E-Pradan
Training

User administration of e-Pradan

❖ DTA /IFMS Cell creates User for Treasury Officer.

❖ Treasury Officer creates user for DDO/Approver.

❖ DDO/Approver creates user for Operator.

Digital Signature Certificate Administration

❖ The Approver role with Digital Signatures are created through User Administrator module.

❖ The roles are approved by the administrator of User Administrator module.

❖ The Approvers with Digital Signature Certificate roles receive USB dongle to sign into e-Pradan.

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Prerequisites of using Digital Signature Certificates

You need the followings to use Digital Signature Certificate enabled e-Pradan

➢ USB Dongle to access e-Pradan (given only to Approvers).
➢ Install JRE 1.6 or above from www.java.com if not already installed.
➢ Enable the plugin in the browser.
➢ Download required Dongle driver from www.e-mudhra.com.

Install JRE 1.6

To install JRE 1.6
1. Open www.java.com in a browser (Internet Explorer/Mozilla Firefox/Chrome, etc.)
2. Click on the **Free Java Download** link given on the page. Another page appears.

Install JRE 1.6

3. Click on the **Agree and Start Free Download** button.

Install JRE 1.6

A downloader dialog box appears.
4. Click on the **Save File** button.

Opening jxpiinstall.exe

You have chosen to open:

📄 **jxpiinstall.exe**

    which is: Binary File (624 KB)
    from: http://sdlc-esd.sun.com

Would you like to save this file?

[Save File]   [Cancel]

Open File - Security Warning

Do you want to run this file?

    Name: jxpiinstall.exe
    Publisher: **Oracle America, Inc.**
    Type: Application
    From: C:\Documents and Settings\3131583\My Documen...

[Run]   [Cancel]

☑ Always ask before opening this file

⚠ While files from the Internet can be useful, this file type can potentially harm your computer. Only run software from publishers you trust. What's the risk?

5. Open the file from the location you have saved it.
6. Click on the **Run** button to install the application.
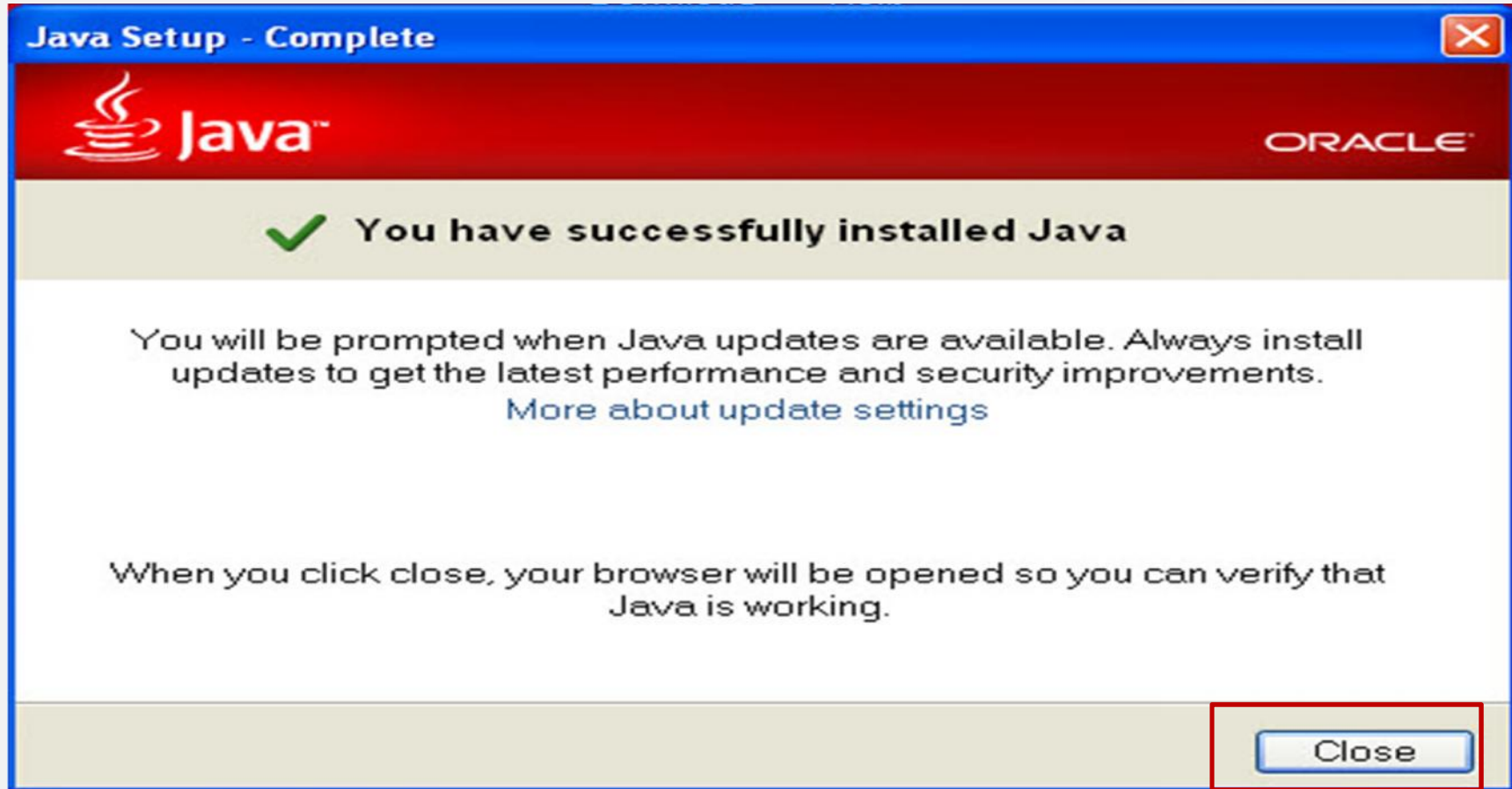
Install JRE 1.6

