



**Government of West Bengal  
Department of Higher Education  
College Sponsored Branch  
Bikash Bhavan, 6<sup>th</sup> Floor, Salt Lake City, Kolkata-700091**

**NOTIFICATION**

**No. 397-Edn(CS) /10M-95/14**

**Dated: 12/06/2025**

The competent authority in the State Government introduced the system of Centralised Online Admission to the undergraduate courses in colleges and universities in order to provide a single-window gateway to facilitate the admission process in the academic session 2024-25. Now, the Centralised Admission Portal shall go live for admission to the undergraduate courses in the 460 Government and Government aided General Degree Colleges/ Higher Education Institutions including Universities across the State of West Bengal for the academic session 2025-26, as per the attached schedule.

**Exclusions from the Centralized Online Admission System:**

Presidency University, Jadavpur University, Autonomous Colleges, Minority Educational Institutes/Colleges, Training Colleges, Law Colleges/Universities offering course like Fine Arts and Performing Arts, Crafts, Dance, Music, Colleges offering Engineering, Pharmacy, Nursing, Medical Courses and Self-financing/Private Colleges.

The Portal aims to provide opportunities to the students, to choose their desired course in the desired colleges via a single window platform and also to stop admission in multiple times by a single student at various colleges/ Universities so that maximum number of seats can be filled up in all Colleges/ Universities.

An Indian student can apply online through the following websites - <https://banglaruchchashiksha.wb.gov.in>, <https://wbsche.wb.gov.in> by clicking the “Centralised Admission” button or directly to <https://wbcap.in/>. **There is no Fee for Application.**



Any Indian student who has qualified (10+2) or equivalent examination from any recognized Board/ Council/ Equivalent body within the country, can apply for admission to the undergraduate courses.

An applicant can apply for a **maximum of 25 programmes/ courses** in one or multiple Higher Educational Institutions across the State. An applicant can create a Preference List, Institution-wise and Course-wise.

Students can take help of the '**Bangla Sahayata Kendras**' for filling up their application form FREE OF COST, if needed. User Manual and Tutorials have been provided in the Portal for step-by-step guidance to the students.

**Modalities:**

Online Admission Process should be done strictly on the basis of merit. Prospective students should not be called for counselling or verification of documents during the process of admission. No physical presence will be required at the Higher Education Institutions. No charges shall be taken from students for scanning/ uploading of documents through the Centralised Admission Portal through '**Bangla Sahayata Kendras**'.

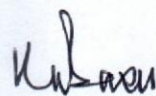
Eligible Applicants will be notified directly by the System through SMS and E-mail at each step. The applicants will also be able to see individual status through the applicants' own dashboard. Payment of fees for admission shall be done only through this Portal.

All Stakeholders shall adhere to the guidelines of COVID-19, issued by the Government from time to time. However, the Netaji Subhas Open University shall follow the time schedule as per guidelines of Open Distance Learning as done last year.

This advisory does not apply to admission to Teachers' Training courses such as B.Ed, B.P.Ed, M.Ed., or M.P.Ed including PG courses etc., for which separate Notification will be issued.

This is issued with the approval of competent authority and will remain in effect until further order.

**Enclosure: Schedule of Events.**

  
Deputy Secretary

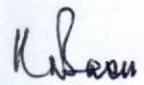


Copy forwarded for information and taking necessary action to the:-

1. Director of Public Instruction, West Bengal, Bikash Bhavan, Kolkata-700091 — She is requested to send copy to each Govt./Govt. aided College for taking necessary action;
2. Joint Secretary (IT Cell), Higher Education Department, Bikash Bhavan, Kolkata 91—He is requested to arrange for uploading a copy in this Department's website;
3. Registrar, University of Calcutta, College Street, Senate House, Kolkata- 700073;
4. Registrar, Jadavpur University, 188, Raja S.C. Mullick Road, Jadavpur, Kolkata- 700032;
5. Registrar, University of Burdwan, Rajbati, Burdwan, Pin-713104;
6. Registrar, University of Kalyani, Nadia, Pin-741235;
7. Registrar, Rabindra Bharati University, 56A, B.T. Road, Kolkata- 700050;
8. Registrar, University of North Bengal, Raja Rammohanpur, North Bengal, Darjeeling, Pin-734014;
9. Registrar, Vidyasagar University, Rangamati, P.O.- Vidyasagar, Paschim Medinipur, Pin- 721102;
10. Registrar, Netaji Subhas Open University, DD-26, Salt Lake, Sector-I, Kolkata- 700064;
11. Registrar, West Bengal State University, Malikpukur, Berunanpukuria, Barasat- 713340;
12. Registrar, Gour Banga University, N.H.34, Mokdumpur, Malda, Pin- 732103 ;
13. Registrar, Presidency University, 86/1, College Street, Kolkata- 700073 ;
14. Registrar, Sidhu Kanho Birsha University, Ranchi-Purulia Road, Purulia, Pin-723104;
15. Registrar, Kazi Nazrul University, Kalla, By Pass More, Asansol, Burdwan, Pin- 713304;
16. Registrar, Cooch Behar Panchanan Barma University, Cooch Behar;
17. Registrar, Diamond Harbour Women's University, Sarisha, Diamond Harbour Road, Pin- 743368;
18. Registrar, Bankura University, Bikna, Bankura, Puabagan, Pin-722146;
19. Registrar, Raiganj University, College Para, Raigunj, Uttar Dinajpur, Pin-733134 ;
20. Registrar, Sanskrit College & University, 1, Bankim Chatterjee Street, Kolkata- 700073;



