

IQAC YEAR PLANNER WITH TENTATIVE SCHEDULE

| Sl. No. | Subject | Tentative date/month for data collection and/or upload | Faculty-in-charge |
|---------|--|--|---|
| 1 | College Academic calendar | July | Academic sub-committee |
| 2 | Departmental Study plan and lesson plan | July | Respective departments |
| 3 | IQAC meeting minutes upload | June | IQAC |
| 4 | Students enrolment data | December | AISHE nodal officer |
| 5 | Students Results | December | AISHE nodal officer |
| 6 | Students Placement and Progression | June | Placement cell |
| 7 | Students scholarship | August | Scholarship committee |
| 8 | Students feedback | April | IQAC |
| 9 | Teachers feedback | April | IQAC |
| 10 | Non-teachers feedback | April | IQAC |
| 11 | Alumni feedback | April | IQAC |
| 12 | Employer's feedback (Hard copy) | April | Governing Body |
| 13 | Feedback Action Taken Report | May | IQAC |
| 14 | Mentoring | May (Even SEM) December (odd SEM) | IQAC |
| 15 | College sports | December | Sports Committee |
| 16 | Blood donation | November | Blood donation committee |
| 17 | Social outreach programme | November | Social outreach committee |
| 18 | MoU activities updating and uploading | June | MoU Committee |
| 19 | Infrastructure and physical facilities | February | IQAC |
| 20 | Annual programme | June | Cultural and Prize distribution committee |
| 21 | Plan of action in the beginning of the Academic year | June | IQAC |
| 22 | Best practices planning | June | IQAC |
| 23 | Skill development/training programme for | September | IQAC |
| 24 | AQAR preparation and submission | As notified in the portal | IQAC |
| 25 | NIRF | December | NIRF committee |
| 26 | AISHE | As notified in the portal | AISHE nodal officer |
| 27 | Time table | January (Even SEM) July (Odd sem) | Time table committee |
| 28 | CIE report submission to IQAC | May | Respective departments |
| 29 | CIE report preparation | June | Respective departments |
| 30 | PTM | May (Even SEM) December (odd SEM) | Respective departments |
| 31 | PEER tutoring | May (Even SEM) December (odd SEM) | Respective departments |