Career Counselling with Regard to Digital and Print Media for Semester 4 and Semester 6 students of ASPSM and Communicative English	26.05.2022	Sem4 and Sem 6 ASPV - 28 Sem 4 and 6 CMEV - 38	Organized by the Placement Cell, GMGC
Student Seminar and Presentation	27.05.2022	Semester 6 GEOA - 39	Department of Geography, GMGC
One day State Level Seminar on "Gender Sensitization: Rights and Challenges"	27.05.2022	140	Social Awareness Club and IQAC GMGC
Special Lecture on "The Narratives of Economics"	03.06.2022	All ECOA students - 66	Dr. Debabrata Datta Former Professor of Economics Institute of Management Technology, Ghaziabad & Nagpur and Asutosh College, Kolkata
Enrolment for 620 SWAYAM-NPTEL courses for the July - December 2022 semester	Starting 03.06.2022	Ongoing	SWAYAM-NPTEL

Overall Analysis: - Observation

Institutional Strengths: -

- Sound and value-based Management
- Efficient Administration
- Committed Faculty
- High Brand equity
- Industry based contemporary Curriculum
- ~~Good~~ ^{satisfactory} placement record
- Good quality of students
- Strong Alumni
- High degree of community intervention
- Healthy teacher student ratio
- Easy accessibility from the bus/train stations attracts students from the outskirts of the city
- ICT infrastructure with campus Wi-Fi (Teachers only)

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- Community outreach and extension activities by inculcating social responsibility among the students and equipping them with skills and life values to face the challenges of life thereby contributing towards nation-building
- The Career Guidance and Placement Cell facilitates counselling and placement opportunities
- Majority of the faculty members are qualified with Ph.D. degree
- Forward looking and visionary leadership of the College authority
- Willingness of leadership for all round continuous quality improvement
- Enforcement of discipline in a fair and just manner
- Apolitical ambience of the College
- Committed and supportive non-teaching staff
- Students are disciplined and well mannered

In general, the overall feeling of satisfaction on the part of stakeholders is a valuable strength of the Institution

Weakness of the Institution: -

- Limited physical space is a major limitation of the college. This has hindered the construction of an indoor stadium, recreational hall and has also limited the expansion of classrooms, laboratories, seminar rooms and library reading rooms
- Though skill oriented professional courses are the need of the hour, inadequate funds have forestalled the opening of more professional courses
- Lack of sufficient permanent non-teaching staff to manage the workload and administrative responsibilities
- The stagnation in permanent appointments of non-teaching staff has affected the dynamics of the professional growth of the discipline
- Lack of laboratory demonstrators is another limitation in the academic front
- Lack of own hostel is a hindrance for attracting students from outside the city
- No full-time officer for placement – full time faculty given additional responsibility
- Rigid routines take over academic work
- Limitation – for inter-disciplinary course
- Lack of playground

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- No lift facility
- One or two teachers are involved with research projects.
- Space for Canteen is not enough and the place of it is not proper.
- In some departments, number of students are very few.
- Lack of smart class rooms
- Lack of departmental office room.
- No separate IQAC room

Institutional Opportunities: -

- With qualified teachers and varied departments, there is scope and plans for interdisciplinary add on courses and research work.
- The addition of the new block which is under construction would facilitate opening of post graduate in some of the subjects.
- Students from Howrah and adjacent areas come to the institution opting for varied programs
- Well placed and highly qualified alumni of the institution are engaged in programs of career counselling, motivational and discipline specific activities and there lies wide opportunities in the context.
- The college despite having a small campus, tries to provide all the basic facilities for uplifting the academics that promises for better scope future
- The NSS unit of the college is very active and has hosted many programs for betterment of the students and nation building
- The college is a girl's institution which has always tried to encourage inclusiveness across language, economic diversities, etc.
- The College can easily raise the bar of its achievement if it takes care of Faculty and students exchange programme.
- Industry institution interface cell can enhance the quality of institution
- Collaboration with foreign universities for offering joint programmes can augment the status of this prestigious institution.

Institutional Challenges: -

- The introduction of CBCS promises to contemporize education with changing pedagogies but the restricted size of sanctioned teachers will hamper to fulfil the objectives of CBCS curriculum.

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- Unavailability of playgrounds, indoor stadium facilities, auditorium poses great challenge to manage the co-curricular activities
- Managing funds for academics, co-curricular academics and extension activities is a challenge to the institution with requirement to appoint full time non-sanctioned and part time faculties and non-permanent office staff
- The placement cell of the college has initiated no. of steps to facilitate student's placement but this could be done in favour of few disciplines only
- The institution has taken initiative in making sufficient MoUs with relevant institutions for the greater benefit of the students
- As the college has always attracted students, the pandemic situation in last two years has led to a decrease in the enrolment, mostly due to less mobility from suburb areas to the city.
- Location of the college in a populated area, surrounded by buildings, main busy road and hospital is a challenge to maintain the safety and also the academic environment of the college.

Recommendations: -

- ✓ Faculty be encouraged to go for more minor and major research projects funded by UGC/ICSSR/TISS etc.
- ✓ Infrastructural facilities and laboratories to be upgraded with latest equipment including ICT.
- ✓ More thrust on IT in teaching-learning be given.
- ✓ Collaborations with formal MOUs with reputed institutions be made for faculty development.
- ✓ Degree courses under Science faculty be more energized
- ✓ Need of courses like animation and graphics, web technology.
- ✓ Coaching for NET/SET, recruitment tests on regular basis be commenced
- ✓ Augmentation in ICT, library and sport resources is required
- ✓ Faculty be encouraged to go for membership of different bodies
- ✓ The placement cell of the institution may be strengthened
- ✓ Outdoor sports facility should be increased
- ✓ MoU may be formed to enhance the student support facilities such as playground
- ✓ Alumni association may be formalized with updated records. The data may be made accessible to the current students to foster their academic progression as well as enhance employment opportunities

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A. Karpha
Principal

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- ✓ Language lab may be introduced
- ✓ More faculties may be trained in using ICT facilities for teaching learning
- ✓ Internet facilities in the college is not adequate, it should be increased in more numbers
- ✓ Own hostel facility may be introduced for the students, not with other association.
- ✓ Separate reading room in the library may be introduced for the teacher and students
- ✓ Classes need to have white board and microphone.
- ✓ ~~The college may establish a language lab~~
- ✓ Research culture needs improvement and interdisciplinary research to be initiated
- ✓ Proper documentation is required for all activities
- ✓ Best practices of individual departments for various aspects need to be institutionalised.
- ✓ For effective delivery of curriculum, the course file to be assessed by IQAC
- ✓ Academic calendar to be prepared at department level following the affiliating University's calendar
- ✓ More students should be involved in the extension activities
- ✓ More collaborations need to be established for faculty exchange, students exchange, internship etc.
- ✓ More teachers should participate in FDP programmes
- ✓ Necessary initiative to be taken to fill up the vacant faculty position
- ✓ Online feedback system needs to be introduced.
- ✓ The college may be opted for autonomous status by arranging separate set up.

As a prestigious institution, it is a suggestion to arrange own land cum building to maintain its quality and reputation.

Gratitude:-

The audit members feel honoured and take this opportunity to express sincere thanks and gratitude to the College authorities for being invited to conduct the audit. They would also like to express their heartfelt thanks to all the faculty members and support staff for their wholehearted cooperation along with the hospitality that has been extended to them during the audit conducted on that day.

Signature with seal:

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 11.11.22
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 Principal
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 Kolkata - 700029

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 11.11.22
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