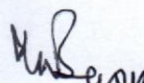
21. Registrar, Baba Saheb Ambedkar Education University, 25/2 & 25/3, Ballygunge Circular Road, Kolkata- 700019;
22. Registrar, Rani Rashmoni Green University, Singur Government General Degree College Campus, Singur, Hooghly;
23. Registrar, Mahatma Gandhi University, West Bengal, Mahishadal Raj College Campus, PurbaMedinipur, PIN-721628;
24. Registrar, Sadhu Ram Chand Murmu University of Jhargram, Jhargram, SH-5, PIN-721507;
25. Registrar, Kanyashree University, Krishnagar Government College Campus, Nadia, PIN-721507;
26. Registrar, Hari Chand Guru Chand University, Gaighata, North 24 Parganas, PIN-743287;
27. Registrar, Biswa Bangla Biswabidyalaya, Shibpur, Bolpur, Birbhum;
28. Registrar, Murshidabad University, K.N. College Campus, Baharampore, Murshidabad;
29. Registrar, Dakshin Dinajpur University, Balurghat, Dakshin Dinajpur;
30. Registrar, Hindi University, Arupara, Howrah- 711101;
31. Registrar, Darjeeling Hills University, Mangpoo, Darjeeling;
32. Registrar, Alipurduar University, Alipurduar, PIN- 736122;
33. Joint Secretary, West Bengal State Council of Higher Education, ASANNA, New Town, Kolkata- 700156;
34. Sr. PS to the Senior Special Secretary, University & Establishment Branch, Higher Education Department, Bikash Bhavan, Kolkata-91;
35. Sr. PS to the Senior Special Secretary, Appointment Branch, Higher Education Department, Bikash Bhavan, Kolkata-91;
36. Private Secretary to HMIC of Higher Education Department.
37. Sr. PS to the Principal Secretary, Higher Education Department, Bikash Bhavan, Kolkata-91;
38. Office Copy.

  
Deputy Secretary

**No.397/2 (22)-Edn(CS) /10M-95/14**

**Dated: 12/06/2025**

Copy forwarded for information and taking necessary action to the District Magistrate.....(All Districts).

  
Deputy Secretary



Schedule of Events in Centralised Admission Portal 2025*		
	Date	Event
	17 June 2025	Launching of the Portal for 2025-26 by Bratya Basu, Hon'ble Minister-in-Charge, Higher Education Department, Government of West Bengal at 2.00 PM
Phase-I	18 June (from 2-00 PM) -1July 2025	Registration and Application
	6 July 2025	Publication of the College/Institution-wise & Course/ Programme-wise Merit lists and Seat allotment
	6-12 July 2025	Admission against Seat allotment
	17July 2025	Publication of Institution-wise & Course/Programme-wise Seat allotment in the Upgrade round.
	17 – 20 July 2025	Admission against Seat allotment in the Upgrade round.
	24-31 July 2025	Physical verification of admitted candidates at the Institution level
	1 August 2025	Class will start for new session 2025-26
Phase -2 (Mop-up)	2 August 2025	Publication of Institution-wise & Course/Programme-wise vacancy lists across the State after the completion of the 1st Phase of the Centralised Admission, 2025 on 01.08.2025.
	2 – 11 August 2025	Applications in the Mop-up Phase from (1) Fresh applicants (2) Existing applicants of Phase-I, who (a) were not allotted any seat in Phase-I ; (b)cancelled their admission in Phase-I and (c) did not take admission after seat allotment in Phase-I.
	14 August 2025	Publication of Merit list and Allocation list
	14 -17 August 2025	Admission against Seat allotment
	21 August 2025	Publication of Institution-wise & Course/Programme- wise Seat allotment in the Upgrade round (Phase-2)
	21 – 24 August 2025	Admission against Seat allotment in upgrade round(Phase-2)
	28 August –1 September 2025	Physical verification of admitted candidates at the institution level after Mop-up Round on joining classes.

\*Schedule is subject to modification in case of exigencies.