

**THE WEST BENGAL COLLEGE SERVICE COMMISSION**  
**NOTICE FOR REQUISITION AGAINST VACANCIES FOR THE POST OF**  
**ASSISTANT PROFESSORS IN TEACHERS' TRAINING COLLEGES**

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The Authorities of all the Government-aided Teachers' Training Colleges (including Teachers' Training Department of General Degree Colleges) in West Bengal are hereby requested to submit the **Requisition (in Duplicate)** in the **prescribed format** along with all the **necessary documents** (see note below) by **19<sup>th</sup> May, 2017** against **all the vacancies** for the substantive post(s) of **Assistant Professor** created by way of retirement, resignation, death, dismissal or approval of a new post by the Government on or before **1<sup>st</sup> April, 2017**.

**Note :**

- Requisition (using Proforma 2017) alongwith annexures must be submitted in two sets.
- Requisite Annexures : i) Photocopy of ROA duly authenticated by the BCW and/Social Welfare Department, as required, ii) Copy of the G.O., if the post is newly created and iii) Relevant G.B. resolution.
- Requisition sent earlier, if any, before this notification will not be considered. Fresh proposal must be sent in two sets.

Dated : 19<sup>th</sup> April, 2017

By order  
Secretary

**Please see next two pages for REQUISITION FORM (PROFORMA 2017)**

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**THE WEST BENGAL COLLEGE SERVICE COMMISSION**  
**REQUISITION FORM FOR THE POSTS OF**  
**ASSISTANT PROFESSOR IN TEACHERS' TRAINING COLLEGES**  
**(INCLUDING TEACHERS' TRAINING DEPARTMENT OF GENERAL DEGREE COLLEGES)**  
**(To be submitted separately for each vacancy)**

1. a) Name of the College :
  
- b) Address with PIN CODE and Contact No. :
  
- c) Name of the Principal/TIC with contact No. :
- d) Affiliating University :
2. a) Name of the Post :
  
- b) Name of the subject :
  
- c) Medium of Instruction :
3. a) Course offered (for which vacancy created) :
  
- b) Total Number of Units in the Course :
4. a) Total Number of Sanctioned substantive Post(s) for the course :
  
- b) Total Number of Existing Teacher(s) in the substantive Post for the course :
  
- c) Total Number of admissible substantive vacant Post(s) for the course :
5. a) Number of Sanctioned substantive Post(s) in the Subject :
  
- b) Number of Existing Teacher(s) in the substantive Post in the Subject :
  
- c) Number of admissible substantive vacant Post(s) in the Subject :
6. a) Roster Position of Vacancy :
  
- b) Category (Gen/SC/ST/OBC-A/OBC-B/PWD) :

7. a) Reason for creation of vacancy (Retirement/Resignation/  
Death/Dismissal/New Post) :
- b) Date from which vacancy occurred :
- c) If new post, G.O. No. of creation of new post :
- d) Otherwise, name of the previous incumbent :

### DECLARATION

1. Data/information furnished above are correct and true to the college records.
2. The college authority has decided to fill up the vacant posts through WBCSC after authentication by the BCW and/Social Welfare Department, as required.
3. The College Authority will remain responsible for any discrepancy or wrong information or misrepresentaiton of information.

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Signature of the Principal/TIC/President of the Governing Body/  
Administrator with date and seal

**Enclosures :** 1. Copy of ROA duly authenticated by B.C.W. and/Social Welfare Department, as required  
2. Copy of relevant G.B. resolution for admissible vacant posts  
3. Copy of G.O. , if needed (See 7 C)