7. Click on the **Install** button in **Java Setup**.

Install JRE 1.6

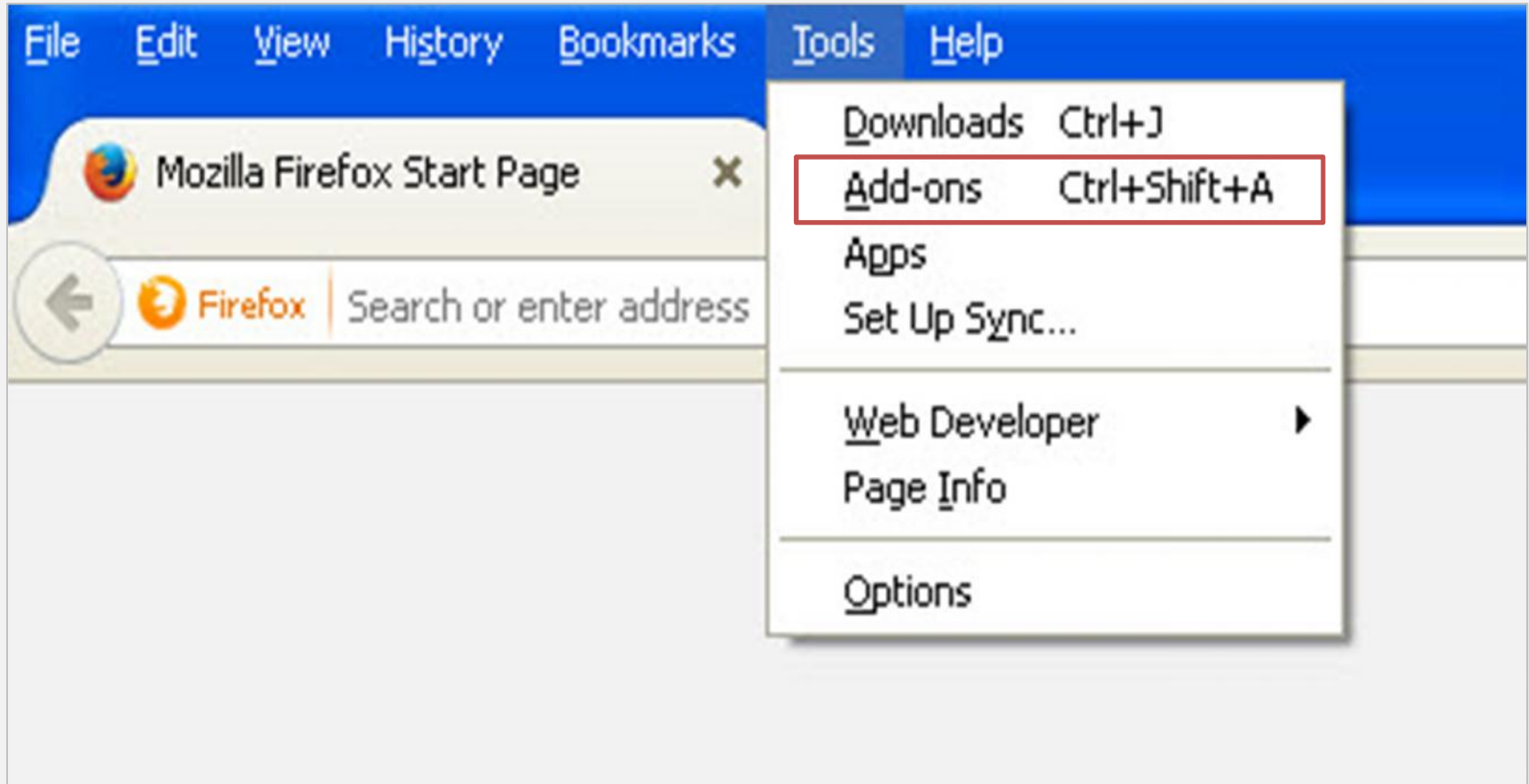You can view a success message in **Java Setup** after successful installation.

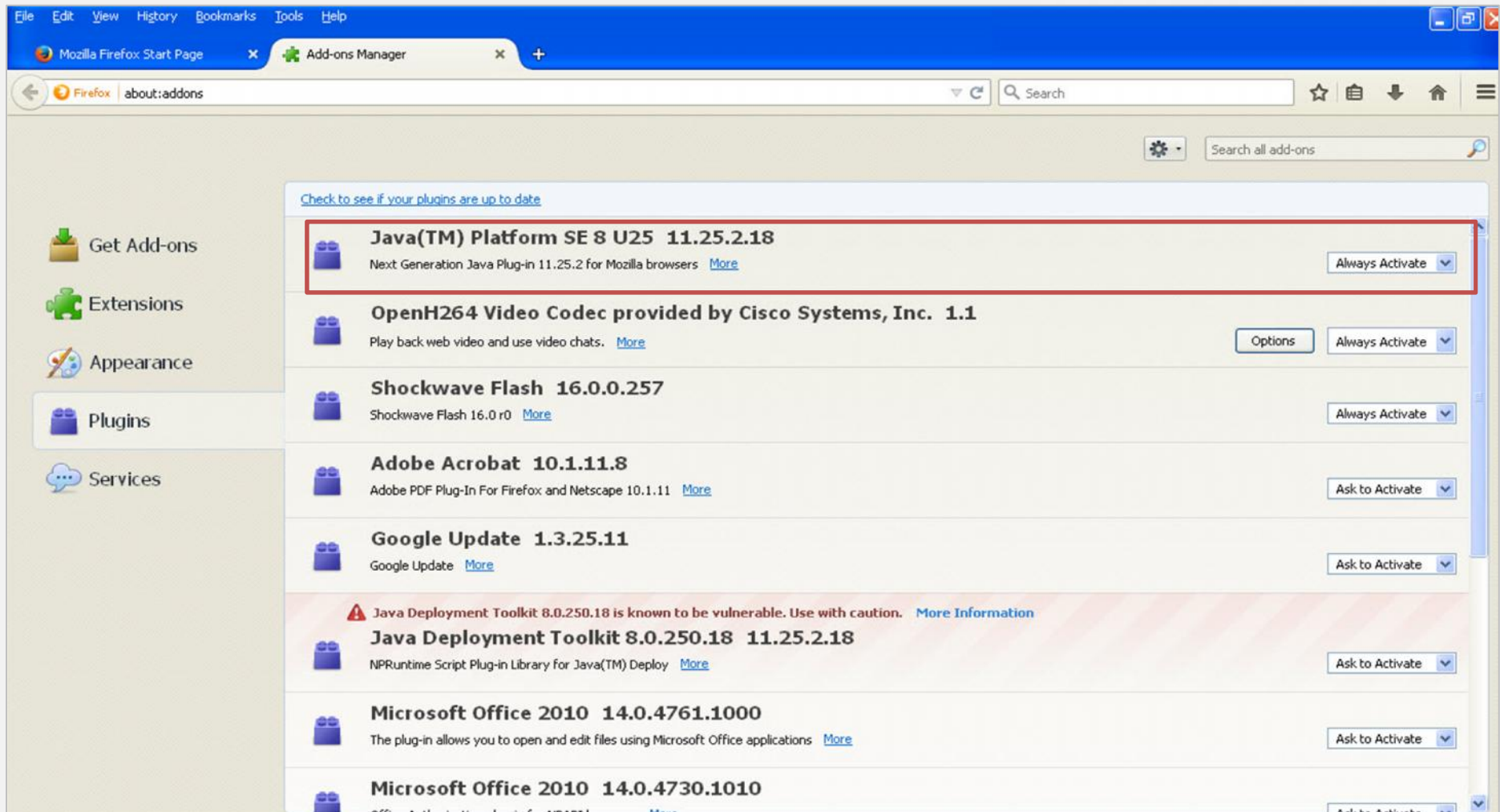8. Click **Close** to exit the set up.

