

Government of West Bengal
Education Directorate
Bikash Bhavan, Salt Lake City, Kolkata 700091

Memo No – ED - 605 /2015

Dated – 23/11/2015

From The Director of Public Instruction
Government of West Bengal

To The Principal/Officer-in-Charge/Teacher-in-Charge
All Govt-Aided Colleges of the State

With respect to the GO No – 951 Edn(CS) dated 06/10/2015, the following will be /may please be submitted for processing of CAS for the teachers/librarians of Govt.-aided colleges of the State –

No	Description/Points of Query	Clarification
A	For Teachers/Librarians whose notional fixation has already been made and pay-fixation has been done.	No need for further screening. Only a GB/Circular GB resolution in the light of GO No – 951 Edn(CS) dated 06/10/2015, copy of last pay-fixation Memo and a forwarding letter from Principal may be submitted for processing
B	For Teachers/Librarians whose notional screening/selection has already been made and pay-fixation has not been done yet.	No need for further screening. Only a GB/Circular GB resolution in the light of GO No – 951 Edn(CS) dated 06/10/2015 and a forwarding letter from Principal may be submitted for processing
C	For Teachers/Librarians whose notional screening/selection has already been made but pay-fixation proposal has not been submitted	No need for further screening. Only a GB/Circular GB resolution in the light of GO No – 951 Edn(CS) dated 06/10/2015 and a forwarding letter from Principal may be submitted for processing
D	For Teachers/Librarians whose notional screening/selection has not yet been made.	The screening/selection may be completed with the incorporation of GO No – 951 Edn(CS) dated 06/10/2015 in Part-C of ED-103/2013 dated 18/02/2013. Certification of justification is not required.

In case of further clarification, the principals may contact the Office of the Director of Public Instruction, Education Directorate, Bikash Bhavan, 8th Floor, Salt Lake City, Kolkata 700091.

sd/(Dr N C Saha)
Director of Public Instruction
Government of West Bengal

Copy for information –

1. PS to Principal Secretary, Higher Education, Govt. of West Bengal
2. PS to Addl. Secretary, Higher Education, Govt. of West Bengal
3. PS to MIC, Higher Education, Govt. of West Bengal
4. Copy to Officers of Education Directorate, Govt. of West Bengal
5. Guard File


for Director of Public Instruction
Government of West Bengal