Enable Plugin

To enable plugin
1. Click on **Tools→ Add-ons** from the title bar your browser. Add-Ons Manager page appears.

Enable Plugin

2. Select **Always Activate** from the dropdown menu of all Java Plugins/Applications.

Install Dongle Driver

To install Dongle driver
1. Open www.e-mudhra.com.
2. Click on **Complete Repository**.

Install Dongle Driver

3. Click on the appropriate Token Driver to download the driver. Choose the driver after checking your system type is 32 bit or 64 bit.

Install Dongle Driver

Check your system configuration before you download and install the driver. To check if your system is 32 bit or 64 bit

➢ Right-click on **My Computer**.
➢ Click on **Properties**.
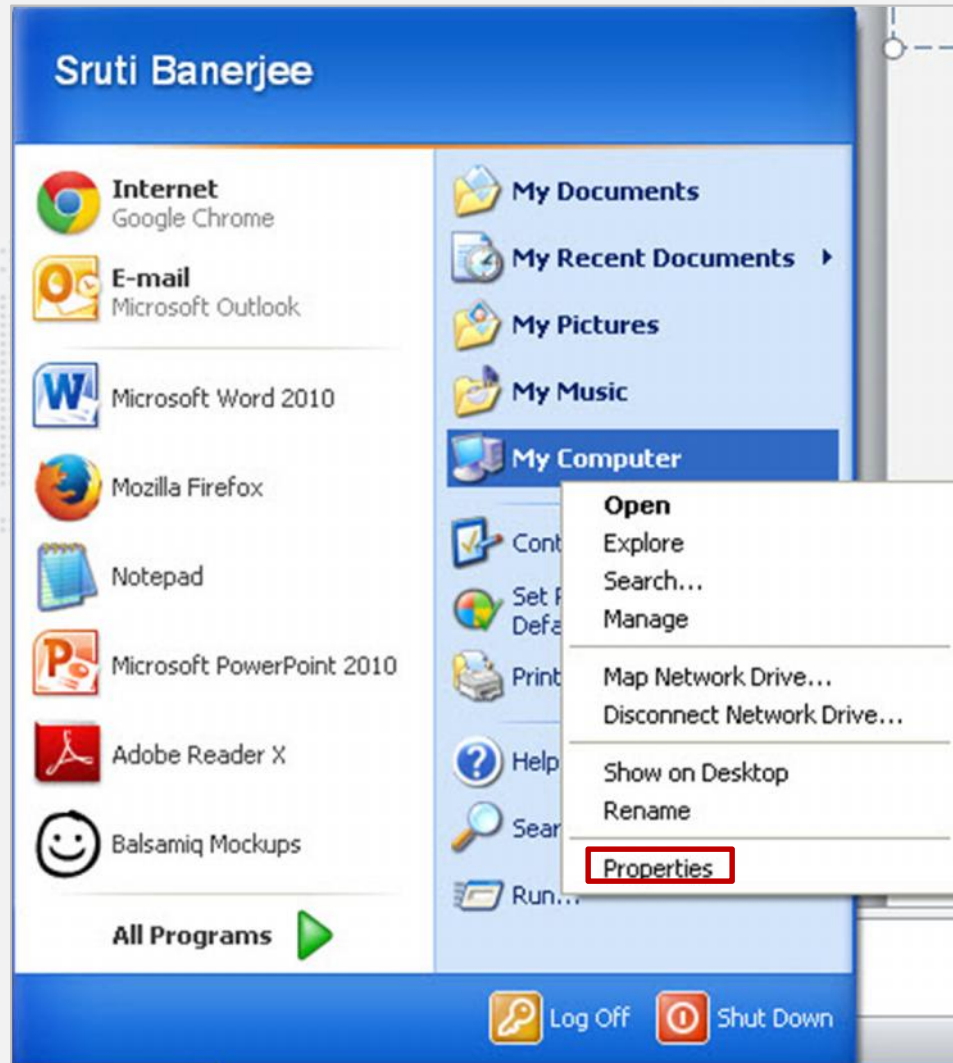
Install Dongle Driver

➢ Check the **System type**.
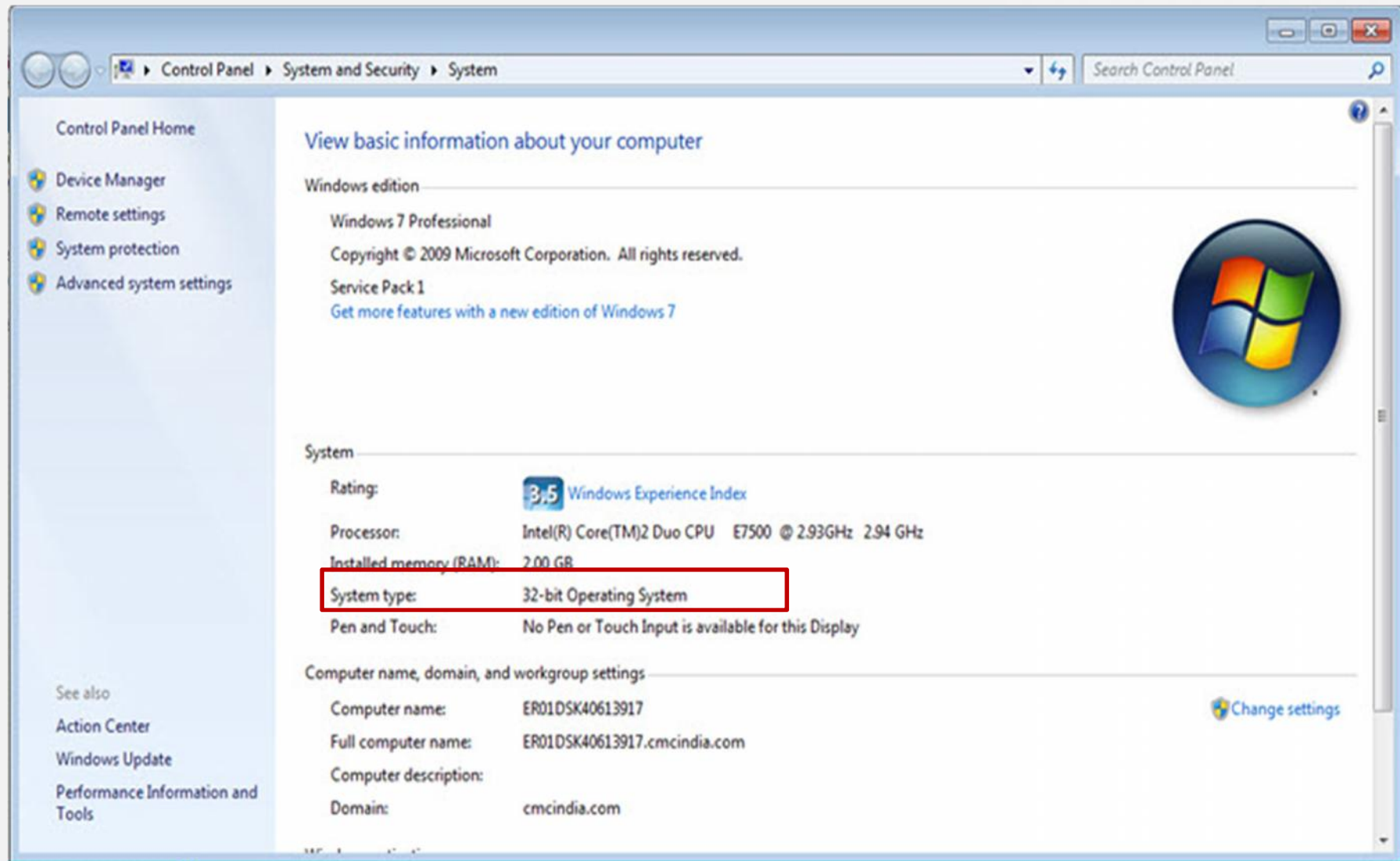
Install Dongle Driver

When you click on the Token driver to download
a popup window appears to let you save the Installer.
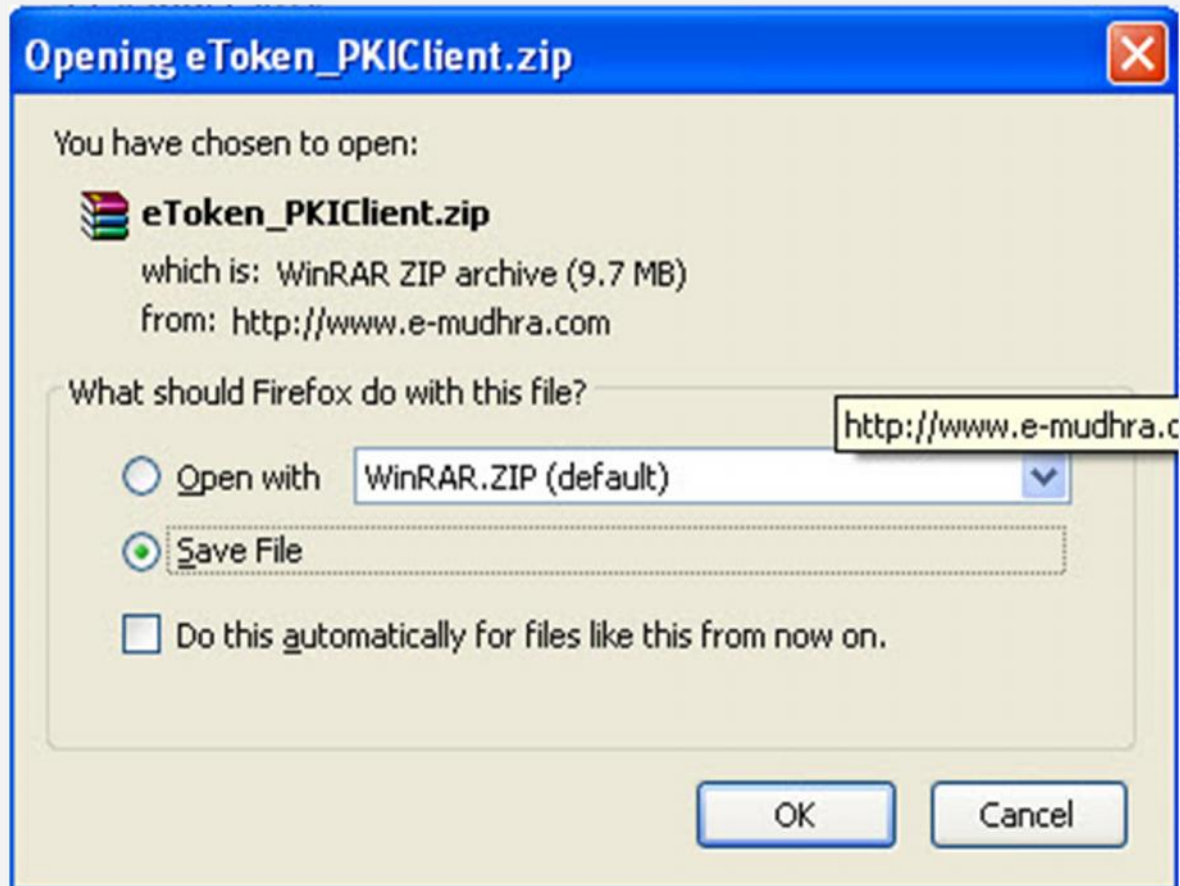
Token Drivers
eMudhra Watchdata (Windows)
eMudhra Watchdata (Linux)
Trust Key (Windows)
Trust Key (Linux)
Aladdin (Windows)
eToken PKI (32-bit)
eToken PKI (64-bit)

Opening eToken_PKIClient.zip

You have chosen to open:

📚 **eToken_PKIClient.zip**

which is: WinRAR ZIP archive (9.7 MB)

from: http://www.e-mudhra.com

What should Firefox do with this file?

○ Open with   WinRAR.ZIP (default)   ▾

⦿ Save File

☐ Do this automatically for files like this from now on.

[OK]   [Cancel]

http://www.e-mudhra.c

Install Dongle Driver

5. Open the file from the location you have saved it. An installer appears.
6. Click **Next** to begin the Installation and continue to click **Next** until you reach the end of installation.
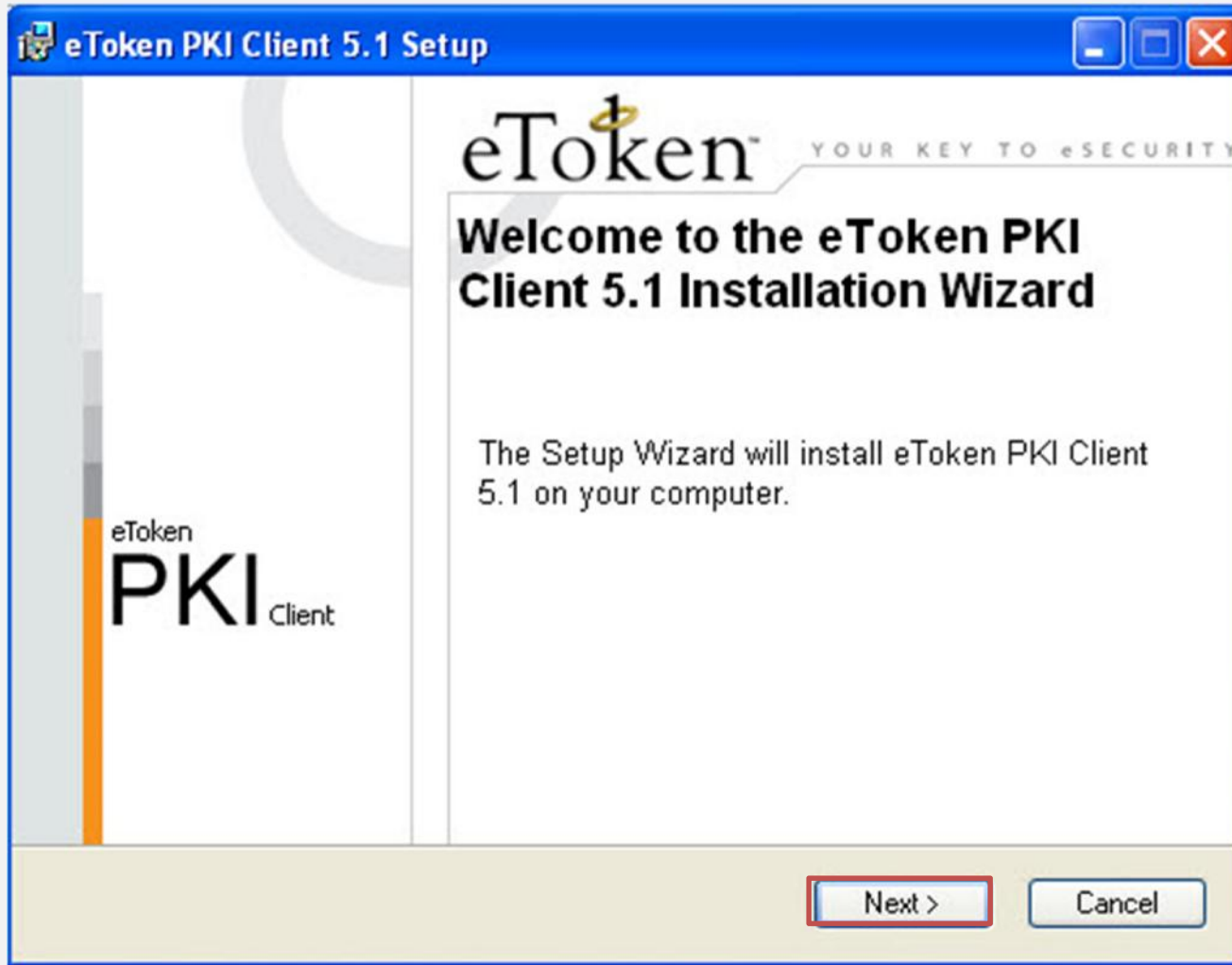
Install Dongle Driver

7. Click **Finish** to complete installation.

E-PRADAN Login

1. Open Internet explorer or any other web browser.
2. Type URL http://www.wbfin.nic.in & click on **IFMS WB** link as highlighted below:

E-PRADAN Login

The Home Page of iFMS Portal opens as follows:

❑ Click on **e-Pradan** link given under **e-Services** Menu on that page.

Login Screen

The Login Screen for **E-PRADAN** Module opens as follows:
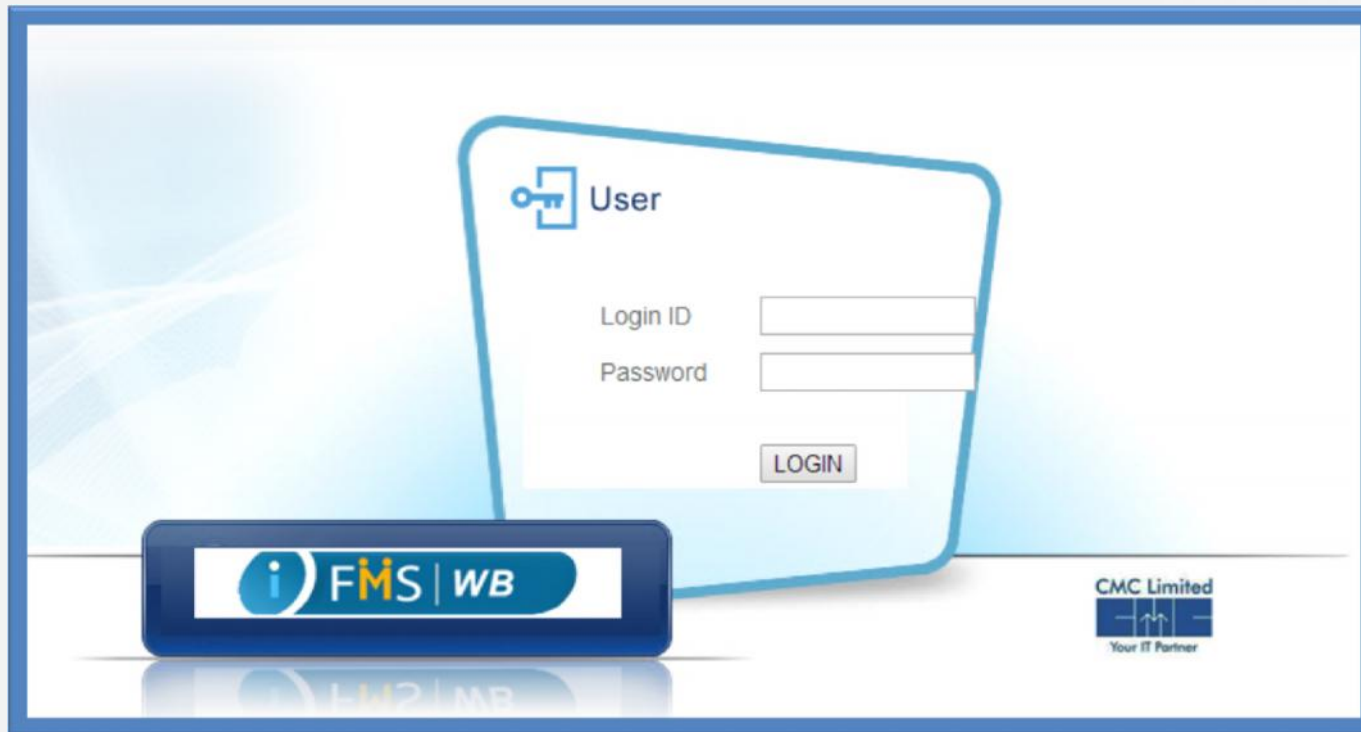
❑ Enter your user id and password in the **Login ID** and **Password** fields respectively.

❑ Click **Login**.

Application Menu List

The Application list page appears.

➢ Click on **e-Pradan** from the menu list.

Application Menu List

One dialog box appears.
➢ Click on the **Ok** button in the dialog box if you have received the USB dongle physically. Otherwise, click **Cancel**.

Are you sure you want to use Digital Signature?

OK   Cancel
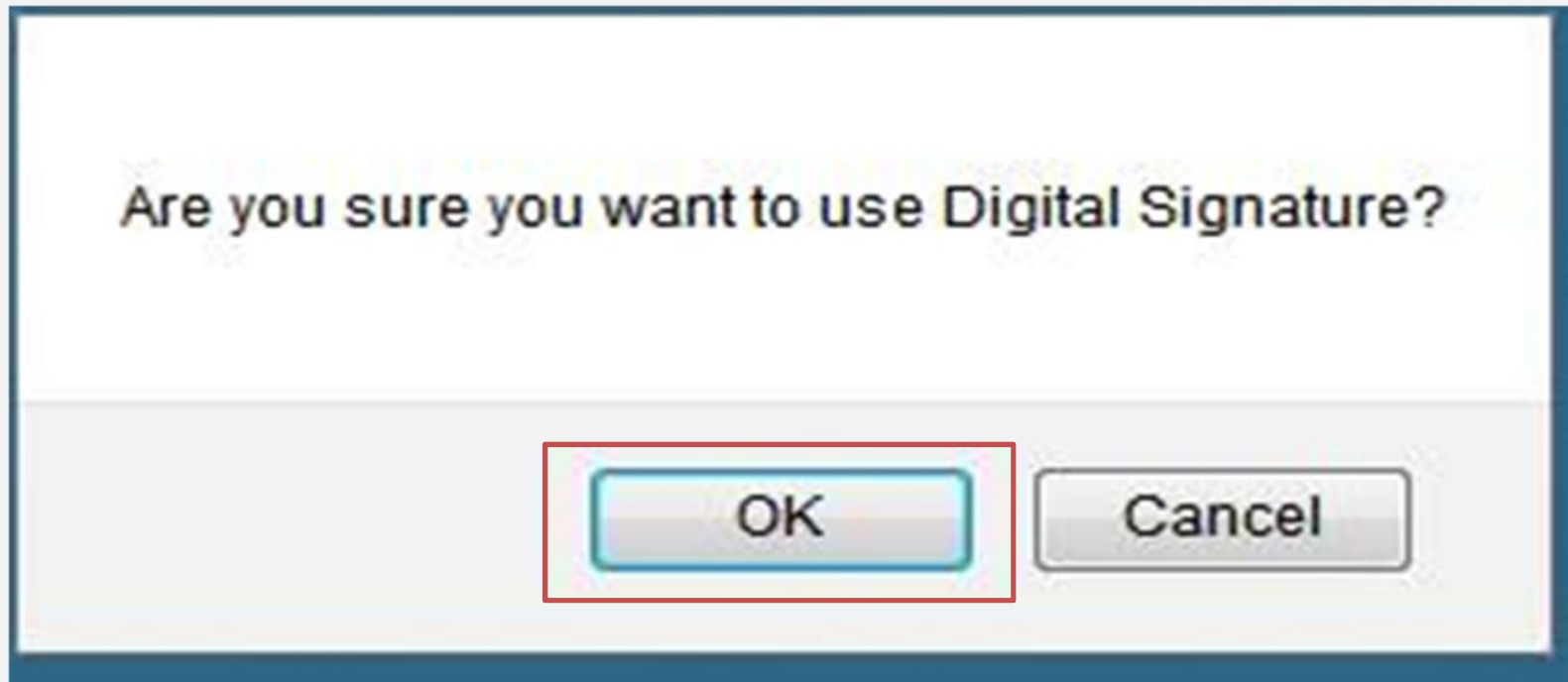
Digital Signature

If you have clicked Ok in the last dialog box, another dialog box appears.
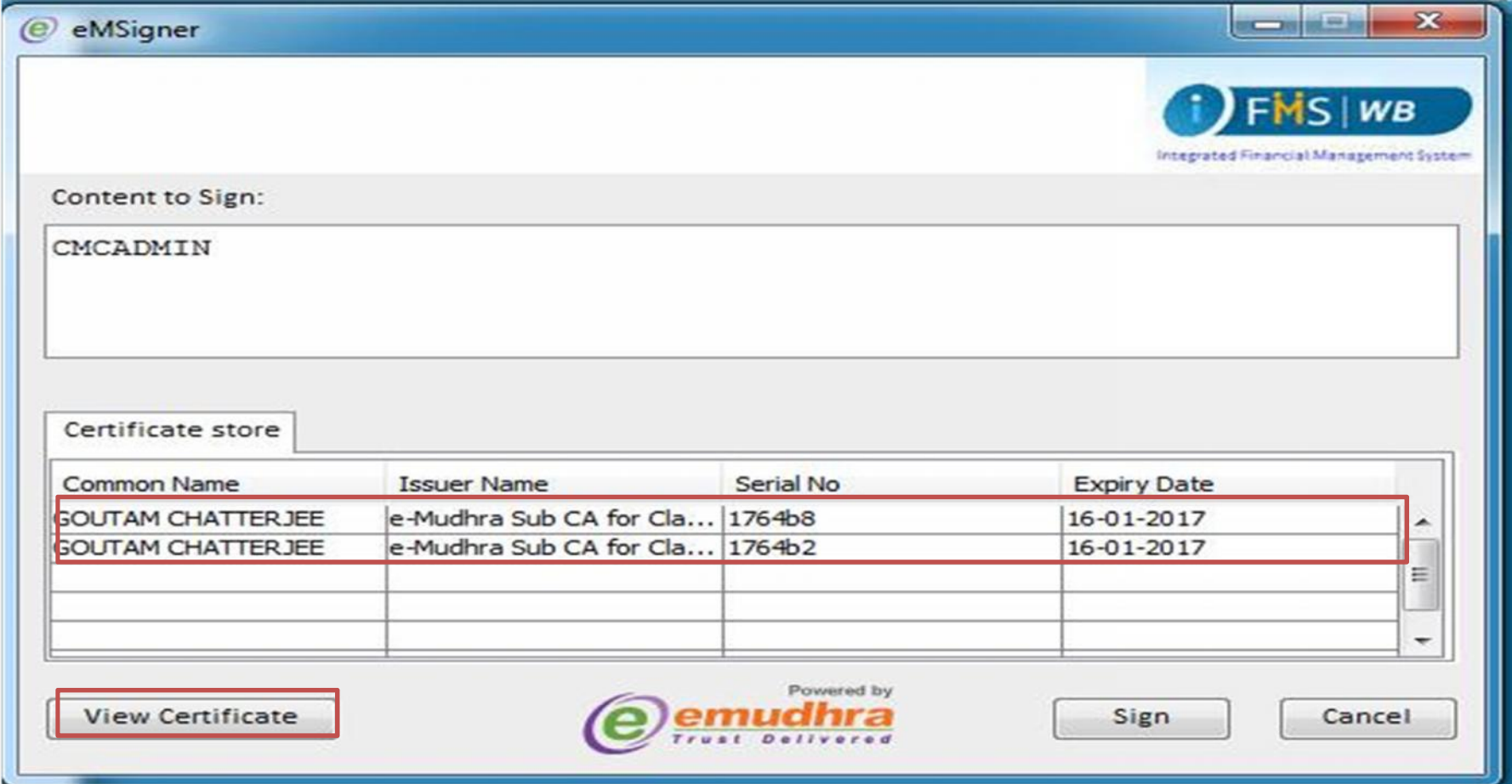
➤ Click on the **Allow** button in the dialog box.
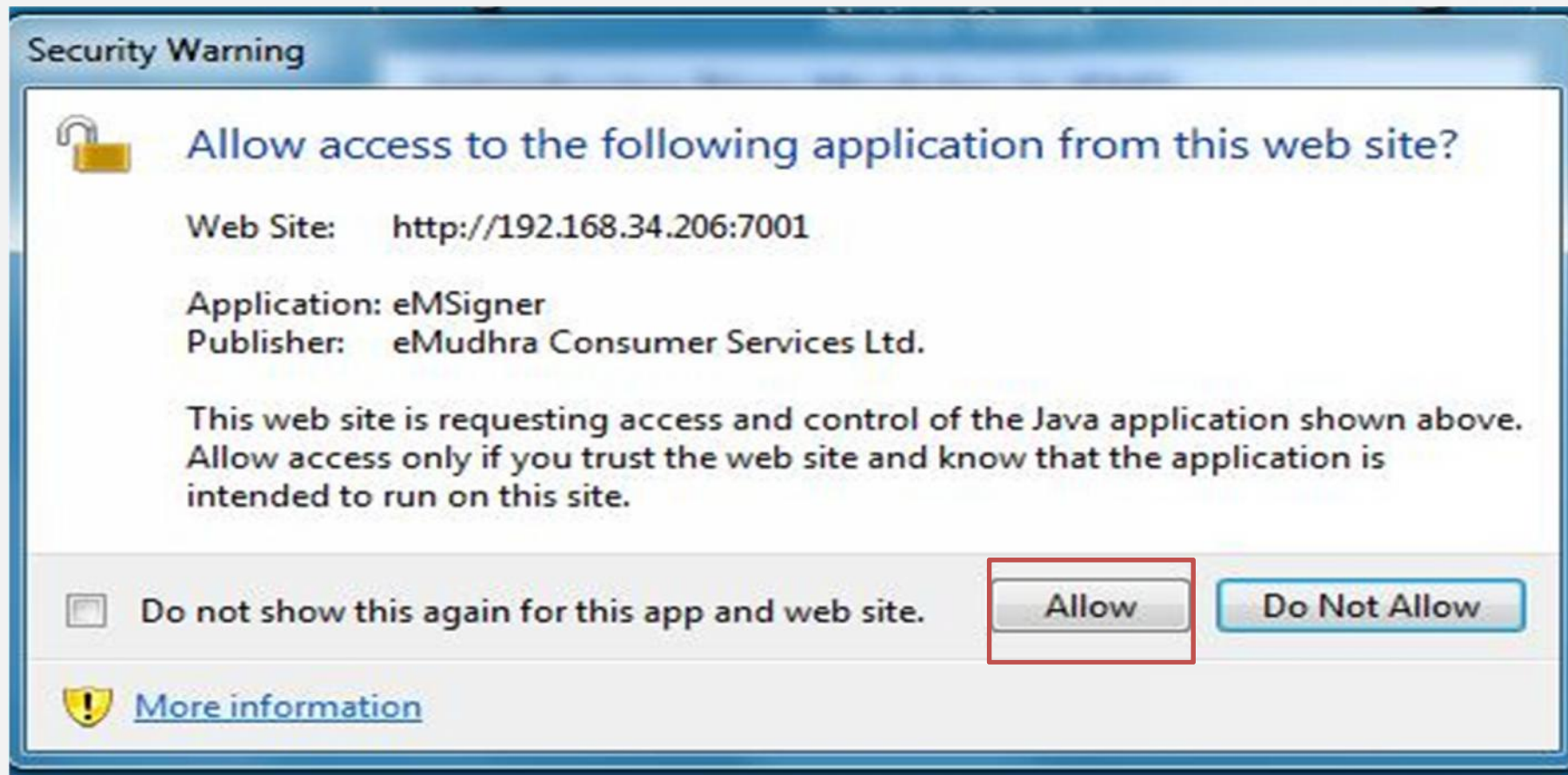
Digital Signature

One applet named eMSigner appears on screen.

➢ Select one certificate from the lists and click on **View Certificate** button.
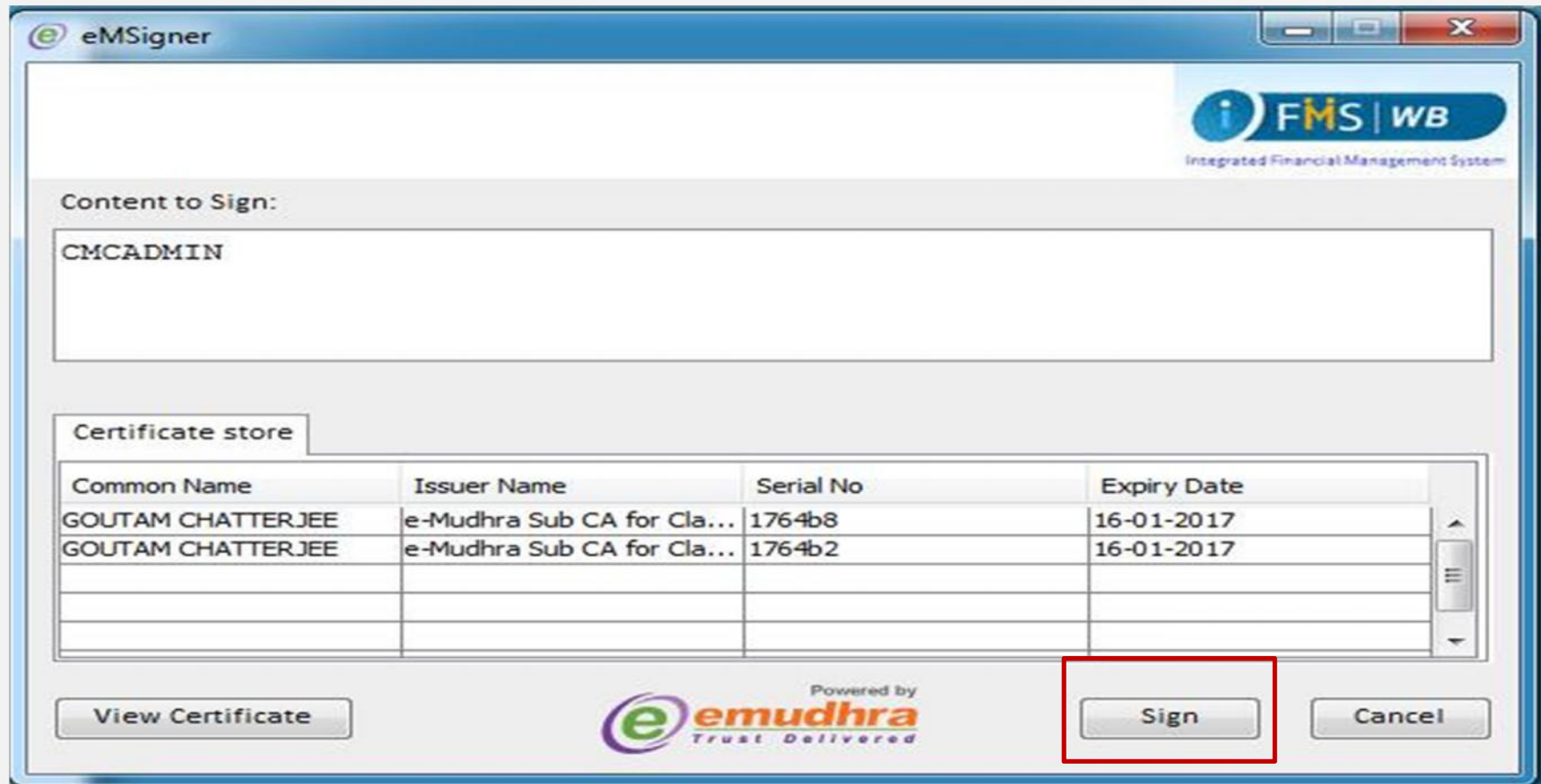
Digital Signature

It opens another window that displays the details of the certificate. If the Certificate Information is digital Signature, you can use that certificate for signing in.

➢ Click **OK**.
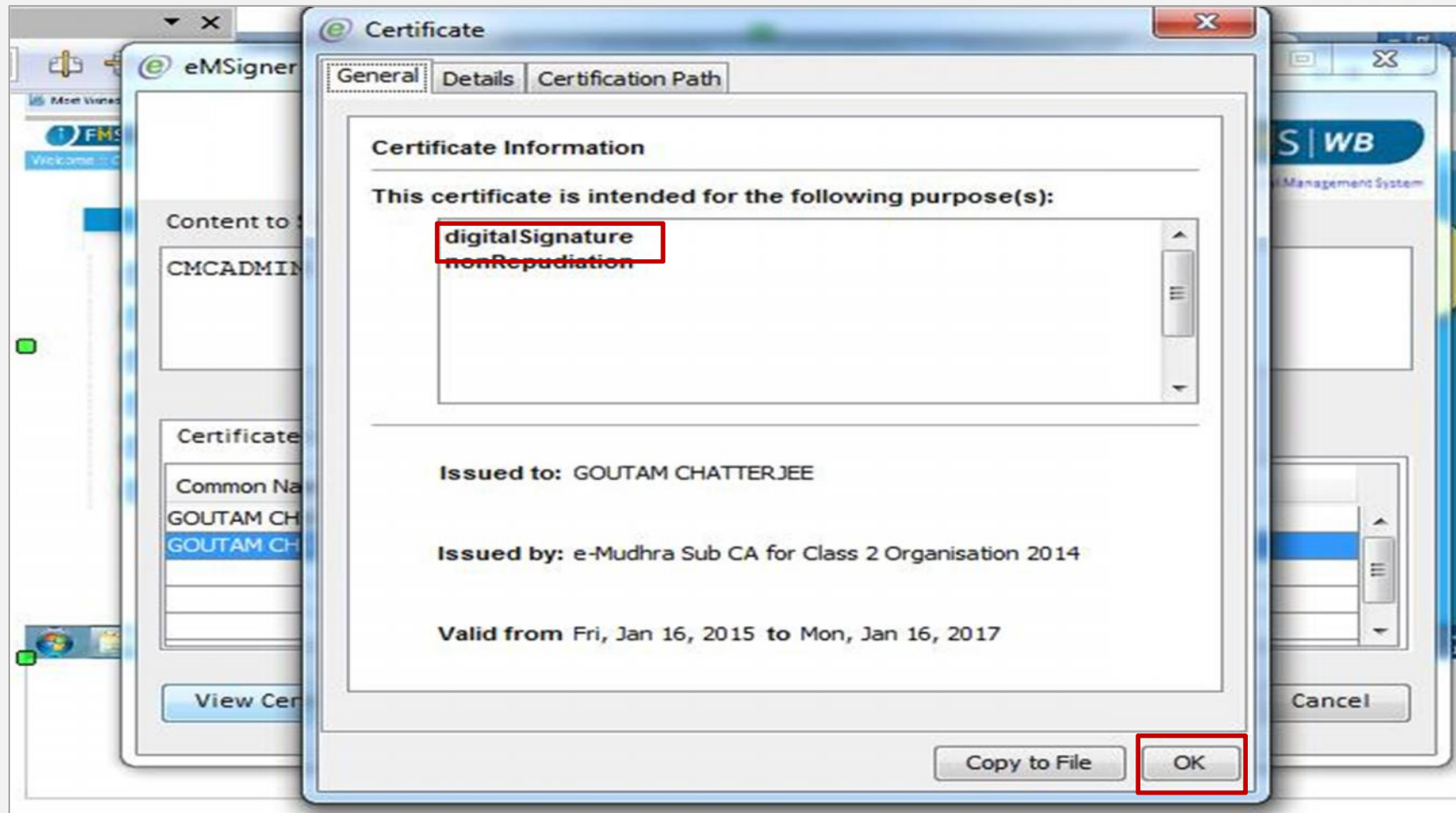
Digital Signature

➢ Click on a certificate to select it.
➢ Click on the **Sign** button.

Digital Signature

A dialog box appears.
➢ Enter Token Password in the dialog box.
➢ Click **OK**.

E-Pradan Home Page

E-Pradan home page appears.

THANK YOU